



# Horndean Parish Council

## NOTICE OF MEETING

**A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD  
ON MONDAY 15 APRIL 2024 at 7.00 P.M. IN JUBILEE HALL**

Members are summoned to attend

Carla Baverstock-Jones GCILEx, FSLCC, MCMI  
Chief Officer

09 April 2024

### AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
6. To approve the Minutes of the Council Meeting held on the 11 March 2024.
7. To receive and approve the Orders for Payment (February & March attached).
8. To receive and note the monthly finance report.
9. To receive a revised report and consider the quotations in respect of the electrical works to be undertaken at Jubilee and Napier Hall.
10. To receive a revised report and consider the quotations in respect of the replacement heating units within Jubilee Hall.
11. To receive a report and consider the quotations received in respect of the staff salary review/evaluation.
12. To receive a report and consider the proposal received in respect of the IT provision for Members.
13. To receive a report and consider the way forward in respect of future engagement with housing developers.
14. To receive and consider the Parish Plan 2024-25.
15. To receive and consider the updated Flexible Working Policy.
16. To receive and consider the Menopause at Work Policy.
17. To receive an update and consider the application to EHDC Community fund in respect of the Jubilee Zipwire replacement.

18. To receive a report and consider the way forward in respect the of alarm response system pertaining to the Parish Office/Jubilee Hall.
19. To receive the recommendation from the Grounds Committee on the 25 March 2024, in respect of the quotations received for the repairs to play area surfacing.
20. To receive an update from Members representing the Parish Council within external organisations and Working Parties.
21. To receive and consider the following grant application:
  - Citizens Advice East Hampshire - £1,000.
22. To note the next scheduled meeting of the Council being the 13 May 2024, being the Annual Meeting. The Annual Parish Meeting will be held on the 22 April 2024.
23. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
24. To approve the Confidential Minutes of the Council Meeting held on the 11 March 2024