



Horndean Parish Council NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON
MONDAY 06 OCTOBER 2025 at 6.30 P.M. IN JUBILEE HALL

Members are summoned to attend

Sarah Guy
Interim Proper Officer

30 September 2025

AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
6. To approve the Minutes of the Council Meeting held on the 01 September 2025.
7. To note the Chief Officer's report.
8. To receive and consider a request for a community music festival, namely Lincfest at Jubilee.
9. To receive an update from Members representing the Parish Council within external organisations and Working Parties.
10. To receive an update in respect of the data received from the speed cameras.
11. To receive and approve the Orders for Payment (August attached).
12. To receive and note the monthly finance report.
13. To receive and note the External Auditor Report for the year ended 2024/2025.
14. To receive an update in respect of the grants available for the replacement doors at Jubilee Hall.
15. To receive and agree the signing of the grant agreement letter for grant funding in respect of the Horndean Green Trail and Heritage Network – UKSPF Active travel Capital Project Grant - £25,401
16. To consider the quotations in respect of the tender process in relation to expenditure of the Community Infrastructure Levy (CIL) Award of £95,000, for the MUGA and new Fitness equipment facility at Jubilee.
17. To seek Cllr nomination to represent HPC at the South Downs National Park Authority.
18. To receive an update in respect of advertising the Chief Officers/Clerk post.
19. To consider amendments to Standing Orders in terms of Delegated Powers and the Proper Officer.
20. To note the next scheduled meeting of the Council being the 03 November 2025.

21. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
22. To approve the Confidential Minutes of the Council Meeting held on the 01 September 2025
23. To receive an update and recommendation following the coffee vendor trial at Jubilee.
24. To receive and consider a request to connect a property in Lith Avenue to the mains water.