



Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON MONDAY 17 FEBRUARY 2020 at 7.00 P.M in JUBILEE HALL

Members are summoned to attend

Carla Baverstock-Jones GCILEx, PSLCC, MCMI
Chief Officer

11 February 2020

AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. To receive the Chairman's comments.
6. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
7. To consider the co-option of: Derek Prosser to represent Catherington Ward.
8. To approve the Minutes of the Council Meeting held on the 20 January 2020.
9. To receive and approve the Orders for Payment (List 11 attached).
10. To receive and note the monthly finance report.
11. To receive and consider the revised Invoice Payment Flowchart.
12. To receive and sign the new Lease pertaining to Tyfield House – Parish Office.
13. To receive a verbal update in respect of the Land East of Horndean development.
14. To consider the proposed closure of the Horndean Library, and to agree the way forward.
15. To receive and agree the revised Schedule of Meetings 2020/2021.
16. To consider attendance at the HALC Annual Conference on Wednesday 18 March 2020.
17. To receive the recommendation from the Grounds Committee on the 10 February 2020, in respect of the Code of Conduct/Agreement – outdoor fitness classes.
18. To note the next scheduled meeting of the Council on the 23 March 2020.

19. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
 20. To approve the Confidential Minutes of the Council Meeting held on the 20 January 2020.
 21. To receive the recommendation from the Staff Committee on the 03 February 2020, in respect of the proposed changes to staff salaries for 2020/21.
 22. To receive the recommendation from the Staff Committee on the 03 February 2020, in respect of the proposed changes to the Chief Officer's salary for 2020/21
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