



HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 17 APRIL 2023 AT 7.00 P.M.

PRESENT: Councillors Mrs L Evans (Chairman), D Alexander, T Attlee, D Evans, J Lay, P Little, S Freeman, D Prosser, Mrs E Tickell

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer, Sarah Guy, Office Manager (Minute Taker), Simon Ritson, Responsible Finance Officer

PUBLIC ATTENDANCE: No members of the public present.

HPC 001/23/24 TO RECEIVE AND APPROVE APOLOGIES

Apologies were received from Cllr A Forbes, Cllr B Raymond, Cllr R Veitch and Cllr Mrs I Weeks. No apologies were received from Cllr P Beck.

County Cllr Mrs Marge Harvey gave her apologies for the meeting.

HPC 002/23/24 TO RECEIVE ANY DECLARATIONS OF INTEREST

No declarations of pecuniary interest were received.

HPC 003/23/24 TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCILLOR MATTERS

No report received.

HPC 004/23/24 TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS

No report received. Cllr D Evans said he had been talking to some residents who had commented on the splendid job completed at Dell Piece West by the Countryside Team and volunteers, maintaining the hedgerow and litter picking.

HPC 005/23/24 TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC

No members of the public present.

HPC 006/22/23 TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 13 MARCH 2023

It was **RESOLVED** that the minutes of the Council meeting held on 13 March 2023 be amended as follows and be signed as a true record of the meeting.

- Minute HPC 212/22/23 – Add the following sentence: “A short discussion took place. Concern was expressed as to the impact of work on ecology and the protected amphibians and reptiles (wildlife and habitat)”.
- Minute HPC 217/22/23 – Amend point 3 to read as follows “Low proportion of buildings with flint and ambient noise application”.
- Minute HPC 220/22/23 & Minute HPC 222/22/23 – Amend the minute heading to say “Green Trail and Heritage Network”.

All agreed.

HPC 007/23/24 TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (List 1 attached)

The orders for payment (list 1) was circulated and noted by members, with the RFO clarifying that the figures shown on lines 48-53 were due to poor formatting.

It was **RESOLVED** that the amended Orders for payment (list 1) with the updated figures on lines 48-53 was agreed.

HPC 008/22/23 TO RECEIVE AND NOTE THE MONTHLY FINANCIAL REPORT

A report by the RFO was circulated and noted. The RFO said that the Napier Hall income was higher than expected pre-covid, with the overall hall income coming in at over 80% for the year.

HPC 009/23/24 TO RECEIVE AND APPROVE THE BANK RECONCILIATION – CO-OPERATIVE, LLOYDS, CAMBRIDGE AND COUNTIES AS AT 31 MARCH 2023

It was **RESOLVED** to approve the bank reconciliation –Co-Operative, Lloyds and Cambridge & Counties as at 31 March 2023.

HPC 010/23/24 TO RECEIVE A REPORT AND CONSIDER THE QUOTATIONS AND FUNDING IN RESPECT OF THE INSTALLATION OF SOLAR PANELS

A report by Cllr Teresa Attlee was circulated and it was mentioned that it would be financially beneficial to have solar panels installed. A discussion took place. Cllr Lay thanked the working party for producing a fantastic report.

It was **RESOLVED** that

- Council award the contract to supplier 3 - Solar Powerful, total cost £25,000 plus VAT.
- Funds are made available for this project from the Future Developments Earmarked Reserves.

HPC 011/23/24 TO RECEIVE AN UPDATE IN RESPECT OF THE GREEN AND HERITAGE NETWORK TRAIL PROJECT

An update was provided to members, with Cllr Lay stating that the project would be run in partnership and with support from EHDC and a number of other groups and bodies.

HPC 012/23/24 TO RECEIVE AND CONSIDER THE QUOTATION IN RESPECT OF THE COMPLETION OF A FEASIBILITY STUDY PERTAINING TO THE GREEN AND HERITAGE NETWORK TRAIL

A report by Cllr Lay was circulated and it was confirmed that there was already 6.5k in the HPC bank account, with 17k having been applied for from CIL. It was proposed and agreed to stand down standing orders so that a further two quotations were not required.

It was **RESOLVED** that HPC approve the use of Urban Place Lab to undertake the feasibility/Scoping Study, at a cost of £23,500, plus expenses (anticipated at £500 or less).

HPC 013/23/24 TO RECEIVE THE RECOMMENDATION FROM THE GROUNDS COMMITTEE ON THE 20 MARCH 2023, IN RESPECT OF THE REPLACEMENT OF PLAY EQUIPMENT AT FIVE HEADS RECREATION GROUND

Cllr Tickell informed Council that the previously agreed quotation from Jupiter Play & Leisure did not include the installation cost. The installation cost has now been added to the original quotation and it was **RESOLVED** that Council accept the new quotation at a cost of £2,997.00.

HPC 014/23/24 TO RECEIVE THE RECOMMENDATION FROM THE GROUNDS COMMITTEE ON THE 20 MARCH 2023, IN RESPECT OF THE INSTALLATION OF A WATER SUPPLY TO DELL PIECE WEST

It was noted that the troughs for the Cows grazing at Dell Piece West are currently replenished by the Countryside Team.

A discussion took place and It was **RESOLVED** to proceed with the installation (Portsmouth Water) of a water supply to Dell Piece West, total cost of £2,093.00 + VAT.

HPC 015/23/24 TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE ANNUAL MEETING ON THE 15 MAY 2023

The next scheduled meeting of the Council was noted as the Annual Meeting on the 15 May 2023. This meeting will be held in Jubilee Hall.

HPC 016/23/24 TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

None present.

HPC 017/23/24 TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON THE 13 MARCH 2023

It was **RESOLVED** that the confidential minutes of the Council meeting held on the 13 March 2023 be signed as a true record of the meeting.

Meeting closed at 20:42pm

.....
Signed - The Chairman

.....
Date