Horndean Parish Council

FINAL BUDGET (DRAFT) 2022-23

SUMMARY

Cost Centre Code	Cost Centre Name	FULL YR ACTUAL 2020-21	FULL YR BUDGET 2021-22	YTD ACT APR-AUG 2021-22	FULL YR BUDGET 2022-23	Change	Notes
201	Central Costs	186,066	191,265	72,142	194,238	2,973	
222	Grants	2,275	5,000	2,200	5,000	0	
	TOTAL EXPENDITURE	188,341	196,265	74,342	199,238	2,973	
201	Central Costs	-524,654	-5,164	-10,278	-5,764	-600	
	TOTAL INCOME	-524,654	-5,164	-10,278	-5,764	-600	
Finance & General Purpose	**NET EXPENDITURE**	**-336,313**	**191,101**	**64,063**	**193,474**	**2,373**	
301	Napier Hall	15,410	20,073	8,394	22,870	2,797	
305	Jubilee Hall	527,494	20,388	16,184	21,481	1,093	
306	Jubilee Admin	0	38,476	19,385	37,977	-499	
310	Tyfield House	25,600	0	0	0	0	closed
315	Lucky Lite	10,134	0	0	0	0	closed
	TOTAL EXPENDITURE	578,638	78,937	43,963	82,329	3,392	
301	Napier Hall	-3,947	-8,760	-6,319	-23,360	-14,600	
305	Jubilee Hall	-5,082	-8,370	-6,716	-22,320	-13,950	
	TOTAL INCOME	-9,028	-17,130	-13,034	-45,680	-28,550	
Property Management	**NET EXPENDITURE**	**569,609**	**61,807**	**30,929**	**36,649**	**-25,158**	
407	Countryside Sites	1,664	1,000	1,023	1,000	0	
408	Amenity Sites	24,029	8,737	3,322	9,917	1,180	
470	Other Open Spaces Costs	204,277	174,707	50,330	166,365	-8,342	
	TOTAL EXPENDITURE	229,970	184,444	54,674	177,282	-7,162	
407	Countryside Sites	-21,286	-11,729	-1,107	-11,729	0	
408	Amenity Sites	-1,313	-2,100	-788	-2,100	0	
	TOTAL INCOME	-22,598	-13,829	-1,895	-13,829	0	
Open Spaces	**NET EXPENDITURE**	**207,372**	**170,615**	**52,779**	**163,453**	**-7,162**	

GRAND TOTAL EXPENDITURE	**996,949**	**459,646**	**172,979**	**458,848**	**-797**	
GRAND TOTAL INCOME	**-556,281**	**-36,123**	**-25,208**	**-65,273**	**-29,150**	
GRAND NET EXPENDITURE	**440,668**	**423,523**	**147,772**	**393,575**	**-29,947**	
EARMARKED RESERVES		**-23,057**		**12,005**	**35,062**	
GENERAL RESERVES		**-20,201**		**-13,763**	**6,438**	
GRAND TOTAL		**380,265**		**391,817**	**11,553**	
EHDC Allowance (tax Support Grant)		**0**		**0**		
Precept		**380,265**		**391,817**		
Tax Base		**5,075.63**		**5,127.28**		
2021-22 / 2022-23 Band d precept		**£74.92**		**£76.42**	**2.00%**	

