



HORNDDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 13 JANUARY 2025 AT 7.00 P.M.

PRESENT: Councillors J Lay (Chairman), T Attlee, S Freeman, D Prosser, N Smith, R Smith, B Sowden,

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer, Sarah Guy, Office Manager (Minute Taker), Simon Ritson, RFO

PUBLIC ATTENDANCE: 4x members of the public, 2x District Cllrs & residents of Havant Road.

HPC 175/24/25 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Councillors P Beck, J Hodgson & A Redding.

HPC 176/24/25 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

HPC 177/24/25 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

A report by County Councillor Mrs M Harvey was circulated and noted.

HPC 178/24/25 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

A report by District Cllr D Evans was circulated and noted.

HPC 179 /24/25 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

The meeting was duly opened to members of the public. A representative from the residents of Havant Road group, circulated a brief summary, in relation to the Aldi Supermarket, proposed planning application. It was noted that the residents' group would be invited to address the Planning Committee, once a planning application had been submitted to EHDC.

A resident circulated a letter to members, that he had written to Highways and Waste at HCC, pertaining to the flooding on Havant Road, requesting a meeting on site with the head of their flood defence team. The resident said that the flooding issue seems to be due to the screen filter getting blocked by debris being washed down.

Residents of Havant Road left the meeting.

HPC 180/24/25

TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 09 DECEMBER 2024, AND THE EXTRAORDINARY COUNCIL MEETING HELD ON THE 02 DECEMBER 2024

It was **RESOLVED** that

- the minutes of the Council meeting held on 09 December 2024 be signed as a true record of the meeting. All agreed.
- The minutes of the Extraordinary Council meeting held on 02 December 2024 be signed as a true record of the meeting. All agreed.

HPC 181/24/25

TO RECEIVE AN UPDATE FROM MEMBERS REPRESENTING THE PARISH COUNCIL WITHIN EXTERNAL ORGANISATIONS AND WORKING PARTIES

HNIP: Notes from the Horndean Neighbourhood Improvement Project Forum meeting on 16 December 2025 was circulated (as attached). Cllr R Smith updated members as follows

- The iron work had started around the Dr's Surgery.
- The Retirement Village has kindly agreed to sponsor the flower beds (7 small & 4 large).
- Flooding at Victory Avenue – HCC have been approached and said they were happy with the drainage in the surrounding area. This issue remains ongoing.

The King's Arms: Cllr Freeman informed members that there is an open invite for an event taking place on Saturday 18 January, 10am at Dragon Street in Petersfield.

Havant Thicket Reservoir – Advisory Group: Cllr Attlee provided an update, as attached.

HPC 182/24/25

TO RECEIVE AN UPDATE IN RESPECT OF THE DATA RECEIVED FROM THE AVERAGE SPEED CAMERAS

A report by Cllr Prosser was circulated (as attached). Cllr Prosser updated members as follows

- A meeting has been arranged with Bill Brown of Rowlands Castle Speedwatch, HPC and Hampshire Police.
- The Autospeedwatch cameras are designed to be used in conjunction with a SID.

HPC 183/24/25

TO RECEIVE AND NOTE THE 2025/26 PRECEPT OF £510,903

The precept of £510,903 was noted.

HPC 184/24/25

TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (NOVEMBER ATTACHED)

A question was raised as to if the payment to SSE Energy Solutions, on line 1, in relation to the electricity for the Christmas tree lighting should state 2024 and not 2023. The RFO confirmed that the Orders for Payment is correct, due to SSE taking a year to invoice HPC.

It was **RESOLVED** that the Orders for Payment (November) be approved and duly signed. All agreed.

HPC 185/24/25

TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT

A report by the RFO was circulated and noted by members. The RFO stated that the uncommitted balance on page 3, would be nearer to £4,100 next time the CIL figures are updated, as £17,500 has been earmarked for fencing at Dell Piece West and pond dipping platform at Catherington.

HPC 186/24/25 TO RECEIVE AND CONSIDER THE SPECIFIC PROJECT CONDITIONS IN RESPECT OF THE GRANT OF £12,000, AWARDED FOR THE GREEN TRAIL AND HERITAGE NETWORK PROJECT

It was **RESOLVED** that the project conditions, set out by EHDC, in respect of the grant of £12,000, awarded for the Green Trail and Heritage Network be agreed.

HPC 187/24/25 TO ELECT MEMBERS TO THE PLANNING AND PUBLIC SERVICES COMMITTEE

It was **RESOLVED** that the following 3 members would join the Planning Committee

- Cllr J Lay (will not be completing reports)
- Cllr A Redding (will not be completing reports)
- Cllr S Freeman

HPC 188/24/25 TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 10 FEBRUARY 2025

The next scheduled meeting of the Council was noted as 10 February 2025. This meeting will be held in Jubilee Hall.

