



Horndean Parish Council

NOTICE OF MEETING

A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE WILL BE HELD ON MONDAY 28 OCTOBER 2024 AT 6.00pm in JUBILEE HALL.

Members of the Committee Cllr J Lay (Chairman), Cllr T Attlee, Cllr D Prosser, Cllr Redding, Cllr S Freeman, Cllr Hodgson are summoned to attend.

Carla Baverstock-Jones GCILEx, FSLCC, MCMI
Chief Officer

22 October 2024

AGENDA

1. To receive apologies for absence.
2. **Declaration of interest:** Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
3. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.*
4. To elect a Vice Chairman to the Finance and General Purposes Committee.
5. To approve the Minutes of the Finance and General Purposes Committee Meeting held on the 23 September 2024
6. To receive and consider the quarterly Management Accounts for the period ending 30 September 2024.
7. To receive and consider the Draft Budget 2025/2026.
8. To receive and consider the Interim Strategic Planning proposal.
9. To receive and review the following Policies:
 - Equality, Diversity and Inclusion Policy (amended version)
 - Data Retention Policy
 - Data Breach Policy
 - Member/Officer Protocol Policy
 - Dignity at Work Policy (amended version)
10. To receive and consider the following grant application:
 - Horndean Technology College Lunch Club - £300.

Horndean Parish Council, Jubilee Hall, Crouch Lane, Horndean PO8 9SU
Tel: 023 9259 7766 www.horndeanpc-hants.gov.uk

11. To note the next meeting of the Finance and General Purposes Committee on the 02 December 2024.
12. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
13. To receive and consider the potential reduction in expenditure with regard to staff structure, and the subsequent reduced opening hours of the Parish Office.