FINAL BUDGET 2022-23				FULL YR	FULL YR	YTD ACT	FULL YR	
Cost Centre		Nominal Code		ACTUAL	BUDGET	APR-AUG	BUDGET	
Code	Description	Code	Description	2020-21	2021-22	2021-22	2022-23	Change
201	Finance & General Purposes	2000	Admin Salaries	154,310	159,242	62,494	156,361	-2,881
201	Finance & General Purposes	2050	Staff Travel & Expenses	284	600	195	600	0
201	Finance & General Purposes	2060	Staff Training	525	1,200	155	1,200	0
201	Finance & General Purposes	2070	Medical / Health & Safety Exp.	1,264	600	536	5,600	5,000
201	Finance & General Purposes	2920	Recruitment	0	1,000	623	1,000	0
201	Finance & General Purposes	3052	Janitorial Supplies	1,383	1,000	455	1,000	0
201	Finance & General Purposes	4011	IT Support	2,732	2,360	2,675	2,360	0
201	Finance & General Purposes	4022	Postage	30	300	9	100	-200
201	Finance & General Purposes	4024	Printing	1,675	1,916	329	1,428	-488
201	Finance & General Purposes	4026	Stationery	1,438	1,200	635	1,400	200
201	Finance & General Purposes	4029	Subscriptions	4,613	4,800	3,090	4,800	0
201	Finance & General Purposes	4030	Audit	3,490	2,000	0	2,000	0
201	Finance & General Purposes	4035	Professional Fees	2,500	1,430	744	1,430	0
201	Finance & General Purposes	4040	Insurance	8,388	7,160	0	8,500	1,340
201	Finance & General Purposes	4062	Public Events	1,338	5,220	80	5,220	0
201	Finance & General Purposes	4072	Members Expenses & Training	60	500	0	500	0
201	Finance & General Purposes	4076	Election	0	0	0	0	0
201	Finance & General Purposes	4078	Office Equipment	1,759	660	71	660	0
202	Finance & General Purposes	4079	Debit Card Fees	15	0	22	0	0
201	Finance & General Purposes	4080	Bank Fees	262	78	28	78	0
222	Grants	5010	Sundry Grants (Internal Grant)	2,275	5,000	2,200	5,000	0
			TOTAL EXPENDITURE	**188,341**	**196,266**	**74,342**	**199,238**	**2,972**
200	Finance & General Purposes	1010	Public Works Loan	-500,000	0	0	0	0
201	Finance & General Purposes	1049	CIL Neighbourhood Grant	-19,290	0	-5,898	0	0
201	Finance & General Purposes	1060	Information Officer	-3,404	-3,404	-3,404	-3,404	0
201	Finance & General Purposes	1080	Cabling Income	-8	0	-8	0	0
201	Finance & General Purposes	1090	Interest Received	-1,902	-1,560	-899	-2,160	-600
201	Finance & General Purposes	1100	Recycling Income	0	-200	0	-200	0