HPC 189/24/25 TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** to exclude the public from the meeting. Members of the public left the meeting.

The public meeting concluded at 8.12pm.

HPC 190/24/25 TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON THE 09 DECEMBER 2024

It was **RESOLVED** that the Confidential minutes of the Council meeting held on 09 December 2024 be signed as a true record of the meeting. All agreed.

HPC 191/24/25 TO RECEIVE AND CONSIDER THE PROPOSED CONTRACT OF EMPLOYMENT WHICH INCORPORATES GREEN BOOK TERMS AND CONDITIONS IN RESPECT OF THE CHIEF OFFICER

The proposed new contract was circulated by the Chief Officer, prior to the meeting. It was **RESOLVED** that the contract, which incorporates Green Book Terms and Conditions, in respect of the Chief Officer be implemented in April 2025, with agreed typo amendments.

The confidential meeting concluded at 8.15pm

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Signed - The Chairman

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Dated

Ref: HPC 18/12/25

Horndean Neighbourhood Improvement Project Forum Meeting

Mon 16th December 1830 @ Bere Grove Care Home Horndean, Waterlooville

Attendees: Chair - Ron Smith (RS) HPC - Ron Hammerton (RH), Marcella Payne (MP), Stanley Wright (SW), Steve Skinner (SS) (Victory Ave Resident) - Elaine Woodard (EW) EHDC

Apologies – Derek Prosser HPC, Simon Freeman HPC

Topics/Actions

1. Flooding Victory Avenue

- a. SS told the Forum about his meeting with members of HCC on the 9th Dec which included the Manager of the Flood and Water Management team. SS is awaiting a report from HCC.

Action: RH/SS

2. Road Safety

- i) RS gave an update on the use of the Speed Indicator Cameras, which was provided at the HPC meeting on 9th Dec.

ii). RH/SW have carried out a risk assessment on the pedestrian safety issues on Rowlands Castle road with the additional foot traffic from the Care Home, Retirement Village and the adjacent housing development shortly to take place.

b. Anti-Social Behaviour

- i) EW provided a link to access the ASB fund. However, it was said that it may not be relevant to remove graffiti from buildings that do not belong to HPC

c. Horndean Centre Clean-up Sub-Project

- i) The area where the Doctors Surgery/Pharmacy is are now having the rubbish bins emptied once per week on a Thursday and gardeners are also litter picking at the same time. There is still a problem trying to get the drains cleaned but RS is sending emails on a weekly basis.

ii) Lewis-Tucker have not really progressed the issues with the Precinct site. The oil drums have been removed but the fridge/freezer has not. (Post meeting note: Lewis-Tucker have issued a contract to remove the Fridge/freezer). The car park which belongs to the Precinct is full all day most days apparently due to parking by Surgery Staff, a local car repairer storing vehicles and Shambles staff and customers. This does not help businesses in the Precinct units themselves.

Ongoing Action - RS

iii) The issues with Shambles (Van parking and dumping house clearance items) are still ongoing and subject to action by HCC/EHDC. It was agreed that contact should be made with the owner or owners of the adjacent cottage or cottages to obtain further views on this. Contact with R Mocatta (representing both EHDC & HCC) might also help.

Ongoing Action - RS

iv) MP stated the tree and weeds ingress on the southbound bus shelter still need addressing but it was agreed that this is an HCC issue (The bus company stated that the Shelters are not their responsibility). Bus Drivers of the double deckers have reported the tree over-hanging over the road. MP to continue to follow up. On the Northbound side the pavement near the bus shelter is uneven and needs to be addressed

Action – MP

3. Membership of the Forum

a. It was decided that the Forum should grow organically as issues arise that need additional input and in the main should be made up of representatives of groups. So today we have additional representation from Litter pickers and Residents of Horndean Centre (Linden Homes Sites) Sally and Oliver. Steve Skinner can be assisted as described above but it is suggested that some sort of Residents of Victory Avenue group be formed. So the power of this forum is reach and sharing of knowledge and experiences to address issues.

