



# Horndean Parish Council

## NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD  
ON MONDAY 17 JANUARY 2022 at 7.00 P.M. in JUBILEE HALL

Members are summoned to attend

Carla Baverstock-Jones GCILEx, PSLCC, MCMI  
Chief Officer

11 January 2022

### AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
6. To consider the co-option of Simon Freeman to represent Downs Ward.
7. To approve the Minutes of the Council Meeting held on the 13 December 2021.
8. To receive and approve the Orders for Payment (List 9 attached).
9. To receive and approve the bank reconciliation – Co-operative, Lloyds and Cambridge & Counties as at 31 December 2021.
10. To receive and note the monthly finance report.
11. To receive and consider the Internal Audit Report (Interim) for the year ending 2021/2022.
12. To receive and consider the request to host a street party/community lunch at Deep Dell.
13. To receive a report in respect of the purchase of curtains for Jubilee Hall, and agree the way forward.
14. To note the next scheduled meeting of the Council on the 21 February 2022.
15. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
16. To consider and agree the way forward in respect of the legal advice received regarding the boundary dispute pertaining to a property within Catherington Lith.

17. To receive and consider the proposal to amend the contract in respect of the construction of the Parish Office, insofar as to remove the planting obligation.
18. To receive and consider the way forward in respect of a claim for damages arising from a tree within the ownership of the Parish Council.