



Horndean Parish Council

MINUTES OF THE GROUNDS MEETING HELD AT JUBILEE HALL 25th MARCH 2024 AT 7.00pm

PRESENT : Cllr J Lay, Cllr S Freeman (Chairman), Cllr B Sowden, Cllr A Redding (Vice Chairman)

IN ATTENDANCE : Carla Baverstock Jones (Chief Officer), Matt Madill (Grounds Manager), Susan Blake (Minute Tak
3 x Members of the Public

Meeting opened 7pm

G33/23/24 To receive apologies for absence. : Cllr D Prosser, Cllr R Smith, Cllr John Hodgson

G34/23/24 To receive Declaration of Interest : No declaration of interest was received

G35/23/24 To receive and approve the Minutes of the Grounds Committee meeting held on Monday 22 January 2024.

It was **RESOLVED** that the minutes Grounds Committee meeting held on January 22nd 2024 be signed as a true record of the meeting.

Cllr S Freeman Signed.

G36/23/24 To receive an update in respect of the completed projects/significant works undertaken by the Countryside Team.

Verbal Update from Grounds Manager
Various play area repairs
Vegetation clearance on Parsonage Field and Hazleton Common
Hazel Coppicing on the Lilth
Picnic Benches Installed
New member of the Countryside Team fitting in well.

G37/23/24 To receive a report and consider the quotations in respect of the replacement notice board at Parsonage Field.

Discussion took place regarding which notice boards have the heaviest footfall.
Like for like notice board quotes circulated.
All notice boards to be reviewed.

DEFERRED to next Grounds Committee meeting

G38/23/24 To review the status of the notice board at Dell Piece.

Cllr S Freeman requested quotes to be sourced for larger noticeboards.

G39/23/24 To review the quotations received in respect of the surfacing at Downs Park and Deep Dell play areas.

Quotes circulated

Not all quotes can be separated out.

It was **RESOLVED** at the Grounds Committee meeting on 25 March 2024 to recommend to Council to proceed with the following repairs to play area surfacing

- To clean, repair and overlay existing rubber surfacing at Deep Dell Play Area – 68Lm perimeter – 103.5sqm surfacing for the following play equipment: Multiplay Junior Unit, Mushroom, Slide at a **total cost of £5,708 + VAT.**
- To remove and dispose of existing EPDM surfacing, approx. 6.5m2, regrade existing subbase and add top up layer, supply and installation of black EPDM wet pour, approx. 6.5m2 to a min depth of 40mm, in line with critical fall height, edges finish up to PCC edging where they are present, rolled into the Ground otherwise for the Rotar play equipment at Downs Park, at a **total cost of £820 + VAT.**

G40/23/24 To receive and consider a complaint in respect of the grazing of cows on Hazleton Common.

Cllr S Freeman read out the email from the resident.

Grounds Manager explained grazing the cattle is the best way to manage the Common.

Cllr J Lay to draft a reply to the resident.

G41/23/24 To receive a report and consider a request for the reduction of trees at Teal Close.

Resident has contacted a tree surgeon who advised a crown reduction. Resident of Teal Close to personally fund the tree work.

Tree Surgeons to be consulted – Proposed Cllr J Lay and Cllr Bob Sowden.

To be signed off by Chief Officer and Grounds Manager.

G42/23/24 To receive a report and consider the way forward in respect of parking on a grass verge at Wagtail Road.

Resident explained the parking issue.

Discussion took place

- If bollards are placed on the grass would residents then park on the pavement?
- Are there utilities underneath?
- Could heavy rocks or logs be used?
- Ground would need to scanned

DEFERRED to the next Grounds Committee meeting

Cllr J Lay **PROPOSED** Cllr A Redding **SECONDED**

G43/23/24 To receive a report and consider the placement of bee hives on land within the ownership of the Parish Council.

Possible sites discussed.

Grounds Manager has contacted the resident for more information.

Signed.....

Date.....