



Horndean Parish Council

STAFF COMMITTEE

NOTICE OF MEETING

A MEETING OF THE STAFF COMMITTEE WILL BE HELD ON MONDAY 16 MARCH 2020 AT 6.30 P.M. AT JUBILEE HALL.

Members are summoned to attend.

A handwritten signature in black ink, appearing to read 'Carla Baverstock-Jones', written in a cursive style.

Carla Baverstock-Jones PSLCC, GCILEx, MCMI
Chief Officer

10 March 2020

AGENDA

1. To receive apologies for absence.
2. Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
3. To receive and approve the Minutes of the meeting held on the 03 February 2020.
4. To receive a report and consider the draft Flexible Working Policy.
5. To receive a report and consider the revised Disciplinary and Grievance Procedure Policies.
6. To receive and consider the implementation of a training agreement.
7. **To agree to exclude the public and press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960)**
8. To receive and approve the Confidential Minutes of the meeting held on the 03 February 2020.