201	Finance & General Purposes	1110	Miscellaneous Income	-50	0	-70	0	0
			TOTAL INCOME	**-524,654**	**-5,164**	**-10,278**	**-5,764**	**-600**
	FINANCE & GENERAL PURPOSE		**NET EXPENDITURE**	**-336,313**	**191,102**	**64,063**	**193,474**	**2,372**
301	Napier Hall	2050	Staff Travel & Expenses	552	3,000	1,096	3,000	0
301	Napier Hall	3001	Rates	2,894	2,900	2,894	2,950	50
301	Napier Hall	3002	Utilities	2,129	2,500	-216	3,358	858
301	Napier Hall	3008	Licensing	286	700	0	700	0
301	Napier Hall	3009	Repairs and Maintenance	1,166	2,750	480	2,750	0
301	Napier Hall	3052	Janitorial Supplies	0	50	0	50	0
301	Napier Hall	3055	Caretaker Salaries	7,780	7,543	3,816	9,341	1,798
301	Napier Hall	3060	Telephones	603	630	323	721	91
305	Jubilee Hall	2050	Staff Travel & Expenses	323	720	222	0	-720
305	Jubilee Hall	3001	Rates	1,747	1,781	1,747	1,780	-1
305	Jubilee Hall	3002	Utilities	3,143	2,530	1,119	3,606	1,076
305	Jubilee Hall	3008	Licensing	354	575	0	575	0
305	Jubilee Hall	3009	Repairs and Maintenance	2,182	3,500	1,166	13,500	10,000
305	Jubilee Hall	3052	Janitorial Supplies	18	100	0	100	0
305	Jubilee Hall	3055	Caretaker Salaries	9,454	9,804	4,505	0	-9,804
305	Jubilee Hall	3056	Security	2,170	670	767	814	144
305	Jubilee Hall	3060	Telephones	858	708	459	1,107	399
305	Jubilee Hall	4035	Professional Fees	507,244	0	6,200	0	0
306	Jubilee Admin	3001	Rates	0	4,530	2,146	2,190	-2,340
306	Jubilee Admin	3002	Utilities	0	2,660	593	4,121	1,461
306	Jubilee Admin	3009	Repairs and Maintenance	0	875	929	1,384	509
306	Jubilee Admin	3020	Staff Cleaning	0	1,141	602	1,238	98
306	Jubilee Admin	3052	Janitorial Supplies	0	100	2	100	0
306	Jubilee Admin	3056	Security	0	700	1,145	740	40
306	Jubilee Admin	3060	Telephones	0	1,940	703	1,673	-267
306	Jubilee Admin	8000	Loan Interest	0	26,531	13,265	26,531	0
310	Tyfield House	3001	Rates	3,845	0	0	0	0
310	Tyfield House	3002	Utilities	1,457	0	0	0	0
310	Tyfield House	3009	Repairs and Maintenance	3,127	0	0	0	0
310	Tyfield House	3012	Rent	14,107	0	0	0	0
310	Tyfield House	3020	Staff Cleaning	285	0	0	0	0
310	Tyfield House	3052	Janitorial Supplies	0	0	0	0	0
310	Tyfield House	3056	Security	1,018	0	0	0	0
310	Tyfield House	3060	Telephones	1,761	0	0	0	0
315	Lucky Lite	3001	Rates	2,237	0	0	0	0
315	Lucky Lite	3002	Utilities	185	0	0	0	0
315	Lucky Lite	3009	Repairs and Maintenance	1,315	0	0	0	0

