



# Horndean Parish Council

## NOTICE OF MEETING

**A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD  
ON MONDAY 07 November 2022 at 7.00 P.M. IN JUBILEE  
HALL**

Members are summoned to attend

Carla Baverstock-Jones GCILEx, FSLCC, MCMI  
Chief Officer

01 November 2022

### AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
6. To approve the Minutes of the Council Meeting held on the 03 October 2022.
7. To receive a presentation from Lucia Smith - Home-Start Butser
8. To consider Councillor Freemans application to join the Finance and General Purposes Committee.
9. To receive and approve the Orders for Payment (List 7 attached).
10. To receive and note the monthly finance report.
11. To receive and approve the bank reconciliation – Co-operative, Lloyds and Cambridge & Counties as at 30 September 2022.
12. To receive the recommendation from the Finance and General Purposes Committee on the 17 October 2022, in respect of the revised Budget 2023/24.
13. To receive the recommendation from the Finance and General Purposes Committee on the 17 October 2022, in respect of the following grant applications:
  - Home-Start Butser - £500
  - Community Lunch Club - £250.

14. To receive an update in respect of the tendering process/project and contract management, of the replacement play equipment at Five Heads Recreation Ground.
15. To receive and consider a report and quotations in respect of replacement heating and an alternative energy source within Jubilee Hall.
16. To receive the recommendation from the Grounds Committee on the 24 October 2022, in respect of the repairs to play equipment to be funded by the EMR – New Playground Equipment.
17. To receive the recommendation from the Grounds Committee on the 24 October 2022, in respect of an application for CIL funding to complete a Green Trail Loop.
18. To note the next scheduled meeting of the Council on the 12 December 2022.
19. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
20. To note the expiry of the fixed term contract in respect of a member of staff, and the ongoing position.