



Cost Centre Code	Cost Centre Name	FULL YR ACTUAL 2017-18	FULL YR BUDGET 2018-19	YTD ACT APR-AUG 2018-19	FULL YR BUDGET 2019-20	Change
201	Central Costs - Finance & GP	160,104	181,049	67,754	190,700	9,651
222	Grants	9,454	7,000	3,952	7,000	0
	<b>TOTAL EXPENDITURE</b>	<b>169,558</b>	<b>188,049</b>	<b>71,706</b>	<b>197,700</b>	<b>9,651</b>
201	Central Costs - Finance & GP	-5,981	-4,904	-11,787	-5,304	-400
	<b>TOTAL INCOME</b>	<b>-5,981</b>	<b>-4,904</b>	<b>-11,787</b>	<b>-5,304</b>	<b>-400</b>
<b>Finance &amp; General Purpose</b>	<b>NET EXPENDITURE</b>	<b>163,578</b>	<b>183,145</b>	<b>59,919</b>	<b>192,396</b>	<b>9,251</b>
301	Napier Hall	23,187	19,131	7,982	30,552	11,421
305	Jubilee Hall	21,672	22,090	18,389	23,835	1,745
308	LEOH Community Building	0	0	2,750	0	0
310	Tyfield House	25,502	25,798	14,260	25,724	-74
315	Lucky Lite	9,573	9,651	5,192	10,214	563
	<b>TOTAL EXPENDITURE</b>	<b>79,934</b>	<b>76,671</b>	<b>48,572</b>	<b>90,325</b>	<b>13,654</b>
301	Napier Hall	-25,437	-24,300	-10,656	-24,300	0
305	Jubilee Hall	-25,449	-22,200	-11,725	-27,200	-5,000
	<b>TOTAL INCOME</b>	<b>-50,886</b>	<b>-46,500</b>	<b>-22,381</b>	<b>-51,500</b>	<b>-5,000</b>
<b>Property Management</b>	<b>NET EXPENDITURE</b>	<b>29,048</b>	<b>30,171</b>	<b>26,191</b>	<b>38,825</b>	<b>8,654</b>
407	Countryside Sites	16,999	6,000	455	1,090	-4,910
408	Amenity Sites	12,014	15,606	17,142	15,044	-562
470	Other Open Spaces Costs	156,430	174,758	56,486	176,429	1,671
	<b>TOTAL EXPENDITURE</b>	<b>185,443</b>	<b>196,364</b>	<b>74,082</b>	<b>192,563</b>	<b>-3,801</b>
407	Countryside Sites	-32,273	-11,729	-7,613	-11,729	0
408	Amenity Sites	-4,415	-2,011	-10,379	-2,011	0
	<b>TOTAL INCOME</b>	<b>-36,688</b>	<b>-13,740</b>	<b>-17,991</b>	<b>-13,740</b>	<b>0</b>
<b>Open Spaces</b>	<b>NET EXPENDITURE</b>	<b>148,755</b>	<b>182,624</b>	<b>56,091</b>	<b>178,823</b>	<b>-3,801</b>
	<b>GRAND TOTAL EXPENDITURE</b>	<b>434,935</b>	<b>461,083</b>	<b>194,360</b>	<b>480,587</b>	<b>19,504</b>
	<b>GRAND TOTAL INCOME</b>	<b>-93,554</b>	<b>-65,144</b>	<b>-52,159</b>	<b>-70,544</b>	<b>-5,400</b>
	<b>GRAND NET EXPENDITURE</b>	<b>341,381</b>	<b>395,939</b>	<b>142,201</b>	<b>410,044</b>	<b>14,104</b>
	<b>EARMARKED RESERVES</b>		<b>1,562</b>		<b>26,000</b>	<b>24,438</b>
	<b>GENERAL RESERVES</b>		<b>-31,333</b>		<b>-53,386</b>	<b>-22,053</b>
	<b>GRAND TOTAL</b>		<b>366,168</b>		<b>382,657</b>	<b>16,489</b>
	<b>EHDC Allowance (tax Support Grant)</b>		<b>0</b>		<b>0</b>	
	<b>Precept</b>		<b>366,168</b>		<b>382,657</b>	
	<b>Tax Base</b>		<b>5,082.70</b>		<b>5,107.55</b>	
	<b>2018-19 / 2019-20 Band d precept</b>		<b>£72.04</b>		<b>£74.92</b>	<b>4.0%</b>

FINAL BUDGET 2019-20				FULL YR	FULL YR	YTD ACT	FULL YR	
Cost Centre		Nominal Code		ACTUAL	BUDGET	APR-AUG	BUDGET	
Code	Description	Code	Description	2017-18	2018-19	2018-19	2019-20	Change
201	Finance & General Purposes	2000	Admin Salaries	119,106	130,781	54,456	143,537	12,756
