



# Horndean Parish Council

## NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD  
ON MONDAY 06 FEBRUARY 2023 at 7.00 P.M. IN JUBILEE  
HALL

Members are summoned to attend

Carla Baverstock-Jones GCILEx, FSLCC, MCMI  
Chief Officer

31 January 2023

### AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
6. To approve the Minutes of the Council Meeting held on the 09 January 2023.
7. To receive and approve the Orders for Payment (List 10 attached).
8. To receive and note the monthly financial report.
9. To receive and approve the bank reconciliation – Co-operative, Lloyds and Cambridge & Counties as at 31 December 2022.
10. To receive and consider the Meetings Schedule for 2023/2024.
11. To receive a verbal update from the Solar Energy working party, in respect of the planned project.
12. To receive a verbal update from the Jubilee Hall Replacement Heaters working party.
13. To receive a verbal update from the Green and Heritage Network working party, in respect of the planned project.
14. To receive and consider the Health and Safety Policy Statement.
15. To note the next scheduled meeting of the Council on the 13 March 2023.

16. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
17. To approve the Confidential Minutes of the Council Meeting held on the 09 January 2023.
18. To receive and consider the request for works to be undertaken to connect a property in Lith Avenue to the mains water system.
19. To receive the recommendation from the Staff Committee on the 23 January 2023, in respect of the flexible working request.