

SUBJECT OF REPORT: Tree Carving Works – Catherington Lith**BACKGROUND**

At the meeting of the Council on the 23 March 2020, given the measures imposed by central government to restrict the spread of COVID-19, it was resolved to suspend all Parish Council/Committee meetings, until further notice.

In the absence of formal meetings, Council business will continue with the decision making process being undertaken as per the resolution, by delegated powers being granted to the Chairman, Vice Chairman and the Chief Officer.

Members will be requested to forward to the Chief Officer their comments regarding the matter for consideration, which will be collated, discussed and decided upon by the above persons. The decision will be fully publicised on HPC's website.

At the meeting of the Council on the 23 March 2020, Members received quotations from three contractors with examples of their designs – additional draft designs have since been provided.

All Members have received the documentation and have responded as follows:

I have received 5 responses expressing a preference for Quotation 1, and a further 2 without preference.

The consensus is for the contractor presenting Quotation 1, to be awarded the contract.

Report Prepared by

Carla Baverstock-Jones
Chief Officer