



Horndean Parish Council

FINAL BUDGET 2018-19

Cost Centre Code	Cost Centre Name	FULL YR ACTUAL 2016-17	FULL YR BUDGET 2017-18	YTD ACT APR-SEP 2017-18	FULL YR BUDGET 2018-19	Change
201	Central Costs - Finance & GP	174,945	171,893	72,468	181,049	9,156
222	Grants	7,373	7,000	1,938	7,000	0
	TOTAL EXPENDITURE	182,317	178,893	74,406	188,049	9,156
201	Central Costs - Finance & GP	-10,394	-5,304	-5,181	-4,904	400
	TOTAL INCOME	-10,394	-5,304	-5,181	-4,904	400
Finance & General Purpose	NET EXPENDITURE	171,924	173,589	69,224	183,145	9,556
301	Napier Hall	19,349	19,460	9,278	19,131	-329
305	Jubilee Hall	19,981	22,209	10,227	22,090	-119
310	Tyfield House	24,796	26,806	15,096	25,798	-1,008
315	Lucky Lite	8,891	9,714	5,875	9,651	-62
	TOTAL EXPENDITURE	73,018	78,188	40,476	76,671	-1,518
301	Napier Hall	-24,362	-20,400	-12,015	-24,300	-3,900
305	Jubilee Hall	-24,687	-20,400	-13,216	-22,200	-1,800
	TOTAL INCOME	-49,049	-40,800	-25,231	-46,500	-5,700
Property Management	NET EXPENDITURE	23,969	37,388	15,246	30,171	-7,218
407	Countryside Sites	4,640	6,000	11,737	6,000	0
408	Amenity Sites	165,731	12,438	5,056	15,606	3,168
470	Other Open Spaces Costs	157,702	167,276	71,636	174,758	7,482
	TOTAL EXPENDITURE	328,073	185,714	88,428	196,364	10,650
407	Countryside Sites	-19,549	-11,729	-14,699	-11,729	0
408	Amenity Sites	-146,846	-2,011	-1,005	-2,011	0
	TOTAL INCOME	-166,395	-13,740	-15,704	-13,740	0
Open Spaces	NET EXPENDITURE	161,678	171,974	72,724	182,624	10,650
GRAND TOTAL EXPENDITURE		583,408	442,795	203,310	461,083	18,288
GRAND TOTAL INCOME		-225,838	-59,844	-46,116	-65,144	-5,300
GRAND NET EXPENDITURE		357,570	382,951	157,194	395,939	12,988
EARMARKED RESERVES			23,438		1,562	-21,876
GENERAL RESERVES			-20,433		-31,333	-10,900
GRAND TOTAL			385,956		366,168	-19,788
EHDC Allowance (tax Support Grant)			21,538		0	
Precept			364,418		366,168	
Tax Base			5,058.7		5,082.7	
2017-18 / 2018-19 Band d precept			£72.04		£72.04	0.0%

