



Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD
ON MONDAY 11 MARCH 2024 at 7.00 P.M. IN JUBILEE HALL

Members are summoned to attend

Carla Baverstock-Jones GCILEx, FSLCC, MCMI
Chief Officer

05 March 2024

AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
6. To approve the Minutes of the Council Meeting held on the 12 February 2024.
7. To elect Cllr Smith to the Grounds Committee.
8. To receive and approve the Orders for Payment (January & February attached).
9. To receive and note the monthly finance report.
10. To receive a report and consider the quotations in respect of the electrical works to be undertaken at Jubilee and Napier Hall.
11. To receive a report and consider the quotations in respect of the replacement heating units within Jubilee Hall.
12. To receive and consider the offer of a donation from Waterlooville Gospel Hall Trust.
13. To receive a report and consider the way forward in respect of updates to the IT Policy, and the Communications Policy.
14. To receive and consider the updated Business Continuity Plan.
15. To receive and consider the updated Emergency Planning for Working Arrangements Policy.
16. To note the submission of a response to EHDC, in respect of the Draft Local Plan 2021-2040.
17. To receive and consider the quotation for an extension to the Horndean Green Trail and Heritage Network – Land East of Horndean.

18. To receive an update from Members representing the Parish Council within external organisations and Working Parties.
19. To note the next scheduled meeting of the Council being the 15 April 2024.
20. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
21. To receive the recommendation from the Staff Committee on the 26 February 2024, in respect of the proposed increases to staff salaries for 2024/25, and to seek quotations for a salary review.
22. To receive the recommendation from the Staff Committee on the 26 February 2024, in respect of the Chief Officer's salary for 2024/25.