



# Horndean Parish Council STAFF COMMITTEE

## NOTICE OF MEETING

**A MEETING OF THE STAFF COMMITTEE WILL BE HELD ON  
MONDAY 09 MARCH 2015 AT 6.00 P.M. AT JUBILEE HALL.**

Members are summoned to attend.

Carla Baverstock-Jones GCILEx  
Executive Officer and Clerk to the Council

03 March 2015

### AGENDA

1. To receive apologies for absence.
2. To receive any Declarations of Interest.
3. To receive and approve the Minutes of the meeting held on the 08 December 2014.
4. To consider and discuss the amendment of the Terms of Reference in respect of the Staff Committee.
5. To receive and consider the amended Disciplinary Procedure.
6. **To agree to exclude the public and press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960)**
7. To receive and agree the Confidential Minutes of the meeting held on the 08 December 2014.
8. To receive a report and consider the probationary period in respect of two members of staff.
9. To receive an update regarding the Finance staff.