FINAL BUDGET 2018-19				FULL YR	FULL YR	YTD ACT	FULL YR	
Cost Centre		Nominal Code		ACTUAL	BUDGET	APR-SEP	BUDGET	
Code	Description	Code	Description	2016-17	2017-18	2017-18	2018-19	Change
201	Finance & General Purposes	2000	Admin Salaries	118,416	125,205	58,887	130,781	5,576
201	Finance & General Purposes	2050	Staff Travel & Expenses	1,340	1,500	1,062	5,400	3,900
201	Finance & General Purposes	2060	Staff Training	1,817	2,400	638	2,400	0
201	Finance & General Purposes	2070	Medical / Health & Safety Exp.	503	600	73	600	0
201	Finance & General Purposes	2920	Recruitment	618	1,000	390	1,000	0
201	Finance & General Purposes	3052	Janitorial Supplies	557	240	198	240	0
201	Finance & General Purposes	4011	IT Support	3,546	2,400	1,163	2,400	0
201	Finance & General Purposes	4022	Postage	204	420	182	300	-120
201	Finance & General Purposes	4024	Printing	1,732	1,688	858	1,688	0
201	Finance & General Purposes	4026	Stationery	1,282	1,200	370	1,200	0
201	Finance & General Purposes	4028	Publications & Books	77	0	0	0	0
201	Finance & General Purposes	4029	Subscriptions	4,456	4,500	2,715	4,300	-200
201	Finance & General Purposes	4030	Audit	1,785	1,890	-10	2,140	250
201	Finance & General Purposes	4035	Professional Fees	13,962	3,600	1,751	3,600	0
201	Finance & General Purposes	4040	Insurance	11,712	11,200	0	8,800	-2,400
201	Finance & General Purposes	4062	Public Events	4,464	4,500	316	6,500	2,000
201	Finance & General Purposes	4072	Members Expenses & Training	428	700	0	700	0
201	Finance & General Purposes	4075	Superannuation fund supplement	6,600	7,000	3,600	7,800	800
201	Finance & General Purposes	4076	Election	0	0	0	0	0
201	Finance & General Purposes	4078	Office Equipment	1,445	1,850	275	1,200	-650
222	Grants	5010	Sundry Grants (Internal Grant)	6,900	7,000	1,938	7,000	0
222	Grants	6510	Litter Picking	473	0	0	0	0
			TOTAL EXPENDITURE	182,317	178,893	74,406	188,049	9,156
201	Finance & General Purposes	1043	Donations	-49	0	0	0	0
201	Finance & General Purposes	1051	Developer's Contribution	-5,000	0	0	0	0
201	Finance & General Purposes	1060	Information Officer	-3,404	-3,404	-3,404	-3,404	0
201	Finance & General Purposes	1090	Interest Received	-1,941	-1,900	-1,777	-1,500	400
			TOTAL INCOME	-10,394	-5,304	-5,181	-4,904	400
	FINANCE & GENERAL PURPOSE		NET EXPENDITURE	171,924	173,589	69,224	183,145	9,556
301	Napier Hall	3001	Rates	3,098	2,807	2,703	2,757	-50
301	Napier Hall	3002	Utilities	2,511	2,900	639	2,810	-90
301	Napier Hall	3008	Licensing	732	410	122	571	161
301	Napier Hall	3009	Repairs and Maintenance	4,362	4,000	2,117	3,500	-500
301	Napier Hall	3052	Janitorial Supplies	93	50	64	50	0
301	Napier Hall	3055	Caretaker Salaries	8,186	8,893	3,468	9,101	208
301	Napier Hall	3060	Telephones	367	400	166	342	-58
305	Jubilee Hall	3001	Rates	1,839	1,694	1,631	1,664	-30
305	Jubilee Hall	3002	Utilities	2,636	2,270	668	2,665	395
305	Jubilee Hall	3008	Licensing	282	310	280	171	-139
305	Jubilee Hall	3009	Repairs and Maintenance	2,848	4,000	951	4,000	0
305	Jubilee Hall	3052	Janitorial Supplies	133	100	14	100	0
305	Jubilee Hall	3055	Caretaker Salaries	11,094	12,625	5,960	12,306	-319
305	Jubilee Hall	3056	Security	588	510	442	620	110
305	Jubilee Hall	3060	Telephones	560	700	281	564	-136
310	Tyfield House	3001	Rates	4,308	4,308	4,147	4,230	-77
310	Tyfield House	3002	Utilities	1,704	1,900	624	1,855	-45
310	Tyfield House	3009	Repairs and Maintenance	2,009	1,200	812	1,200	0
310	Tyfield House	3012	Rent	13,681	14,806	7,403	14,806	0
310	Tyfield House	3020	Staff Cleaning	396	692	318	705	13
310	Tyfield House	3052	Janitorial Supplies	3	200	4	200	0
310	Tyfield House	3056	Security	717	900	735	900	0
310	Tyfield House	3060	Telephones	1,979	2,800	1,053	1,902	-898
315	Lucky Lite	3001	Rates	2,299	2,614	2,462	2,511	-102
315	Lucky Lite	3002	Utilities	368	600	293	400	-200
315	Lucky Lite	3009	Repairs and Maintenance	209	500	0	500	0
315	Lucky Lite	3012	Rent	6,015	6,000	3,120	6,240	240
			TOTAL EXPENDITURE	73,018	78,188	40,476	76,671	-1,518
301	Napier Hall	1075	Halls Income	-24,362	-20,400	-12,015	-24,300	-3,900
305	Jubilee Hall	1075	Halls Income	-24,687	-20,400	-13,216	-22,200	-1,800
			TOTAL INCOME	-49,049	-40,800	-25,231	-46,500	-5,700
	PROPERTY MANAGEMENT		NET EXPENDITURE	23,969	37,388	15,246	30,171	-7,218