FINAL BUDGET 2022-23				FULL YR	FULL YR	YTD ACT	FULL YR	
Cost Centre		Nominal Code		ACTUAL	BUDGET	APR-AUG	BUDGET	
Code	Description	Code	Description	2020-21	2021-22	2021-22	2022-23	Change
315	Lucky Lite	3012	Rent	6,160	0	0	0	0
315	Lucky Lite	4035	Professional Fees	237	0	0	0	0
			TOTAL EXPENDITURE	**578,638**	**78,937**	**43,963**	**82,329**	**3,392**
301	Napier Hall	1075	Halls Income	-3,947	-8,760	-6,319	-23,360	-14,600
305	Jubilee Hall	1075	Halls Income	-5,082	-8,370	-6,716	-22,320	-13,950
			TOTAL INCOME	**-9,028**	**-17,130**	**-13,034**	**-45,680**	**-28,550**
	PROPERTY MANAGEMENT		**NET EXPENDITURE**	**569,609**	**61,807**	**30,929**	**36,649**	**-25,158**
407	Countryside Sites	3100	Granary	0	0	0	0	0
407	Countryside Sites	6010	Catherington Down	69	0	9	0	0
407	Countryside Sites	6020	Catherington Lith	322	0	46	0	0
407	Countryside Sites	6040	Causeway Copse	0	0	0	0	0
407	Countryside Sites	6050	Dell Piece	0	0	0	0	0
408	Countryside Sites	6054	Downs Park	0	0	28	0	0
407	Countryside Sites	6060	Hazleton Common	0	0	34	0	0
407	Countryside Sites	6110	Parsonage Field	0	0	0	0	0
407	Countryside Sites	6150	Yoells Copse	0	0	900	0	0
407	Countryside Sites	6160	Other Sites	1,273	1,000	5	1,000	0
408	Amenity Sites	3001	Rates	1,223	1,247	1,223	1,247	0
408	Amenity Sites	3099	Lith Av/Lith Lane/Cath Rd Pond	628	0	0	0	0
408	Amenity Sites	3150	War Memorials	185	170	0	170	0
408	Amenity Sites	6052	Deep Dell	-12	0	0	0	0
408	Amenity Sites	6054	Downs Park	0	0	0	0	0
408	Amenity Sites	6070	Jubilee Field	0	0	0	0	0
408	Amenity Sites	6115	Five Heads Recreation Ground	0	0	0	0	0
408	Amenity Sites	6120	St Giles Churchyard	0	0	0	0	0
408	Amenity Sites	6130	Village Centre	1,185	500	7	500	0
408	Amenity Sites	6160	Other Sites	0	1,200	0	1,200	0
408	Amenity Sites	6180	Football Pitches Maintenance	46	500	238	3,500	3,000
408	Amenity Sites	6205	Car Parks	0	300	0	300	0
408	Amenity Sites	6580	Play Equipment	19,085	3,000	1,183	3,000	0
408	Amenity Sites	6582	Playground Checks Salaries	1,690	1,820	672	0	-1,820
470	Other Open Spaces Costs	3060	Telephones	278.88	240	160.55	385.32	145.32
470	Other Open Spaces Costs	4062	Events	0	600	0	600	0
470	Other Open Spaces Costs	6500	Countryside Team Salaries	113,554	128,858	38,531	116,698	-12,160
470	Other Open Spaces Costs	6510	Litter Picking	-105	2,220	0	2,220	0
470	Other Open Spaces Costs	6530	Waste Bins	6,261	6,267	1,512	6,047	-220
470	Other Open Spaces Costs	6590	Materials & Equipment Maintenance	1,174	1,500	923	2,000	500
470	Other Open Spaces Costs	6592	Rangers Equipment Hire	265	1,500	0	1,500	0
470	Other Open Spaces Costs	6620	Vehicle Running Costs	25,203	4,000	880	4,500	500
470	Other Open Spaces Costs	6624	Waste Removal	3,505	3,600	1,069	4,143	543
470	Other Open Spaces Costs	6636	Grass Cutting	16,520	16,650	0	17,000	350
470	Other Open Spaces Costs	6638	Fencing	2,894	1,000	540	2,000	1,000
470	Other Open Spaces Costs	6640	Training for Countryside Team	-2	2,400	630	2,400	0
470	Other Open Spaces Costs	6648	Tree Work & Maintenance	33,375	4,000	1,537	5,000	1,000
470	Other Open Spaces Costs	6650	Uniform for Countryside Team	184	624	0	624	0
470	Other Open Spaces Costs	6651	Personal Protection Equipment	1,137	1,248	0	1,248	0
470	Other Open Spaces Costs	6661	Open Spaces, Projects	34	0	4,549	0	0
			TOTAL EXPENDITURE	**229,970**	**184,444**	**54,674**	**177,282**	**-7,162**
407	Countryside Sites	1005	HLS Payments	-7,742	-7,863	0	-7,863	0
407	Countryside Sites	1030	Rural Payments Scheme	-5,918	-3,116	-27	-3,116	0
407	Countryside Sites	1035	Catherington Down	-750	-750	-750	-750	0
407	Countryside Sites	1038	Councillor Contributions	0	0	-330	0	0
407	Countryside Sites	1050	Developer's Contribution	0	0	0	0	0
407	Countryside Sites	1055	Other Grants	-6,876	0	0	0	0
408	Amenity Sites	1025	Football Pitches	-1,313	-2,100	-788	-2,100	0
408	Amenity Sites	1038	Councillor Grants (EHDC)	0	0	0	0	0
408	Amenity Sites	1050	Developer's Contribution	0	0	0	0	0
			TOTAL INCOME	**-22,598**	**-13,829**	**-1,895**	**-13,829**	**0**
	OPEN SPACES		**NET EXPENDITURE**	**207,372**	**170,615**	**52,779**	**163,453**	**-7,162**

