



# HORNDDEAN PARISH COUNCIL

## MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 09 JANUARY 2023 AT 7.00 P.M.

**PRESENT:** Councillors Mrs L Evans (Chairman), D Alexander, T Attlee, P Beck, D Evans, A Forbes, J Lay, P Little S Freeman, D Prosser, B Raymond, Mrs E Tickell, R Veitch.

**IN ATTENDANCE:** Carla Baverstock-Jones, Chief Officer, Sarah Guy, Office Manager (Minute Taker)

**PUBLIC ATTENDANCE:** 2 members of the public were present.

**HPC 174/22/23** **TO RECEIVE AND APPROVE APOLOGIES**

Apologies were received from Cllr Mrs I Weeks.

**HPC 175/22/23** **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

**HPC 176/22/23** **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCILLOR MATTERS**

A report by County Cllr Mrs Marge Harvey was circulated and noted and a discussion took place regarding the Morrisons roundabout.

**HPC 177/22/23** **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

A report by District Cllr D Evans was circulated (please see attached) and noted.

**HPC 178/22/23** **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

The meeting was duly opened to members of the public.

**HPC 179/22/23** **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 12 DECEMBER 2022**

It was **RESOLVED** that the minutes of the Council meeting held on 12 December 2022 be signed as a true record of the meeting.

All agreed.

**HPC 180/22/23**      **TO RECEIVE A SHORT PRESENTATION FROM ALPACA COMMUNICATIONS IN RESPECT OF DENMEAD SOLAR FARM APPLICATIONS**

Denmead Solar Farm slides were circulated by the presenters of Enso Energy and a short presentation was given. Questions were answered and the updated plans were discussed.

*The two presenters left the meeting.*

**HPC 181/22/23**      **TO RECEIVE AND CONSIDER THE RESPONSE TO APPLICATION 55562/005 – DISCHARGE OF CONDITION 33**

A report by Cllr Attlee was circulated and a discussion took place. Cllr Attlee confirmed that she would be attending a meeting at EHDC, in relation to the Discharge of Condition 33 (Design Code).

It was agreed that this agenda item be considered by the Planning Committee, following the feedback received at the EHDC meeting.

**HPC 182/22/23**      **TO RECEIVE AN UPDATE IN RESPECT OF THE TENDERING PROCESS/PROJECT AND CONTRACT MANAGEMENT, OF THE REPLACEMENT PLAY EQUIPMENT AT FIVE HEADS RECREATION GROUND**

A report by Cllr Mrs Tickell was circulated and noted. She said that the correct process had been followed, as per the Public Contract Regulations. She said the contract is due to be awarded to the winning tenderer on 10<sup>th</sup> January 2023 and said there will be a formal opening ceremony following project completion.

**HPC 183/22/23**      **TO RECEIVE AND CONSIDER THE FINANCIAL RISK ASSESSMENT**

The Financial Risk Assessment was circulated and it was **RESOLVED** that it be accepted.

**HPC 184/22/23**      **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL ON THE 06 FEBRUARY 2023**

The next scheduled meeting of the Council was noted as the 06 February 2023. This meeting will be held in Jubilee Hall.

**HPC 185/22/23**      **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

None present.

*Public Meeting closed at 20:24pm*

**HPC 186/22/23**      **TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON THE 07 NOVEMBER 2022 AND 12 DECEMBER 2022**

It was **RESOLVED** that the confidential minutes of the Council meeting held on 07 November 2022 and 12 December 2022 be signed as a true record of the meeting.

**TO RECEIVE A WRITTEN UPDATE IN RESPECT OF THE  
EVALUATION/CONTRACT AWARD PROCESS PERTAINING TO THE FIVE  
HEADS RECREATION GROUND PROJECT**

A report by Cllr Mrs Tickell and accompanying scoring sheets from all submitted tenders was circulated. The scoring was completed independently, following a specified model for scoring tenders and it was noted that the standstill period ends at midnight on 09 January 2023.

It was **RESOLVED** that the contract be awarded to the winning tenderer, as per the recommendation/scoring exercise. This was proposed by Cllr Veitch. All agreed.

*Confidential Meeting closed at 20:37pm*

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Signed - The Chairman

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Date