



Horndean Parish Council

NOTICE OF MEETING

**A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD
ON MONDAY 12 JUNE 2023 at 7.00 P.M. IN JUBILEE HALL**

Members are summoned to attend

Carla Baverstock-Jones GCILEx, FSLCC, MCMI
Chief Officer

06 June 2023

AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
6. To approve the Minutes of the Council Meeting held on the 15 May 2023, and the Minutes of the Finance and General Purposes Committee Meeting held on the 20 February 2023.
7. To receive and approve the Orders for Payment (List 3 attached).
8. To note pursuant to HPC Finance Regulations para 3.4, the expenditure incurred for emergency tree works undertaken as advised within the annual tree inspection £1,950 and £850.
9. To receive and consider the final 2022/2023 Management Accounts.
10. Conflict of Interest Declaration - BDO (External Auditors).
11. To receive and consider the Internal Audit Report for the year ended 2022/2023.
12. To receive and approve the Annual Governance and Accountability Return for 2022/2023.
 - Section 1 – Annual Governance Statement 2022/2023.
 - Section 2 – Accounting Statements 2022/2023.
13. To receive and note the monthly finance report.
14. To consider any adjustments to the Ear Mark Reserves.
15. To consider and agree to amend Standing Order 15b(iv), to enable an increase in the size of working parties.

16. To elect a Working Party to agree a style of working for Parish Councillors, and to review and update the Community Engagement Strategy.
17. To receive and consider the quotation in respect of the engagement of a security company.
18. To receive a report and consider the quotation in respect of window blinds for the Parish Office
19. To receive and consider the following grant applications:
 - Victim Support - £200
 - All Saints Church Catherington - £1,000
 - Holy Trinity Church Blendworth - £1,000
 - Citizens Advice East Hampshire - £1,000.
20. To note the next scheduled meeting of the Council being the 10 July 2023.