NET EXPENDITURE	**440,668**	**423,523**	**147,772**	**393,575**	**-29,947**
SUMMARY	**440,668**	**423,523**	**147,772**	**393,575**	**-29,947**
Reconcile	**0**	**0**	**0**	**0**	**0**

Horndean Parish Council

RESERVES

		A	B	C	D	E	F	G	
	RESERVES	**ACT Aug-21**	**Q4 FCAST Mar-22**	**F&GP 22-23**	**Other Adj.**	**Precept Adj.**	**Loan Repaid**	**Forecast Apr-22**	**Notes**
Code									
310	**GENERAL FUNDS**	**174,845**	**143,738**	**-7,005**	**-5,000**	**-13,763**		**117,970**	
		174,845	**143,738**	**-7,005**	**-5,000**	**-13,763**	**0**	**117,970**	
	No. of Months Running Costs							**3.6**	Forecast GR at 01/04/22 divided by Net Expenditure Budget
	No. of Months Running Costs							**3.1**	Forecast GR at 01/04/22 divided by Expenditure Budget
	No. of Months Running Costs (JPAG)							**4.0**	Forecast GR at 01/04/22 as defined by JPAG (NRE Less Transfers to EMR Less Loan Payments
	EARMARKED FUNDS								
325	IT Equipment EMR	2,500	2,500					2,500	
326	Vehicle Replacement EMR	4,495	4,495	5,505				10,000	building reserve back to £25,000 at £5k per annum
328	Jubilee Hall Improvements EMR	10,000	10,000					10,000	painting/skirting boards need attention in 2022-23
329	Napier Hall Improvements EMR	1,000	1,000	1,000				2,000	reduced as refurbishment undertaken in 2019-20, start increasing in 22-23
334	The Granary Maitenance EMR	2,000	2,000					2,000	
338	Lith Avenue/Lane EMR	3,000	3,000					3,000	
340	Jubilee Hall Project EMR	109,799	85,834		-85,834			0	projected balance remaining from the Public Works Loan (£85k) transferred to LEOH EMR
341	New Playground Fund EMR	7,000	7,000					7,000	
342	Grounds Equipment EMR	2,500	2,500					2,500	
343	Legal Costs EMR	4,000	4,000					4,000	
344	Election EMR	2,000	2,000					2,000	
346	Fencing EMR	4,000	4,000					4,000	
347	Tree Maintenance EMR	4,000	4,000					4,000	
348	LychGate Repairs EMR	1,500	1,500	500				2,000	increased pa by £500 to reach £5k for possible for repair works in 2027/28
349	South Downs National Park EMR	6,569	0					0	
350	Community Infrastructure Levy EMR	33,422	33,472					33,472	
351	Land East of Horndean EMR	1,900	1,900					1,900	
352	Wagtail Road EMR	250	0					0	
353	Five Heads Rec Playground EMR				5,000			5,000	
354	Future Development Facilities EMR				85,834			85,834	
	TOTAL OF EARMARKED FUNDS	**199,935**	**169,201**	**7,005**	**5,000**	**0**	**0**	**181,206**	
	GRAND TOTAL	**374,780**	**312,939**	**0**	**0**	**-13,763**	**0**	**299,176**	
	No. of Months Running Costs							**9.1**	Forecast Total Reserves at 01/04/22 divided by Net Expenditure Budget
	No. of Months Running Costs							**7.8**	Forecast Total Reserves at 01/04/22 divided by Expenditure Budget

	DESCRIPTION OF FUNDS	
325	*IT Equipment EMR*	*Reserve for future IT upgrades*
326	*Vehicle Replacement EMR*	*Assumed Lifecycle 5 years. Funding being re-built.*
328	*Jubilee Hall Improvements EMR*	*Reserve for future maintenance on Jubilee Hall and unexpected costs associated with the move to Jubilee Hall*
329	*Napier Hall Improvements EMR*	*Reserve for future maintenance on Napier Hall*
334	*The Granary Maitenance EMR*	*Reserve for future maintenance on the Granary*
338	*Lith Avenue/Lane EMR*	*Reserve for future maintenance on the Lith Re-surfacing*
340	*Jubilee Hall Project EMR*	*Reserve closed - previously for the buidling works of the extension to Jubilee Hall*
341	*New Playground Fund EMR*	*Reserve for maintenance/upgrades to existing Play area Equipment*
342	*Grounds Equipment EMR*	*Reserve for purchase of large pieces of equipment*
343	*Legal Costs EMR*	*Reserve for major legal and professional expenses*
344	*Election EMR*	*Funds for Parish Elections*
346	*Fencing EMR*	*Reserve for major fencing works*
347	*Tree Maintenance EMR*	*Reserve for major tree works*
348	*LychGate Repairs EMR*	*Funds to be increased year on year to prepare for any major project*
350	*Community Infrastructure Levy EMR*	*Funds Received stored here until projects to spend monies identified*
351	*Land East of Horndean EMR*	*Reserve for costs associated with Land East of Horndean*
352	*Wagtail Road EMR*	*Reserve closed - previously for funds given specifically for Wagtail Road*
353	*Five Heads Rec Playground EMR*	*Reserve for upgrade of Play facilities at Five Heads Recreation Ground*
354	*Future Development Facilities EMR*	*Reserve for costs associated with future developments*