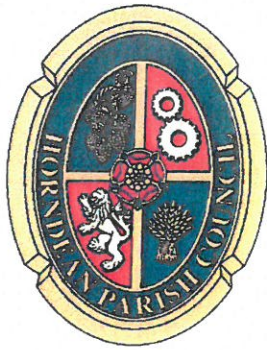


Item 4



## HORNDEAN PARISH COUNCIL

### MINUTES OF THE GROUNDS COMMITTEE MEETING HELD AT JUBILEE HALL ON 13<sup>TH</sup> SEPTEMBER 2021 AT 7.00 P.M.

**PRESENT:** Cllr Mrs E Tickell (Chairman), Cllr J Lay, Cllr D Alexander, Cllr Mrs L Evans, Cllr B Raymond, Cllr P Little

**IN ATTENDANCE:** Carla Baverstock-Jones, Chief Officer;  
Susan Blake, Administrator (Minute Taker); Matthew Madill, Grounds Manager

*Meeting started at 7:03pm Cllr Mrs E Tickell*

**G 023/21/22**      **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr A Forbes.

**G 024/21/22**      **TO RECEIVE ANY DECLARATIONS OF INTEREST**

There were no declarations of interest received.

**G 025/21/22**      **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

No public or no press were present.

**G 026/21/22**      **TO RECEIVE AND APPROVE THE MINUTES OF THE GROUNDS  
COMMITTEE MEETING HELD ON MONDAY 12<sup>th</sup> July 2021**

It was **RESOLVED** that the minutes of the Grounds Committee Meeting held on 12<sup>th</sup> July 2021 be duly signed as a true record of the meeting.

**G 027/21/22**      **TO RECEIVE A VERBAL UPDATE IN RESPECT OF THE  
COMPLETED PROJECTS/SIGNIFICANT WORKS UNDERTAKEN  
BY THE COUNTRYSIDE TEAM**

Update given by Grounds Manager – No big projects underway due to reduced staffing. Volunteer work on Hazleton Common nearly complete.

G 028/21/22

**TO RECEIVE AND CONSIDER THE PROPOSED DONATION OF A £1,000 IN RESPECT OF THE ENHANCEMENT OF CATHERINGTON DOWNS**

Grounds Manager advised it is a big project currently not in the Countryside team's scope. As it is a Site of Special Scientific Interest the Parish Council is limited as to what work could be done. Grounds Manager will contact Natural England.

G 029/21/22

**TO REVIEW THE CIL APPLICATION (COMMUNITY INFRASTRUCTURE LEVY) IN RESPECT OF THE IMPROVEMENT OF FIVE HEADS RECREATION GROUND**

Brief discussion took place. Total replacement required. Currently no working partnership. Cllr Mrs E Tickell to discuss with Lisa Clements

G 030/21/22

**TO CONSIDER THE REPLACEMENT OF THE HANDRAIL AT DOWNS PARK.**

It was **RESOLVED** that hand rail be replaced and be recommended to council to proceed with the work.

G 031/21/22

**TO CONSIDER A REQUEST TO VARY THE ADOPTED DESIGN AS PER HPC'S POLICY IN RESPECT OF A MEMORIAL BENCH.**

Cllr Mrs E Tickell explained why the Bench policy is in place. It was **RESOLVED** that Grounds Manager produce an example bench to show resident.

G 032/21/22

**TO RECEIVE A REPORT AND CONSIDER THE QUOTATIONS RECEIVED IN RESPECT OF THE LANDSCAPING OF JUBILEE PLAY AREA.**

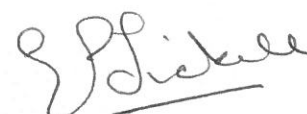
ROSPA advised this needs to be completed.

It was **RESOLVED** Grounds Manager request a sample of wood chip/rubber mulch be brought to the budget meeting.

G 033/21/22

**TO RECEIVE A REPORT AND CONSIDER THE QUOTATIONS IN RESPECT OF THE RESURFACING OF LITH LANE.**

It was **RESOLVED** that a Management plan/strategy be put in place and this be considered by Council at the next meeting 8<sup>th</sup> November 2021.



G 034/21/22

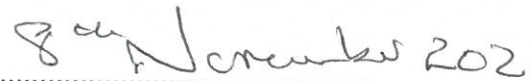
TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

No members of the public or press were present

*Closed at 8:03pm*



.....  
Chairman



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Dated