



HORNDEAN PARISH COUNCIL

MINUTES OF COUNCIL MEETING HELD AT JUBILEE HALL ON 20TH JUNE 2022 AT 7.00 P.M.

PRESENT: Councillors Teresa Attlee, A Forbes, D Alexander, P Beck, D Evans, Mrs L Evans, J Lay, D Prosser, B Raymond, R Veitch

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer; Gill Foster Administrative Assistant. Simon Ritson RFO, Matthew Madill Grounds Manager.

PUBLIC ATTENDANCE: There were no members of the public in attendance.

HPC 041/22/23 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies of absence were received from Cllrs P Little, Mrs E Tickell, S Freeman, Mrs I Weeks and P Beck.

HPC 042/22/23 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

HPC 043/22/23 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS.**

No Report was received from Cllr Mrs M Harvey. A short discussion took place regarding the maintenance of the Morrison's roundabout and concerns expressed about uncut verges throughout the Parish particularly ones that block the sightline. The Clerk to report concerns to Cllr Mrs M Harvey.

HPC 044/22/23 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS.**

No Report was received.

HPC 045/22/23 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

There were no members of the public attending.

HPC 046/22/23 **TO APPROVE THE MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON THE 23RD MAY 2022**

It was **RESOLVED** that the minutes of the Council meeting held on 23rd May 2022 be signed as a true record of the meeting.

All agreed.

HPC 047/22/23 **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 3 ATTACHED)**

The orders for payment (List 3 attached) was circulated

It was **RESOLVED** that the Orders for Payment (List 3 attached) be approved and duly signed. All agreed. Reference was made to Line 13 'Return of Surplus Grant' it was requested that in the future all monies received for grants be spent in full.

HPC 048/22/23 **TO RECEIVE AND CONSIDER THE INTERNAL AUDIT REPORT FOR THE YEAR ENDED 2021/2022**

RFO referred to the Report, discussion took place with particular reference to the Auditors comment pertaining to signing off the trial balance.

RFO to clarify this recommendation with Auditor.

HPC 049/22/23 **TO RECEIVE AND APPROVE THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR 2021/2022:**

- **SECTION 1 – ANNUAL GOVERNANCE STATEMENT 2021/2022**
- **SECTION 2 – ACCOUNTING STATEMENTS 2021/2022.**

A vote took place, it was unanimously agreed to approve and duly sign the documents.

HPC 050/22/23 **TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT.**

The RFO referred to the Report highlighting the additional security being paid for and there was no obvious place for funds to come from. RFO referred to a new code being used for vandalism costs in the first table.

RFO referred to the Tyfield House/Jubilee Hall comparison table drawing attention to the Loan Interest item, a discussion took place.

HPC 051/22/23 **TO RECEIVE A REPORT AND CONSIDER THE QUOTATION IN RESPECT OF THE ONGOING ENGAGEMENT OF A SECURITY COMPANY TO UNDERTAKE DAILY PATROLS.**

It was agreed that this item should be discussed within the confidential part of the meeting.

HPC 052/22/23 **TO RECEIVE A REPORT AND CONSIDER THE QUOTATION IN RESPECT OF REPLACEMENT FENCING AT CATHERINGTON DOWN.**

The Grounds Manager referred to the Report, a discussion took place. Grounds Manager advised that the fencing could not be erected until the resident had removed all the ash trees and that HPC did not plan to put any cows on the land until September.

It was **RESOLVED** that replacement fencing should be done at an appropriate time, HPC agreed to pay 50% of the cost.

HPC 053/22/23 **TO RECEIVE A REPORT AND CONSIDER THE QUOTATION IN RESPECT OF THE REPAIRS TO PLAY EQUIPMENT NAMELY THE CABLEWAY AT JUBILEE.**

The Grounds Manager referred to the Report. A short discussion took place. It was highlighted that due to the amount of play equipment within the Parish repair and maintenance should be taken into consideration during the next budget process.

It was **RESOLVED** that these repairs should take place as per the quotation received from Timber Play total cost £833.00.

