



# Horndean Parish Council

## NOTICE OF MEETING

**A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ONLINE ON MONDAY 15 MARCH 2021 at 7.00 P.M.**

**Members of the public can login via the website link.**

Documents pertaining to the meeting are available to download from the HPC website.

Members are summoned to attend

Carla Baverstock-Jones GCILEx, PSLCC, MCMI  
Chief Officer

09 March 2021

### AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
6. To receive a presentation from Highwood in respect of the planned Care Village and Care Home being part of the Land East of Horndean development.
7. To approve the Minutes of the Council Meeting held on the 08 February 2021.
8. To receive and approve the Orders for Payment (List 8 attached).
9. To receive and note the monthly finance report.
10. To receive a report in respect of the quotations pertaining to the Parish Office signage.
11. To receive and consider the application for CIL funding to replace the play equipment at Five Heads Recreation Ground.
12. To consider the rescheduling of HPC's Annual Meeting to a date within the first week of May 2021.
13. To consider the structure of the Staff Committee.

14. To confirm the process of delegated powers in the absence of formal meetings of the Parish Council.
15. To note the next scheduled meeting of the Council being the 19 April 2021.
16. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
17. To approve the Confidential Minutes of the Council meeting held on the 08 February 2021.
18. To receive a report in respect of a contractual dispute and agree the way forward.
19. To receive the recommendation from the Staff Committee on the 08 March 2021, in respect of any proposed changes to staff salaries for 2021/22.
20. To receive the recommendation from the Staff Committee on the 08 March 2021, in respect of the Chief Officer's Appraisal.
21. To receive the recommendation from the Staff Committee on the 08 March 2021, in respect of any proposed changes to the Chief Officer's salary for 2021/22.