



Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON MONDAY 12 MARCH 2018 at 7.00 P.M in JUBILEE HALL

Members are summoned to attend

A handwritten signature in black ink, appearing to read 'Carla Baverstock-Jones'.

Carla Baverstock-Jones GCILEx, MILCM
Chief Officer

06 March 2018

AGENDA

1. To receive and approve apologies for absence.
2. To receive any Declarations of Interest.
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. To receive the Chairman's comments.
6. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.*
7. To approve the Minutes of the Council Meeting held on the 12 February, 2018.
8. To receive and approve the Orders for Payment (List 12 attached).
9. To receive and agree the Financial Risk Assessment.
10. To receive and consider a report in respect of an additional signatory to assist with Lloyds Online Banking.
11. To receive and consider a report in respect of the quotation for repairs to Lith Lane.
12. To receive a report and consider the implementation of the Dropbox facility.
13. To receive a report and consider the closure of the Parish Office to prepare for the implementation of the General Data Protection Regulation.
14. To receive and consider the applications in respect of the following grants:
 - Lovedean Village Hall - £4,458.73
 - Home-Start Butser - £1,500.

15. To note the next scheduled meeting of the Council being the 23 April 2018 and the Annual Parish Meeting on the 09 April 2018.
 16. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
 17. To approve the Confidential Minutes of the Council Meeting held on the 12 February 2018.
 18. To receive a verbal update and consider appointing an architect in respect of the community building within the Land East of Horndean development.
 19. To receive and consider the draft Contract in respect of the provision of architectural services for the extension of Jubilee Hall.
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