HPC 054/22/23 **TO RECEIVE A REPORT AND CONSIDER THE QUOTATION IN RESPECT OF THE REPAIRS TO PLAY EQUIPMENT, NAMELY THE ROUNDABOUT AT DEEP DELL.**

Chief Officer referred to the Report advising the history to this roundabout, it was recommended that as we were awaiting one more quotation the item should be deferred. A discussion took place.

It was agreed to defer this item until the outstanding quotation was received.

HPC 055/22/23 **TO RECEIVE AN UPDATE IN RESPECT OF THE LAND EAST OF HORNDEAN DEVELOPMENT.**

Documents were circulated to members for information which would be sent to EHDC and the Developer's. Cllr Mrs L Evans stressed how important it was to send HPC's views into EHDC as soon as possible. Cllr Teresa Attlee referred to a draft letter, also circulated, which would also be sent to both EHDC and the Developer with the afore mentioned documents by 22nd June 2022. A discussion took place.

It was agreed by all members that both these documents would be sent to both EHDC & the Developer once they had been approved by the Chief Officer.

HPC 056/22/23 **TO RECEIVE THE RECOMMENDATION FROM THE GROUNDS COMMITTEE ON THE 16TH MAY 2022, IN RESPECT OF THE PURCHASE OF A REPLACEMENT SWING AT FIVE HEADS PLAY AREA.**

Cllr Mrs L Evans advised that the swing was outside the area of the proposed redevelopment of the play equipment. It was advised that District Councillors grant money of £1,000 had already been received.

It was **RESOLVED** that the swing be replaced as per the quotation of £1,510.

HPC 057/22/23 **TO RECEIVE AND NOTE THE AMENDMENTS TO THE STANDING ORDERS PERTAINING TO THE PUBLIC CONTRACTS REGULATIONS 2015, IN RESPECT OF CONTRACT THRESHOLDS AND REFERENCES TO THE EUROPEAN UNION.**

Members referred to documents circulated highlighting item (f) which needed to be amended to comply with new regulations.

The amendments were duly agreed and noted.

HPC 058/22/23 **TO RECEIVE THE RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 16TH MARCH 2022, IN RESPECT OF THE APPLICATIONS FOR THE FOLLOWING GRANTS:**

- **HOLY TRINITY CHURCH, BLENDWORTH - £1,000**
- **CITIZENS ADVICE EAST HAMPSHIRE - £1,000**
- **VICTIM SUPPORT - £200**

Cllr Mrs L Evans referred to the Grant requests recommended by the Finance & General Purposes Committee.

It was **RESOLVED** that Holy Trinity Church be awarded £1,000, Citizens Advice East Hampshire be awarded £1,000 and Victim Support be awarded £200, pursuant to S137 Local Government Act 1972.

HPC 059/22/23 **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL ON 18TH JULY 2022**

The date was duly noted.

HPC 060/22/23 **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

There were no members of the public present.

Meeting ended 20.15

HPC 61/22/23

TO RECEIVE A REPORT AND CONSIDER THE QUOTATION IN RESPECT OF THE ONGOING ENGAGEMENT OF A SECURITY COMPANY TO UNDERTAKE DAILY PATROLS.

Item 11 was deferred to the confidential part of the meeting. A discussion took place regarding the current security measures in place.

HPC 062/22/23

TO RECEIVE A VERBAL UPDATE IN RESPECT OF THE CURRENT ESCALATION OF ANTI-SOCIAL BEHAVIOUR, AND CONSIDER THE WAY FORWARD.

The Chief Officer gave a verbal Report referring to the current contract in place with a Security Company for three months, a discussion took place.

Chief Officer advised that the new cameras had been installed around Jubilee as previously agreed.

Cllr Mrs L Evans advised that a meeting had taken place with the police regarding the ongoing anti-social behaviour.

It was agreed that the Security Company's contract should be reviewed at the August meeting with an update at the July meeting.

Meeting ended at 20.56

.....
Signed - The Chairman

.....
Date