



# Horndean Parish Council

## STAFF COMMITTEE

### NOTICE OF MEETING

**A MEETING OF THE STAFF COMMITTEE WILL BE HELD ON MONDAY 27 MARCH 2017 AT 7.30 P.M. OR IMMEDIATELY FOLLOWING THE FINANCE AND GENERAL PURPOSES MEETING AT JUBILEE HALL.**

Members are summoned to attend.

A handwritten signature in black ink, appearing to read 'Carla Baverstock-Jones'.

Carla Baverstock-Jones MILCM,GCILEx  
Chief Officer

21 March 2017

#### AGENDA

1. To receive apologies for absence.
2. To receive any Declarations of Interest.
3. To receive and approve the Minutes of the meeting held on the 05 September 2016.
4. **To agree to exclude the public and press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960)**
5. To receive and agree the Confidential Minutes of the meeting held on the 05 September 2016.
6. To receive a report and agree a recommendation to Council regarding any proposed changes to staff salaries for 2017/18.
7. To receive a report on staffing and agree any necessary actions.
8. To discuss the Chief Officer's Appraisal.
9. To discuss any proposed changes to the Chief Officer's salary for 2017/18.