



# Horndean Parish Council

## NOTICE OF MEETING

**A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD  
ON MONDAY 06 NOVEMBER 2023 at 7.00 P.M. IN JUBILEE  
HALL**

Members are summoned to attend

Carla Baverstock-Jones GCILEx, FSLCC, MCMI  
Chief Officer

31 October 2023

### AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
6. To consider the co-option of Ron Smith to represent Catherington Ward and Keith Jenkins to represent Catherington Ward.
7. To approve the Minutes of the Council Meeting held on the 02 October 2023
8. To receive and approve the Orders for Payment (September attached).
9. To receive and note the monthly finance report.
10. To receive and approve the bank reconciliation – Co-operative, Lloyds and Cambridge & Counties as at 30 September 2023.
11. To receive and note the External Auditor Report for the year ended 2022/23
12. To receive and consider the following grant application:
  - Horndean Technology Lunch Club - £250
13. To receive and consider the Status and Membership of Committees
14. To receive a verbal update in respect of the repairs to Jubilee play area
15. To receive and consider the quotations in respect of the repairs to Napier Hall flat roof
16. To receive a verbal update from Cllr Little in respect of the Speed Indicator Device, and agree the way forward.

17. To receive and consider the documentation received from SSEN, pertaining to the works to be undertaken on Hazleton Common.
18. To consider establishing a Horndean Green Trail and Heritage Network Advisory Committee
19. To consider involvement in a Horndean Neighbourhood Improvement Project and the establishment of a working party
20. To receive an update from Members representing the Parish Council within external organisations.
21. To receive an update from the Working Parties.
22. To note the next scheduled meeting of the Council being the 11 December 2023.
23. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
24. To approve the Confidential Minutes of the Council Meeting held on the 02 October 2023
25. To receive and consider the way forward in respect of the reduction of the trees implicated in damaging an adjacent wall.