FINAL BUDGET 2018-19				FULL YR	FULL YR	YTD ACT	FULL YR	
Cost Centre		Nominal Code		ACTUAL	BUDGET	APR-SEP	BUDGET	
Code	Description	Code	Description	2016-17	2017-18	2017-18	2018-19	Change
407	Countryside Sites	3100	Granary	84	0	0	0	0
407	Countryside Sites	6010	Catherington Down	90	0	80	0	0
407	Countryside Sites	6020	Catherington Lith	168	0	1,375	0	0
407	Countryside Sites	6030	Catherington Pond	0	0	30	0	0
407	Countryside Sites	6050	Dell Piece	533	0	0	0	0
407	Countryside Sites	6060	Hazleton Common	62	0	70	0	0
407	Countryside Sites	6150	Yoells Copse	0	0	9,913	0	0
407	Countryside Sites	6160	Other Sites	3,703	6,000	269	6,000	0
408	Amenity Sites	3001	Rates	0	0	1,142	1,165	1,165
408	Amenity Sites	3100	Granary	0	0	13	0	0
408	Amenity Sites	3150	War Memorials	170	170	0	170	0
408	Amenity Sites	6052	Deep Dell	116	0	0	0	0
408	Amenity Sites	6070	Jubilee Field	987	0	32	0	0
408	Amenity Sites	6115	Five Heads Recreation Ground	149	0	0	0	0
408	Amenity Sites	6120	St Giles Churchyard	116	0	0	0	0
408	Amenity Sites	6122	All Saints Churchyard	5,899	0	0	0	0
408	Amenity Sites	6130	Village Centre	197	0	1,636	2,600	2,600
408	Amenity Sites	6160	Other Sites	0	2,000	0	2,000	0
408	Amenity Sites	6180	Football Pitches Maintenance	804	2,000	0	3,500	1,500
408	Amenity Sites	6205	Car Parks	0	300	0	300	0
408	Amenity Sites	6580	Play Equipment	155,689	6,130	1,492	4,000	-2,130
408	Amenity Sites	6582	Playground Checks Salaries	1,603	1,838	740	1,871	33
470	Other Open Spaces Costs	3060	Telephones	0	0	0	288	288
470	Other Open Spaces Costs	4062	Events	415	1,000	163	1,000	0
470	Other Open Spaces Costs	6500	Countryside Team Salaries	111,750	119,326	59,428	126,805	7,479
470	Other Open Spaces Costs	6501	Countryside Agency Staff	1,391	0	0	0	0
470	Other Open Spaces Costs	6510	Litter Picking	2,962	1,900	1,279	1,900	0
470	Other Open Spaces Costs	6530	Dog Waste Bins	5,622	4,800	2,386	4,900	100
470	Other Open Spaces Costs	6590	Materials & Equipment Maintenance	499	1,200	1,015	1,700	500
470	Other Open Spaces Costs	6591	Rangers Equipment	690	500	312	500	0
470	Other Open Spaces Costs	6592	Rangers Equipment Hire	76	1,500	0	1,000	-500
470	Other Open Spaces Costs	6620	Vehicle Running Costs	3,699	6,000	2,081	4,000	-2,000
470	Other Open Spaces Costs	6624	Waste Removal	2,499	3,000	1,111	3,990	990
470	Other Open Spaces Costs	6636	Grass Cutting	16,000	16,300	0	16,300	0
470	Other Open Spaces Costs	6638	Fencing	1,807	2,000	116	2,000	0
470	Other Open Spaces Costs	6640	Training for Countryside Team	2,223	2,500	1,115	2,500	0
470	Other Open Spaces Costs	6648	Tree Work & Maintenance	4,970	4,000	2,250	4,000	0
470	Other Open Spaces Costs	6650	Uniform for Countryside Team	634	625	164	625	0
470	Other Open Spaces Costs	6651	Personal Protection Equipment	522	625	216	1,250	625
470	Other Open Spaces Costs	6661	Open Spaces, Projects	1,943	2,000	0	2,000	0
			TOTAL EXPENDITURE	328,073	185,714	88,428	196,364	10,650
407	Countryside Sites	1005	HLS Payments	-7,863	-7,863	101	-7,863	0
407	Countryside Sites	1030	Rural Payments Scheme	-3,893	-3,116	-3,441	-3,116	0
407	Countryside Sites	1035	Catherington Down (Hampshire CC)	-750	-750	-750	-750	0
407	Countryside Sites	1038	Councillor Grants (EHDC)	-7,043	0	0	0	0
407	Countryside Sites	1050	Developer's Contributions	0	0	-10,609	0	0
408	Amenity Sites	1025	Football Pitches	-2,011	-2,011	-1,005	-2,011	0
408	Amenity Sites	1038	Councillor Grants (EHDC)	-4,219	0	0	0	0
408	Amenity Sites	1050	Developer's Contribution	-140,617	0	0	0	0
			TOTAL INCOME	-166,395	-13,740	-15,704	-13,740	0
	OPEN SPACES		NET EXPENDITURE	161,678	171,974	72,724	182,624	10,650



