



# HORNDEAN PARISH COUNCIL

## MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 20<sup>TH</sup> SEPTEMBER 2021 AT 7.00 P.M.

**PRESENT:** Councillors Mrs L Evans (Chairman), A Forbes (Vice Chairman), D Alexander, J Lay, P Little, D Prosser, B Raymond, Mrs E Tickell, R Veitch, Mrs I Weeks, D Evans,

**IN ATTENDANCE:** Carla Baverstock-Jones, Chief Officer, Gill Foster (Minute Taker), Simon Ritson, Responsible Financial Officer

**PUBLIC ATTENDANCE:** No members of the public were present.

**HPC 086/21/22** **TO RECEIVE AND APPROVE APOLOGIES**

Apologies of absence were received from Cllr P Beck.

**HPC 087/21/22** **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

**HPC 088/21/22** **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR  
MRS M HARVEY REGARDING COUNTY COUNCILLOR MATTERS**

A report was circulated and duly noted.

**HPC 089/21/22** **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS  
REGARDING DISTRICT COUNCIL MATTERS**

District Councillor D. Evans advised that EHDC had published a new Code of Conduct for members. Cllr Mrs L Evans asked for this to be sent to the Chief Officer.

**HPC 090/21/22** **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

There were no members of the public present.

**HPC 091/21/22** **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE  
23<sup>RD</sup> AUGUST 2021**

It was **RESOLVED** that the minutes of the Council meeting held on 23<sup>rd</sup> August 2021 be signed as a true record of the meeting.

**HPC 092/21/22      TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 5 ATTACHED)**

The Orders for Payment (List 5) was circulated.

It was **RESOLVED** that the Orders for Payment (List 5 attached) be approved and duly signed. All agreed.

**HPC 093/21/22      TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT**

The RFO addressed members drawing particular attention to hall income. A short discussion took place in respect of moving funds from the staffing account to a different EMR, in order to engage contractors to help with the back log of work the Countryside Team are experiencing until the situation is resolved.

This was agreed and noted by members.

**HPC 094/21/22      TO RECEIVE A REPORT AND AGREE THE WAY FORWARD IN RESPECT OF THE AMOUNT TO BE REPAID TO THE PUBLIC WORKS LOAN BOARD.**

The RFO referred to his report, members drew attention to the penalty clause and a discussion took place.

It was agreed to retain the monies at this moment in time.

**HPC 095/21/22      TO RECEIVE AND NOTE THE EXTERNAL AUDITOR REPORT FOR THE YEAR ENDED 2020/21**

The Report was circulated and duly noted.

**HPC 096/21/22      TO RECEIVE A REPORT AND CONSIDER THE FUTURE MANAGEMENT OF JUBILEE HALL**

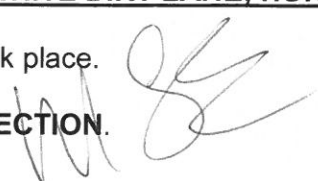
A report was circulated to members and Cllr Mrs L Evans drew attention to the options highlighted by the Chief Officer. A discussion took place.

- It was agreed that all regular hirers would be provided with a key. Casual hirers would collect and return keys to the office/key box situated outside Jubilee Hall.
- It was agreed a key deposit system would be in place and if a key was not returned the money would be taken from the hall deposit. Terms and Conditions of Hire would be amended to reflect this.
- The Chief Officer would pursue the possibility of having contract cleaners.
- It was agreed that the alarm would be set when it was possible.

**HPC 097/21/22      TO RECEIVE AND AGREE A RECOMMENDATION IN RESPECT OF THE PLANNING APPLICATION 58128/002 – 114 WHITE DIRT LANE, HORNDEAN**

Cllr D Prosser referred to the circulated Report. A short discussion took place.

It was agreed that the recommendation put forward would be **NO OBJECTION**.



**HPC 098/21/22**      **TO RECEIVE AND CONSIDER A RESPONSE TO THE STRATEGIC DESIGN POLICY CONSULTATION.**

The Policy was referred to and the deadline for a response was highlighted.

It was agreed that members should send in a response to the Chief Officer by 4<sup>th</sup> October 2021 in order a response can be sent in time.

**HPC 099/21/22**      **TO AGREE THE FORMATION OF A WORKING PARTY TO DISCUSS THE LAND AT CHALK HILL ROAD.**

Cllr Mrs L Evans referred to the importance of sending in a formal response in respect of potential developments that could take place within the Parish, and asked for volunteers to join a Working Party. Cllrs Mrs E Tickell, P. Little and Mrs L Evans agreed to join the Working Party.

**HPC 100/21/22**      **TO RECEIVE THE RECOMMENDATION FROM THE GROUNDS COMMITTEE ON 13<sup>TH</sup> SEPTEMBER 2021, IN RESPECT OF THE REPLACEMENT HANDRAIL AT DOWNS PARK.**

A short discussion took place referring to the Grounds Committee recommendation.

It was **RESOLVED** that quotation one, total amount of £2,335 for the replacement of the handrail at Downs Park, funds being used from the Fencing Budget.

**HPC 101/21/22**      **TO RECEIVE THE RECOMMENDATION FROM THE GROUNDS COMMITTEE ON 13<sup>TH</sup> SEPTEMBER 2021, IN RESPECT OF THE REPLACEMENT OF THE LANDSCAPING OF JUBILEE PLAY AREA/REPLACEMENT OF POST.**

The recommendation from the Grounds Committee was discussed.

It was agreed to proceed with the replacement of the post, total amount £795.80 as this was a health and safety issue.

It was agreed that the Grounds Manager should obtain a sample of the Wet Pour from contractors in respect of replacing this at Jubilee Play Area. The landscaping of the Jubilee Play Area to be considered for next years budget.

**HPC 102/21/22**      **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL ON THE 18 OCTOBER 2021.**

The next scheduled meeting of the Council is noted as 18<sup>th</sup> October 2021. This meeting will be held in Jubilee Hall.

*Meeting closed at 8:15pm*

**HPC 103/21/22**      **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.**

There were no members of the public present.




HPC 104/20/21

**TO CONSIDER A WAY FORWARD IN RESPECT OF THE ONGOING PLACEMENT  
OF COUNCIL/COMMITTEE AGENDAS ON ALL PARISH NOTICE BOARDS.**

Members were advised of the current process in respect of Agendas within the Parish. A short discussion took place and it was agreed that this was a matter for further discussion at a future meeting.

*Confidential meeting closed at 8:30PM.*

  
.....

Signed - The Chairman

18/10/2021  
.....

Date