



HORNDDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 23RD AUGUST 2021 AT 7.00 P.M.

PRESENT: Councillors Mrs L Evans (Chairman), A Forbes (Vice Chairman), D Alexander, J Lay P Little, D Prosser, B Raymond, Mrs E Tickell, R Veitch

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer (Minute Taker), Simon Ritson, Responsible Financial Officer

PUBLIC ATTENDANCE: Three members of the public present.

HPC 071/21/22 **TO RECEIVE AND APPROVE APOLOGIES**

Apologies of absence were received from Cllrs D Evans and Mrs I Weeks.

HPC 072/21/22 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

HPC 073/21/22 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCILLOR MATTERS**

A report was circulated – no questions presented.

HPC 074/21/22 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

No update received.

HPC 075/21/22 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

Three members of the public were present which included the Community Development Officer from EHDC.

HPC 076/21/22 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 21 JUNE 2021 AND 26 JULY 2021**

It was **RESOLVED** that the minutes of the Council meeting held on 26 July 2021, be amended to reflect that Cllr D Alexander and Cllr P Beck were present, and that Cllr D Evans was absent and then signed as a true record. The Minutes of the Council meeting held on the 21 June 2021, be signed as a true record of the meeting.

Members agreed to consider the following agenda item earlier than scheduled due to the interest of the public in attendance.

HPC 077/21/22

TO RECEIVE AN UPDATE AS TO THE PROGRESS OF THE LANDSCAPING OF THE AUSTRALIAN WAR MEMORIAL SITE, AND CONSIDER THE WAY FORWARD

A discussion took place whereby the proposed landscaping plan was presented to Members by a member of the Children of the 1940's group.

It was **RESOLVED** to accept the plan in principle as follows:

- Volunteers working on the site must be reported to the Chief Officer for insurance purposes – detailed confirmation requested from HPC's insurers, but to include name, work to be undertaken, date/time.
- Existing bench may be moved but to remain facing the footpath. The three additional benches as per the agreed specification to be secured by tarmac/concrete and angled towards the memorial. HPC agreed to maintain the benches which should be minimal given the 25yr lifespan.
- The provision of water to be investigated and provided by the group at no cost to the Parish Council
- The watering via standpipe or bowser of the newly planted hedge to be the responsibility of the group until growth is established
- The kerb stones are to be the responsibility of Hampshire County Council to include associated public liability – written confirmation to be provided by HCC.
- Second waste bin may be required which is a matter for EHDC in terms of provision/maintenance
- Information board to be installed at a later date and will be provided by the group
- Excavation licence to be obtained for the landscaping
- HCC to plant trees in possibly November 2022, which will be the responsibility of HCC
- The Parish Council will maintain the hedge providing the height does not exceed 2 feet (600mm), unless with prior consent of the Highway Authority. In any event the height must not exceed 1metre, in order to remain manageable for the Parish Council
- The landscaper will need to provide proof of Public Liability Insurance, Risk Assessment and Method Statement to the Chief Officer
- The position and function of the nearby drainage is to be investigated by the group with all necessary consents obtained from the water company, and provided to the Parish Council, given the locality of the proposed hedge/possibility of roots entering the drainage system.

HPC 078/21/22

TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 4 ATTACHED)

The Orders for Payment (List 4) was circulated.

It was **RESOLVED** that the Orders for Payment (List 4 attached) be approved and duly signed. All agreed.

HPC 079/21/22

TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT

A report by the RFO was circulated and duly noted.

HPC 080/21/22

**TO NOTE THE REPAIRS UNDERTAKEN IN RESPECT OF NAPIER HALL
NAMELY THE FLAT ROOF, PURSUANT TO HPC'S FINANCIAL REGULATIONS
– PARA 3.4**

The Chief Officer informed Members that a leak had appeared in the roof of the community hall. The cost of repairs being £1,200 exceeded her authorised expenditure, and therefore the provisions of Para 3.4 were implemented.

Members duly noted the expenditure.

HPC 081/21/22

TO RECEIVE THE RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 02 AUGUST 2021, IN RESPECT OF THE INVESTMENT STRATEGY

The amended version was circulated to Members and duly adopted.

HPC 082/21/22

TO RECEIVE THE RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 02 AUGUST 2021 IN RESPECT OF THE FOLLOWING GRANT APPLICATION:

- Victim Support Hampshire and Isle of Wight - £200

It was **RESOLVED** that Victim Support Hampshire and Isle of Wight be awarded £200, as per their grant request, pursuant to power Local Government Act 1972 S.137.

HPC 083/21/22

TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL ON THE 20 SEPTEMBER 2021

The next scheduled meeting of the Council is noted as 20 September 2021. This meeting will be held in Jubilee Hall.

Public meeting closed at 8:10PM.

HPC 084/21/22

TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

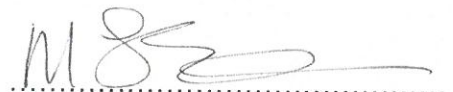
Members of the public were excused.

HPC 085/20/21

TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON THE 26 JULY 2021

It was **RESOLVED** that the minutes of the Council meeting held on 26 July 2021, be signed as a true record of the meeting with one amendment, to include Cllr P Beck and Cllr D Alexander as being present.

Confidential meeting closed at 8:15PM.



Signed - The Chairman

20/9/2022
Date

