



# HORNDDEAN PARISH COUNCIL

## MINUTES OF THE STAFF COMMITTEE MEETING HELD AT JUBILEE HALL ON 20 NOVEMBER 2023 AT 6.30 P.M.

**PRESENT:** Councillors D Prosser (Chairman), S Freeman (Vice Chairman), P Little, A Redding, R Smith.

**IN ATTENDANCE:** Carla Baverstock-Jones, Chief Officer (Minute Taker)

**PUBLIC ATTENDANCE:** There were no members of the public present.

**SC 001/23/24** **TO RECEIVE APOLOGIES FOR ABSENCE**

No apologies received as all in attendance.

**TO ELECT A VICE CHAIRMAN TO THE STAFF COMMITTEE**

Cllr S Freeman was duly elected by a unanimous vote.

**SC 002/23/24** **TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 27 FEBRUARY 2023**

It was **RESOLVED** that the minutes of the Staff Committee meeting held on the 27 February 2023 be signed as a true record of the meeting. All agreed.

**SC 003/23/24** **TO RECEIVE AND CONSIDER A REPORT IN RESPECT OF ANNUAL LEAVE ENTITLEMENT**

A report was circulated by the Chief Officer, and a discussion took place as to whether the current annual leave entitlement should be increased to compare with similar local government organisations. All agreed to recommend to Council for the current provisions to remain as is.

**SC 004/23/24** **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.**

No members of the public present

*Public meeting closed at 6.55pm*

**SC 005/23/24            TO RECEIVE AND APPROVE THE CONFIDENTIAL MINUTES OF THE MEETING HELD ON THE 27 FEBRUARY 2023**

It was **RESOLVED** that the confidential minutes of the Staff Committee meeting held on the 27 February 2023 be signed as a true record of the meeting. All agreed.

**SC 006/23/24            TO RECEIVE A REPORT AND CONSIDER THE FLEXIBLE WORKING APPLICATION**

A report was circulated by the Chief Officer and the application was discussed. All agreed to recommend a trial period as per the application to Council.

*Confidential meeting closed at 7:15PM*

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Signed - The Chairman

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Date