



HORNDEAN PARISH COUNCIL

MINUTES OF THE STAFF COMMITTEE MEETING HELD AT JUBILEE HALL ON 7TH MARCH 2022 AT 6.30 P.M.

PRESENT: Councillors R Veitch (Chairman), Mrs L Evans, A Forbes, J Lay, P Little, D Prosser (Vice Chairman), Mrs E Tickell, Mrs I Weeks

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer (Minute Taker)

PUBLIC ATTENDANCE: There were no members of the public present.

SC 014/21/22 **TO RECEIVE AND APPROVE APOLOGIES**

No apologies of absence were received. All Members present.

SC 015/21/22 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

SC 016/21/22 **TO RECEIVE AND APPROVE THE MINUTES OF THE STAFF COMMITTEE MEETING HELD ON THE 04 OCTOBER 2021**

It was **RESOLVED** that the Minutes of the Staff Committee meeting held on 04 October 2021 be signed as a true record of the meeting.

SC 017/21/22 **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.**

No members of the public or press were present.

Public meeting closed at 18:40PM

SC 018/21/22 **TO RECEIVE AND APPROVE THE CONFIDENTIAL MINUTES OF THE MEETING HELD ON THE 04 OCTOBER 2021**

It was **RESOLVED** that the confidential minutes of the Staff Committee meeting held on 04 October 2021 be signed as a true record of the meeting.

SC 019/21/22 **TO RECEIVE A REPORT AND CONSIDER THE WAY FORWARD IN RESPECT OF THE LONG-TERM SICKNESS ABSENCE PERTAINING TO A MEMBER OF STAFF.**

An extensive report had been previously circulated by the Chief Officer which was discussed in detail.

Members agreed that the employees ill health had been ongoing for a long period, and without any form of diagnosis it was **RESOLVED** to recommend to Council that his/her employment was unable to continue.

SC 020/21/22 **TO RECEIVE AND AGREE A RECOMMENDATION TO COUNCIL REGARDING ANY PROPOSED CHANGES TO STAFF SALARIES FOR 2022/23**

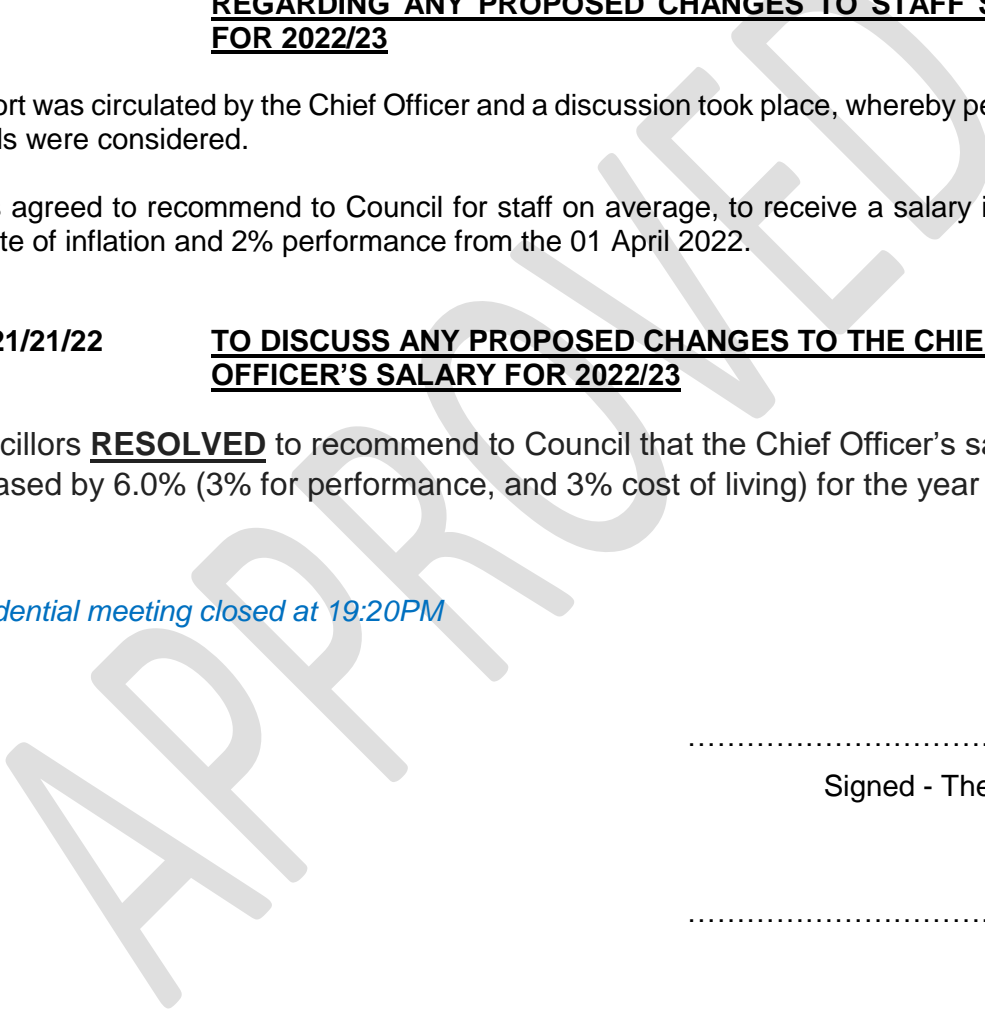
A report was circulated by the Chief Officer and a discussion took place, whereby performance awards were considered.

It was agreed to recommend to Council for staff on average, to receive a salary increase of 3% rate of inflation and 2% performance from the 01 April 2022.

SC 021/21/22 **TO DISCUSS ANY PROPOSED CHANGES TO THE CHIEF OFFICER'S SALARY FOR 2022/23**

Councillors **RESOLVED** to recommend to Council that the Chief Officer's salary be increased by 6.0% (3% for performance, and 3% cost of living) for the year 2022/23

Confidential meeting closed at 19:20PM



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Signed - The Chairman

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Date