201	Finance & General Purposes	2050	Staff Travel & Expenses	3,298	5,400	1,617	864	-4,536
201	Finance & General Purposes	2060	Staff Training	1,458	2,400	188	2,000	-400
201	Finance & General Purposes	2070	Medical / Health & Safety Exp.	609	600	38	600	0
201	Finance & General Purposes	2920	Recruitment	1,036	1,000	548	1,000	0
201	Finance & General Purposes	3052	Janitorial Supplies	516	240	302	700	460
201	Finance & General Purposes	4011	IT Support	1,414	2,400	577	2,600	200
201	Finance & General Purposes	4022	Postage	190	300	5	300	0
201	Finance & General Purposes	4024	Printing	1,807	1,688	811	1,916	228
201	Finance & General Purposes	4026	Stationery	822	1,200	647	1,200	0
201	Finance & General Purposes	4029	Subscriptions	3,784	4,300	3,035	4,700	400
201	Finance & General Purposes	4030	Audit	2,130	2,140	0	2,140	0
201	Finance & General Purposes	4035	Professional Fees	2,952	3,600	1,665	3,600	0
201	Finance & General Purposes	4040	Insurance	8,601	8,800	0	8,900	100
201	Finance & General Purposes	4062	Public Events	4,144	6,500	338	6,765	265
201	Finance & General Purposes	4072	Members Expenses & Training	303	700	109	500	-200
201	Finance & General Purposes	4075	Superannuation fund supplement	7,200	7,800	3,250	8,500	700
201	Finance & General Purposes	4076	Election	0	0	0	0	0
201	Finance & General Purposes	4078	Office Equipment	716	1,200	135	800	-400
201	Finance & General Purposes	4080	Bank Fees	20	0	33	78	78
222	Grants	5010	Sundry Grants (Internal Grant)	9,454	7,000	3,952	7,000	0
			<b>TOTAL EXPENDITURE</b>	<b>169,558</b>	<b>188,049</b>	<b>71,706</b>	<b>197,700</b>	<b>9,651</b>
201	Finance & General Purposes	1049	CIL Neighbourhood Grant	0	0	-7,567	0	0
201	Finance & General Purposes	1060	Information Officer	-3,404	-3,404	-3,404	-3,404	0
201	Finance & General Purposes	1090	Interest Received	-2,577	-1,500	-722	-1,700	-200
201	Finance & General Purposes	1100	Recycling Income	0	0	-94	-200	-200
			<b>TOTAL INCOME</b>	<b>-5,981</b>	<b>-4,904</b>	<b>-11,787</b>	<b>-5,304</b>	<b>-400</b>
	<b>FINANCE &amp; GENERAL PURPOSE</b>		<b>NET EXPENDITURE</b>	<b>163,578</b>	<b>183,145</b>	<b>59,919</b>	<b>192,396</b>	<b>9,251</b>
299	Napier Hall	2050	Staff Travel & Expenses	0	0	0	2,700	2,700
300	Napier Hall	3001	Rates	2,703	2,757	2,784	2,840	83
301	Napier Hall	3002	Utilities	2,723	2,810	391	2,730	-80
301	Napier Hall	3008	Licensing	526	571	0	571	0
301	Napier Hall	3009	Repairs and Maintenance	9,288	3,500	1,265	13,000	9,500
301	Napier Hall	3052	Janitorial Supplies	66	50	12	50	0
301	Napier Hall	3055	Caretaker Salaries	7,552	9,101	3,314	8,135	-965
301	Napier Hall	3060	Telephones	329	342	216	526	184
305	Jubilee Hall	2050	Staff Travel & Expenses	0	0	0	540	540
305	Jubilee Hall	3001	Rates	1,631	1,664	1,680	1,710	46
305	Jubilee Hall	3002	Utilities	2,751	2,665	236	2,530	-135
305	Jubilee Hall	3008	Licensing	280	171	0	300	129
305	Jubilee Hall	3009	Repairs and Maintenance	4,258	4,000	1,292	4,655	655
305	Jubilee Hall	3052	Janitorial Supplies	28	100	46	100	0