APPENDIX 1

RESERVES		Actual Oct-17	Forecast Mar-18	EMR Adj's	Forecast Apr-18	Notes
Code						
310	GENERAL FUNDS	218,445	218,445		218,445	
	CURRENT YEAR FUNDS					
	Forecast Underspend in 2017-18		40,000		40,000	forecast made as at the end of September 2017
	Funds needed to balance budget				-31,333	if there is no increase in precept OR tax base
		218,445	258,445		227,112	
	% of Precept				62.0%	
	No. of Months Running Costs				7.4	
325	IT Equipment	3,000	3,000	1,500	4,500	to be increased each year by £1,500 to reach £6,000 in preparation for replacement in 2019/20
326	Vehicle Replacement	10,000	10,000	5,000	15,000	to be increased each year by £5,000 to reach £25,000 in preparation for replacement in 2020/21
329	Napier Hall Improvements	27,350	27,350		27,350	
330	Staff Contingency	6,438	6,438	-6,438	0	
334	The Granary	6,000	6,000		6,000	
338	Lith Avenue re-surfacing	7,000	7,000		7,000	
340	Jubilee Hall Extension fund	41,125	41,125	36,858	77,983	
341	New Playground Fund	36,858	36,858	-36,858	0	Transfer to Jubilee Fund ; to be reviewed after completion of Jubilee Hall works
342	Equipment replacement fund	10,000	10,000		10,000	
343	Legal & Professional Costs	10,000	10,000		10,000	
344	Election	5,000	5,000	1,000	6,000	to be increased year on year to reach £6,000 for next Election
345	Lovedean Solar Farm	5,000	5,000		5,000	
346	Fencing	5,000	5,000		5,000	
347	Tree Maintenance	4,000	4,000		4,000	
348	LychGate Repairs	500	500	500	1,000	to be increased each year by £500 to reach £5,000 in preparation for repair works in 2027/28
	TOTAL OF EARMARKED FUNDS	177,271	177,271	1,562	178,833	
	GRAND TOTAL	395,716	435,716	1,562	405,945	

Description of Funds

325	IT Equipment	New IT Equipment has been installed into the Admin Office in 2015-16. Assumed Lifecycle 4 years. Fund to be built up for 2019/20
326	Vehicle Replacement	2 x New Vehicles have been purchased in 2015-16. Assumed Lifecycle 5 years. Fund to be built up for 2020/21
329	Napier Hall Improvements	
330	Staff Contingency	n/a in 2018-19
334	The Granary	Building up a reserve for future maintenance on the Granary
340	Jubilee Hall Extension fund	
341	New Playground Fund	n/a in 2018-19
343	Legal & Professional Costs	For major legal and professional expenses
344	Election	Funds to be increased to build a reserve for the next parish Elections in 2020/21
345	Lovedean Solar Farm	Restricted Funds to be spent on Lovedean Area
346	Fencing	For major fencing works
347	Tree Maintenance	For major tree works
348	LychGate Repairs	Funds to be increased year on year to prepare for any major project