



# Horndean Parish Council

## NOTICE OF MEETING

**A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD  
ON MONDAY 18 JULY 2022 at 7.00 P.M. in JUBILEE HALL**

Members are summoned to attend

Carla Baverstock-Jones GCILEx, FSLCC, MCMI  
Chief Officer

12 July 2022

### AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
6. To approve the Minutes of the Council Meeting held on the 20 June 2022.
7. To receive and approve the Orders for Payment (List 3 attached).
8. To receive and approve the bank reconciliation – Co-operative, Lloyds and Cambridge & Counties as at 30 June 2022.
9. To receive and note the monthly finance report.
10. To receive notification of the Community Contribution to be passed to HPC from the Highwood Development and consider suitable uses.
11. To receive a verbal update in respect of the ongoing engagement of a security company to undertake daily patrols.
12. To receive a verbal update regarding recent meetings pertaining to the escalation of anti-social behaviour.
13. To receive a report and consider the quotation in respect of the repairs to play equipment, namely the roundabout at Deep Dell.
14. To receive an update in respect of the Land East of Horndean development.
15. To receive the recommendation from the Staff Committee on the 27 June 2022, in respect of the Alcohol and Substance Misuse Policy.

16. To receive the recommendation from the Staff Committee on the 27 June 2022, in respect of the revised Job Description/Person Specification – Estate Warden.
17. To note the next scheduled meeting of the Council on the 15 August 2022.
18. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
19. To receive the recommendation from the Staff Committee on the 27 June 2022, in respect of the expiry of the probationary period pertaining to a member of staff.
20. To receive the recommendation from the Staff Committee on the 27 June 2022, in respect of a salary review, and agree the way forward.
21. To receive a report in respect of an insurance matter pertaining to a tree within the ownership of the Parish Council, and agree the way forward.