



Horndean Parish Council

NOTICE OF MEETING

**A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
WILL BE HELD ON MONDAY 26 MARCH 2018 AT JUBILEE HALL AT 6.15
P.M.**

Members of the Committee Cllr D Evans (Chairman), Cllr D Alexander (Vice Chairman) Cllr L Evans, Cllr M Burridge, Cllr A Forbes, are summoned to attend.

Carla Baverstock-Jones GCILEx, MILCM
Chief Officer

20 March 2018

AGENDA

1. To receive apologies for absence.
2. To receive any Declarations of interest.
3. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.*
4. To approve the Minutes of the Finance and General Purposes Committee meeting held on the 29 January 2018.
5. To receive and consider the draft Asset Register.
6. To receive and consider a revision to the format of the Financial Risk Assessment.
7. To receive a report and consider the transference of funds from the General Reserves to an Earmarked Reserve.
8. To receive an update in respect of the options available regarding Dropbox and Google Drive.
9. To receive a verbal update regarding the payments in respect of mileage.
10. To receive and consider the revised Play Inspection Policy.
11. To receive and consider the draft General Data Protection Regulation documentation.
12. To consider the revised wording in respect of HPC Financial Regulations – Staff Vacancies (para 8).