



# Horndean Parish Council

## NOTICE OF MEETING

**A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD  
ON MONDAY 09 JUNE 2025 at 6.30 P.M. IN JUBILEE HALL**

Members are summoned to attend

Carla Baverstock-Jones GCILEx, FSLCC, MCMI  
Chief Officer

03 June 2025

### AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
6. To approve the Minutes of the Council Meeting held on the 12 May 2025.
7. To receive an update from Members representing the Parish Council within external organisations and Working Parties.
8. To receive an update in respect of the data received from the average speed cameras.
9. To receive and approve the Orders for Payment (May attached).
10. To receive and note the monthly finance report.
11. To receive and approve the bank reconciliation – Co-operative, Lloyds, and Cambridge & Counties as at 31 March 2025.
12. To receive and consider the Internal Audit Report 2024/2025 (Final Update).
13. To receive and approve the Annual Governance and Accountability Return for 2024/2025
  - Section 1 – Annual Governance Statement 2024/2025
  - Section 2 – Accounting Statements 2024/2025.
14. To receive a report and consider the proposed amendments to the Parish Councils website.
15. To note the application for Community Infrastructure Levy (CIL) funding submitted to the South Downs National Park.
16. To note the Chief Officer's report.
17. To receive the recommendation from the Finance and General Purposes Committee on the 19 May 2025, in respect of the amended Lone Working Policy.

18. To receive the recommendation from the Finance and General Purposes Committee on the 19 May 2025, in respect of the following grant applications:
  - Citizens Advice East Hampshire - £1,000
  - Friends of Horndean Parish Footpaths - £1,000.
19. To receive the recommendation from the Grounds Committee on the 02 June 2025, in respect of the tree works to be undertaken at Wagtail Close, subject to Tree Officer approval.
20. To note the next scheduled meeting of the Council being the 07 July 2025.
21. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
22. To approve the Confidential Minutes of the Council Meeting held on the 07 April 2025.