

HORNDEAN PARISH COUNCIL STAFF COMMITTEE

MINUTES OF THE STAFF COMMITTEE MEETING HELD AT JUBILEE HALL ON
MONDAY 27 MARCH 2017 AT 7.30PM

PRESENT: Councillors A Forbes (Chairman), Mrs L Evans, Mrs I Weeks, Mrs E Tickell,
N Wren

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer, Sarah Guy, Senior Administrator (Minute
Taker).

PUBLIC ATTENDANCE: There were no members of the public present.

SC012 16/17 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies of absence were received from Cllr Miss J Murray who was absent.

SC013 16/17 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

There were no declarations of interest received.

SC014 16/17 **TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 05
SEPTEMBER 2016**

It was **RESOLVED** that the minutes of the Staff Committee meeting held on 05 September 2016 be duly
signed as a true record of the meeting.

This was proposed by Cllr Mrs E Tickell and seconded by Cllr Wren.

SC015 16/17 **TO AGREE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT
PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF
THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF
THE BUSINESS ABOUT TO BE TRANSACTED**

There were no members of the public present.

The public part of the meeting closed at 7.35pm.

SC016 16/17 **TO RECEIVE AND AGREE THE CONFIDENTIAL MINUTES OF THE MEETING HELD ON
THE 05 SEPTEMBER 2016**

The confidential minutes of the Staff Committee meeting held on 05 September 2016 were circulated. It was
RESOLVED that they be duly signed as a true record of the meeting. This was proposed by Cllr Mrs Lynn
Evans.

SC017 16/17 **TO RECEIVE A REPORT AND AGREE A RECOMMENDATION TO COUNCIL
REGARDING ANY PROPOSED CHANGES TO STAFF SALARIES FOR 2017/18**

A report prepared by the Chief Officer was provided to the committee and an in-depth discussion took place
as to the proposed increases to individual salaries. The committee agreed by a majority vote of 4:1 to
recommend to Council the percentages.

SC018 16/17 **TO RECEIVE A REPORT ON STAFFING AND AGREE ANY NECESSARY ACTIONS**

A report prepared by the Chief Officer was provided to the committee and a discussion took place.

A. Forbes
7 August 2017


SC019 16/17 TO DISCUSS THE CHIEF OFFICER'S APPRAISAL

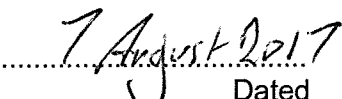
To be submitted separately by the Chairman.

SC020 16/17 TO DISCUSS ANY PROPOSED CHANGES TO THE CHIEF OFFICER'S SALARY FOR 2017/18

To be submitted separately by the Chairman.

The meeting closed at 8.45pm.


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Chairman


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Dated