



Horndean Parish Council

NOTICE OF MEETING

A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE WILL BE HELD ON MONDAY 17 MAY 2021 AT 7.45pm in JUBILEE HALL.

Members of the Committee Cllr D Alexander (Chairman), Cllr Mrs L Evans, Cllr A Forbes (Vice Chairman), Cllr J Lay, Cllr B Raymond, Cllr D Prosser, Cllr P Little are summoned to attend.

Carla Baverstock-Jones GCILEx, PSLCC, MCMI
Chief Officer

11 May 2021

AGENDA

1. To receive apologies for absence.
2. Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
3. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.*
4. To elect a Vice Chairman to the Finance and General Purposes Committee
5. To approve the Minutes of the Finance and General Purposes Committee meeting held on the 01 February 2021.
6. To receive and consider the final 2020/2021 Management Accounts.
7. To receive a report and review the current Earmarked and General Reserves.
8. To receive a report and consider the duplicate costs pertaining to the Parish Offices.
9. To consider the implementation of a File Naming process in respect of the documentation presented to Members.
10. To receive and consider the applications in respect of the following Grants:
 - All Saints' Church, Catherington - £1,000
 - 1st Horndean Scout Group - £4,000
 - Citizens Advice East Hampshire - £1,000.