



# Horndean Parish Council

## MINUTES OF THE GROUNDS MEETING HELD AT JUBILEE HALL ON 22<sup>nd</sup> JANUARY 2024 AT 7PM

**PRESENT** : Cllr J Lay, Cllr S Freeman (Chairman), Cllr R Sowden, Cllr D Prosser

**IN ATTENDANCE** :Carla Baverstock-Jones (Chief Officer), Matt Madill (Grounds Manager), Susan Blake (Minute Taker)

Meeting opened 7pm

**G24/23/24** To receive apologies for absence : Cllr A Redding

**G25/23/24** To receive any Declaration of Interest

No declaration of interest was received

**G26/23/24** To receive and approve the Minutes of the Grounds Committee meeting held on Monday 27 November 2023.

It was **RESOLVED** that the minutes of the Grounds committee held on 27<sup>th</sup> November 2023 be signed as a true record of the meeting

Cllr S Freeman signed

**G27/23/24** To receive an update in respect of the completed projects/significant works undertaken by the Countryside Team.

Verbal update from Grounds Manager

Sleeper bed replaced in the Village Square

Repaired rails at Catherington pond unfortunately more faults have been found.

Coppicing with the volunteers.

The Grounds Manager stated that his team have some projects outstanding due to staff sickness

**G28/23/24** To receive a report and consider the way forward in respect of the Parish Council Notice Boards

A report was circulated and a discussion took place and it was agreed:

Perceived higher footfall noticeboards to be kept

Jubilee Hall

Napier Hall

Clanfield Co-op

Spar

Lovedean Hall  
Precinct

Remove noticeboard by Catherington Infant School  
Replace Parsonage Field noticeboard  
Review Dell piece noticeboard at next Grounds meeting (25<sup>th</sup> March 2024)  
Remainder of noticeboards kept as information boards – site specific  
Conditions of noticeboards to be monitored.

It was **RESOLVED** to recommend to Council:

- Continue to keep and maintain those with presumed high footfall
- Keep site specific notice boards
- Monitor condition of remaining notice boards
- Remove those in poor condition and replace if high footfall

Cllr J Lay                      Proposed  
Cllr D Prosser                Seconded

**G29/23/24    To receive and consider the quotations in respect of the repairs to the surfacing at Downs Park and Deep Dell play areas.**

3 Quotes were circulated.  
The wet pour quotations were considered.  
The Committee asked for Quotation 2 to be disaggregated so they can see the breakdown in cost for each separate play equipment surface area.

**DEFER** to next Grounds Committee Meeting – 25<sup>th</sup> March 2024

**G30/23/24    To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**

No Public or Press

Signed .....

Date ... 25/03/2024 .....