305	Jubilee Hall	3055	Caretaker Salaries	11,486	12,306	4,638	12,671	365
305	Jubilee Hall	3056	Security	701	620	180	620	0
305	Jubilee Hall	3060	Telephones	537	564	314	708	144
305	Jubilee Hall	4035	Professional Fees	0	0	10,004	0	0
308	LEOH Community Building	4035	Professional Fees	0	0	2,750	0	0
310	Tyfield House	3001	Rates	4,147	4,230	4,272	4,360	130
310	Tyfield House	3002	Utilities	1,657	1,855	526	1,720	-135
310	Tyfield House	3009	Repairs and Maintenance	1,339	1,200	337	1,824	624
310	Tyfield House	3012	Rent	14,806	14,806	7,403	14,880	74
310	Tyfield House	3020	Staff Cleaning	616	705	256	0	-705
310	Tyfield House	3052	Janitorial Supplies	9	200	36	100	-100
310	Tyfield House	3056	Security	869	900	596	900	0
310	Tyfield House	3060	Telephones	2,059	1,902	834	1,940	38
315	Lucky Lite	3001	Rates	2,462	2,511	2,592	2,644	133
315	Lucky Lite	3002	Utilities	806	400	0	800	400
315	Lucky Lite	3009	Repairs and Maintenance	64	500	0	500	0
315	Lucky Lite	3012	Rent	6,240	6,240	2,600	6,270	30
			<b>TOTAL EXPENDITURE</b>	<b>79,934</b>	<b>76,671</b>	<b>48,572</b>	<b>90,325</b>	<b>13,654</b>
301	Napier Hall	1075	Halls Income	-25,437	-24,300	-10,656	-24,300	0
305	Jubilee Hall	1075	Halls Income	-25,449	-22,200	-11,725	-27,200	-5,000
			<b>TOTAL INCOME</b>	<b>-50,886</b>	<b>-46,500</b>	<b>-22,381</b>	<b>-51,500</b>	<b>-5,000</b>
	<b>PROPERTY MANAGEMENT</b>		<b>NET EXPENDITURE</b>	<b>29,048</b>	<b>30,171</b>	<b>26,191</b>	<b>38,825</b>	<b>8,654</b>

FINAL BUDGET 2019-20				FULL YR	FULL YR	YTD ACT	FULL YR	
Cost Centre		Nominal Code		ACTUAL	BUDGET	APR-AUG	BUDGET	
Code	Description	Code	Description	2017-18	2018-19	2018-19	2019-20	Change
407	Countryside Sites	3100	Granary	0	0	0	0	0
407	Countryside Sites	6010	Catherington Down	125	0	-64	0	0
407	Countryside Sites	6020	Catherington Lith	5,896	0	0	0	0
407	Countryside Sites	6030	Catherington Pond	30	0	0	0	0
407	Countryside Sites	6040	Causeway Copse	0	0	0	0	0
407	Countryside Sites	6050	Dell Piece	18	0	0	0	0
407	Countryside Sites	6060	Hazleton Common	128	0	40	0	0
407	Countryside Sites	6090	Old School Field	0	0	0	0	0
407	Countryside Sites	6110	Parsonage Field	0	0	28	0	0
407	Countryside Sites	6140	Wagtail Copse	0	0	0	0	0
407	Countryside Sites	6150	Yoells Copse	9,913	0	195	0	0
407	Countryside Sites	6160	Other Sites	889	6,000	256	1,090	-4,910
408	Amenity Sites	3001	Rates	1,142	1,165	1,176	1,200	35
408	Amenity Sites	3099	Lith Av/Lith Lane/Cath Rd Pond	0	0	3,269	0	0
408	Amenity Sites	3100	Granary	43	0	0	0	0
408	Amenity Sites	3150	War Memorials	599	170	0	170	0
408	Amenity Sites	6052	Deep Dell	131	0	23	0	0
408	Amenity Sites	6054	Downs Park	0	0	8	0	0
408	Amenity Sites	6070	Jubilee Field	785	0	74	0	0
408	Amenity Sites	6100	Devolved Open Spaces	0	0	0	0	0
408	Amenity Sites	6115	Five Heads Recreation Ground	0	0	0	0	0
408	Amenity Sites	6120	St Giles Churchyard	131	0	0	0	0
408	Amenity Sites	6122	All Saints Churchyard	0	0	0	0	0
408	Amenity Sites	6130	Village Centre	2,731	2,600	1,133	2,600	0
