



Horndean Parish Council

STAFF COMMITTEE

NOTICE OF MEETING

A MEETING OF THE STAFF COMMITTEE WILL BE HELD ON MONDAY 07 AUGUST 2017 AT 6.30 P.M. AT JUBILEE HALL.

Members are summoned to attend.

A handwritten signature in black ink, appearing to read 'C. Baverstock-Jones', is written over the text of the Chief Officer's name.

Carla Baverstock-Jones MILCM,GCILEx
Chief Officer

01 August 2017

AGENDA

1. To receive apologies for absence.
2. To receive any Declarations of Interest.
3. To elect a Vice Chairman to the Staff Committee.
4. To receive and approve the Minutes of the meeting held on the 27 March 2017.
5. **To agree to exclude the public and press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960)**
6. To receive and agree the Confidential Minutes of the meeting held on the 27 March 2017.
7. To receive a report and agree a recommendation to Council, regarding the expiry of the fixed-term employment contracts pertaining to two members of staff.
8. To receive an update on staffing and agree any necessary actions.