



HORNDDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 06 FEBRUARY 2023 AT 7.00 P.M.

PRESENT: Councillors Mrs L Evans (Chairman), D Alexander, T Attlee, D Evans, A Forbes, J Lay, P Little, S Freeman, D Prosser, B Raymond, Mrs E Tickell, R Veitch

IN ATTENDANCE: Sarah Guy, Office Manager (Minute Taker), Simon Ritson, Responsible Finance Officer

PUBLIC ATTENDANCE: No members of the public present.

HPC 188/22/23 **TO RECEIVE AND APPROVE APOLOGIES**

Apologies were received from Cllr Beck and Cllr Mrs I Weeks.

HPC 189/22/23 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

HPC 190/22/23 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCILLOR MATTERS**

No report received.

HPC 191/22/23 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

No report received.

HPC 192/22/23 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

No members of the public present.

HPC 193/22/23 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 09 JNAUARY 2023**

It was **RESOLVED** that the minutes of the Council meeting held on 09 January 2023 be signed as a true record of the meeting.

All agreed.

HPC 194/22/23 **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (List 10 attached)**

The orders for payment (list 10) was circulated and noted by members.

HPC 195/22/23 **TO RECEIVE AND NOTE THE MONTHLY FINANCIAL REPORT**

A report by the RFO was circulated and noted.

HPC 196/22/23 **TO RECEIVE AND APPROVE THE BANK RECONCILIATION – CO-OPERATIVE, LLOYDS, CAMBRIDGE AND COUNTIES AS AT 31 DECEMBER 2022**

It was **RESOLVED** to approve the bank reconciliation –Co-Operative, Lloyds and Cambridge & Counties as at 31 December 2022.

HPC 197/22/23 **TO RECEIVE AND CONSIDER THE MEETING SCHEDULE FOR 2023/2024**

It was **RESOLVED** that the meeting schedule for 2023/2024 be agreed.

HPC 198/22/23 **TO RECEIVE A VERBAL UPDATE FROM THE SOLAR ENERGY WORKING PARTY, IN RESPECT OF THE PLANNED PROJECT**

An update was given by Cllr Teresa Attlee- please see attached. The Chairman said that S106 funding could be looked into.

HPC 199/22/23 **TO RECEIVE A VERBAL UPDATE FROM THE JUBILEE HALL REPLACEMENT HEATERS WORKING PARTY**

Cllr Forbes gave a verbal update. He said the working party had met 3 weeks previously and advised the Chief Officer had received quotations for various different heaters, with an important requirement being for the heaters to be controlled remotely, using Wi-Fi. He advised that they were still doing some investigation regarding modern storage heaters being a lot more economical than they have been in the past.

HPC 200/22/23 **TO RECEIVE A VERBAL UPDATE FROM THE GREEN AND HERITAGE NETWORK WORKING PARTY, IN RESPECT OF THE PLANNED PROJECT**

A verbal update was given by Cllr Lay, who informed members that a new name had been given to the project, which would now be known as Horndean Green Trail and Heritage network. He advised that the CIL application had been drafted, with a sum of 25k being applied for in due course. A further working party meeting had been scheduled for the end of the week.

HPC 201/22/23 **TO RECEIVE AND CONSIDER THE HEALTH AND SAFETY POLICY STATEMENT**

It was **RESOLVED** that the Health and Safety Policy Statement be agreed.

HPC 202/22/23 **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL ON THE 13 MARCH 2023**

The next scheduled meeting of the Council was noted as the 13 March 2023. This meeting will be held in Jubilee Hall.

HPC 203/22/23

TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

None present.

Public Meeting closed at 19:42pm

HPC 204/22/23

TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON THE 09 JANUARY 2023

It was **RESOLVED** that the confidential minutes of the Council meeting held on 09 January 2023 be signed as a true record of the meeting.

HPC 205/22/23

TO RECEIVE AND CONSIDER THE REQUEST FOR WORKS TO BE UNDERTAKEN TO CONNECT A PROPERTY IN LITH AVENUE TO THE MAIN WATER SYSTEM

A resident request was circulated and considered by members. It was agreed that the Council would need additional information before a decision could be made.

HPC 206/22/23

TO RECEIVE THE RECOMMENDATION FROM THE STAFF COMMITTEE ON THE 23 JANUARY 2023, IN RESPECT OF THE FLEXIBLE WORKING REQUEST

The recommendation from the Staff Committee was circulated and an update was provided by Cllr Veitch, Staff Chairman.

It was **RESOLVED** that the new hours be agreed, as per the received flexible working request, commencing from September 2023. All agreed.

Confidential Meeting closed at 19:55pm

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Signed - The Chairman

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Date