408	Amenity Sites	6160	Other Sites	1,251	2,000	934	1,600	-400
408	Amenity Sites	6180	Football Pitches Maintenance	32	3,500	0	3,500	0
408	Amenity Sites	6205	Car Parks	0	300	0	300	0
408	Amenity Sites	6580	Play Equipment	3,638	4,000	9,846	4,000	0
408	Amenity Sites	6582	Playground Checks Salaries	1,531	1,871	679	1,674	-196
470	Other Open Spaces Costs	3060	Telephones	0	288	66.83	144	-144
470	Other Open Spaces Costs	4062	Events	229	1,000	0	1,000	0
470	Other Open Spaces Costs	6500	Countryside Team Salaries	113,011	126,805	48,054	125,450	-1,355
470	Other Open Spaces Costs	6510	Litter Picking	2,309	1,900	1,021	2,100	200
470	Other Open Spaces Costs	6530	Waste Bins	4,774	4,900	1,193	6,940	2,040
470	Other Open Spaces Costs	6590	Materials & Equipment Maintenance	1,331	1,700	562	2,200	500
470	Other Open Spaces Costs	6591	Rangers Equipment	960	500	181	0	-500
470	Other Open Spaces Costs	6592	Rangers Equipment Hire	550	1,000	1,258	1,500	500
470	Other Open Spaces Costs	6620	Vehicle Running Costs	4,761	4,000	1,078	4,000	0
470	Other Open Spaces Costs	6624	Waste Removal	3,131	3,990	1,490	3,990	0
470	Other Open Spaces Costs	6636	Grass Cutting	16,000	16,300	0	16,820	520
470	Other Open Spaces Costs	6638	Fencing	771	2,000	457	1,000	-1,000
470	Other Open Spaces Costs	6640	Training for Countryside Team	1,817	2,500	6	2,500	0
470	Other Open Spaces Costs	6648	Tree Work & Maintenance	3,395	4,000	959	4,000	0
470	Other Open Spaces Costs	6650	Uniform for Countryside Team	576	625	0	625	0
470	Other Open Spaces Costs	6651	Personal Protection Equipment	795	1,250	177	1,250	0
470	Other Open Spaces Costs	6661	Open Spaces, Projects	2,022	2,000	-16	2,910	910
			<b>TOTAL EXPENDITURE</b>	<b>185,443</b>	<b>196,364</b>	<b>74,082</b>	<b>192,563</b>	<b>-3,801</b>
407	Countryside Sites	1005	HLS Payments	-7,762	-7,863	0	-7,863	0
407	Countryside Sites	1030	Rural Payments Scheme	-7,101	-3,116	0	-3,116	0
407	Countryside Sites	1035	Catherington Down	-750	-750	-750	-750	0
407	Countryside Sites	1045	Urban Funding Grant	-1,646	0	0	0	0
407	Countryside Sites	1050	Developer's Contribution	-15,014	0	-4,000	0	0
407	Countryside Sites	1055	Other Grants	0	0	-2,863	0	0
408	Amenity Sites	1025	Football Pitches	-2,011	-2,011	-838	-2,011	0
408	Amenity Sites	1038	Councillor Grants (EHDC)	-2,404	0	-500	0	0
408	Amenity Sites	1050	Developer's Contribution	0	0	-9,041	0	0
			<b>TOTAL INCOME</b>	<b>-36,688</b>	<b>-13,740</b>	<b>-17,991</b>	<b>-13,740</b>	<b>0</b>
	<b>OPEN SPACES</b>		<b>NET EXPENDITURE</b>	<b>148,755</b>	<b>182,624</b>	<b>56,091</b>	<b>178,823</b>	<b>-3,801</b>



APPENDIX 1

RESERVES		Sep-18	Forecast Mar-19	Transfers from I&E	EMR Adj's	Forecast Apr-19	Notes
Code							
310	<b>GENERAL FUNDS</b>	177,234	173,234			173,234	
	<b>CURRENT YEAR FUNDS</b>						
	Forecast Underspend in 2018-19		35,000			35,000	forecast made as at the end of September 2018
	Funds needed to balance budget					-53,386	
		177,234	208,234			154,848	
	<b>% of Precept</b>					40.5%	
	<b>No. of Months Running Costs</b>					4.9	
325	IT Equipment	4,500	4,500		1,500	6,000	to be increased each year by £1,500 to reach £6,000 in preparation for replacement in 2019/20
326	Vehicle Replacement	15,000	15,000		5,000	20,000	to be increased each year by £5,000 to reach £25,000 in preparation for replacement in 2020/21
329	Napier Hall Improvements	21,699	21,699			21,699	
334	The Granary	6,000	6,000			6,000	
338	Lith Avenue re-surfacing	3,838	3,838			3,838	
340	Jubilee Hall Extension fund	166,206	166,206			166,206	
341	Playgrounds		0		15,000	15,000	Wet Pour at Merchistoun ; proposed at Budget Workshop on 15-10-18
342	Grounds Equipment	5,000	5,000			5,000	
343	Legal & Professional Costs	10,000	10,000			10,000	
344	Election	6,000	6,000			6,000	to be increased year on year to reach £6,000 for next Election
346	Fencing	5,000	5,000			5,000	
347	Tree Maintenance	4,000	0		4,000	4,000	
348	LychGate Repairs	1,000	1,000		500	1,500	to be increased each year by £500 to reach £5,000 in preparation for repair works in 2027/28
350	Community Infrastructure Levy	7,567	7,567			7,567	
351	Land East of Horndean	7,250	7,250			7,250	
352	Wagtail Road Grass Cutting	0	4,000			4,000	transfer from General Reserves (as £4k from Barratt's initially placed in GR)
	<b>TOTAL OF EARMARKED FUNDS</b>	<b>263,060</b>	<b>263,060</b>	<b>0</b>	<b>26,000</b>	<b>289,060</b>	
	<b>GRAND TOTAL</b>	<b>440,294</b>	<b>471,294</b>	<b>0</b>	<b>26,000</b>	<b>443,908</b>	

DESCRIPTION OF FUNDS

325	IT Equipment	New IT Equipment has been installed into the Admin Office in 2015-16. Assumed Lifecycle 4 years. Fund to be built up for 2019/20
326	Vehicle Replacement	2 x New Vehicles have been purchased in 2015-16. Assumed Lifecycle 5 years. Fund to be built up for 2020/21
329	Napier Hall Improvements	Reserve for future maintenance on Napier Hall
334	The Granary	Reserve for future maintenance on the Granary
338	Lith Avenue re-surfacing	Reserve for future maintenance on the Lith Avenue Re-surfacing
340	Jubilee Hall Extension fund	Reserve for costs associated with Jubilee Hall Extension
341	Playgrounds	Reserve for maintenance/upgrades to Play areas
342	Grounds Equipment	Reserve for purchase of large pieces of equipment
343	Legal & Professional Costs	Reserve for major legal and professional expenses
344	Election	Funds to be increased to build a reserve for the next parish Elections in 2019/20
346	Fencing	Reserve for major fencing works
347	Tree Maintenance	Reserve for major tree works
348	LychGate Repairs	Funds to be increased year on year to prepare for any major project
350	Community Infrastructure Levy	Funds Received stored here until projects to spend monies identified
351	Land East of Horndean	Reserve for costs associated with Land East of Horndean
352	Wagtail Road Grass Cutting	Reserve for Grass Cutting Contract addition for Wagtail Road (£2.5k) ; Beautification Project (£1.5k)