5. MP highlighted that bus services between Horndean and Petersfield have been reduced recently at peak times (school times) resulting in overcrowding and school children being stranded. This was not communicated well. MP has raised this with Cllr James Hogan. (EHDC). It was suggested that Damien Hines MP and R Mocatta Cllr for EHDC & HCC should also be written to. **Action: MP, RH**

6. Date of Next Meeting: **Tue 28th Jan 25 1830 @ Bere Grove Care Home**

Ref - HPC 181/24/25 Item 7

Havant Thicket Reservoir Update- HT Reservoir Stakeholder Group

Brief Report from Cllr Teresa Attlee

Presentation was made to Full Council on 4 November 2024 by Portsmouth Water and Future Water

Summary Points from Stakeholder Meeting 4 December 2024

Stakeholder group met on 3 December, and I forwarded the slides on 9 December. I now attach the meeting notes that have recently been produced to accompany those slides.

Focus of the Stakeholder group

- On the Approved Reservoir Scheme.
- Forum for updating you on latest progress / next steps with approved scheme.
- Forum for you to ask questions and raise issues.
- Forum to support parallel engagement on water recycling.

Wetland- Overview of the construction plan for the reservoir's wetland embankment.

The wetland embankment and internal structures will retain water at natural levels in the wetland, when the main reservoir water levels are low, such as during a drought.

Over 4.3km of shoreline is being created by providing the 1.45km retaining structure. The wetland will also provide approximately 21,000m² of wet grassland, compared to approximately 11,500m² shown on the outline design. This is due to additional terracing on the wetland bund, slackened slope angles and more detailed topographical information.

Reserved Matters Application for the wetland was approved in November and there will be a briefing for stakeholders on **15 January 2025**.

Opportunities for public viewing and plenty of information on websites of PW and SW.

Other Updates

Included Environment Update, Landscape Aftercare Maintenance, Planning for network of footpaths at the reservoir site, Ecology and Forestry.

The application for the main reservoir pipeline will be determined by Havant Borough Council in the coming weeks.

Considerable number of site visits have taken place from interested parties with public drop-in sessions that followed the official groundbreaking ceremony in September.

The Notes give more detail to support slides 33-39 about the operation of the reservoir including the water recycling proposals.

Future Proofing

The Notes give more detail to support slides 41-44 about Future Proofing.

In essence Ofwat has approved the change of scope of the Reservoir Project to support Southern Water's Hampshire Water Transfer and Water Recycling Project in the future should those proposals be approved via a Development Consent Order.

"Adapting to climate change and population growth, improving our precious rivers, and supporting housing means that Hampshire faces a deficit of around 180 million litres of water a day by 2050.

"The Hampshire Water Transfer and Water Recycling Project would provide a new source of supply to make up around half of this shortfall during a drought, as well as increasing water resilience for the wider region.

"The scheme would help reduce abstraction of our nationally and internationally protected chalk streams, such as the River Test and River Itchen.

Portsmouth Water's own Water Resources Management Plan for 2025-2075 sets out how Portsmouth Water will provide secure and reliable supplies to customers in the decades ahead.

Updates from the Subgroups

The Recreation subgroup will be looking at recreation at the site and the design of the visitor centre in early 2025.

Ron Hammerton has been busy on the Access subgroup. In particular holding meetings with members of the reservoir project team and representatives from Hampshire County Council about the Section 106 planning agreement works to improve non-motorised access to / from the reservoir site.

Please visit the Portsmouth Water and Southern Water websites where there is a substantial quantity of useful information.

Teresa Attlee

12 January 2025

Ref: HPC 182/24/25

Speed Device(s) Update For December 2024

Following the last council meeting the working party and officers met to discuss the information needed to make the case for the SID or the ASW Cameras moving forward, given the rising costs and the effectiveness (or lack thereof) of the ASWs.

Research from the internet on the schemes of other councils indicates that SIDs are effective in reducing the average speed in an area on an ongoing basis. The upfront costs indicated by some councils were lower than our current quotes and for many licensing the devices for an area seems easier than our experience.

We will try to obtain quotes from other device providers mentioned in some of these reports to see if we can reduce costs for the SID. Some of these devices are also lighter than those we have been looking at so far. Further engagement with Enerveo/HCC may also be necessary in the coming weeks with regard to the ongoing costs.

As for the ASW Cameras, we met with the Rowlands Castle Speedwatch co-ordinator to exchange learnings. Their experience with the up time of the cameras in the winter is similar to ours. Despite this they plan to disperse their cameras to three different locations and buy some more. This will avoid needing to move them (meaning no charges for moving etc). The data they get is handled in a similar way to ours, they write letters to companies and send heatmaps to the police and SOB Speedwatch. They also send directly to the police vehicles with Tax and MOT more than 6 months out of date. They have also identified a number of cloned vehicles (those where the number plate does not match the vehicle type) and have sent those to the police also.

Following on from this meeting we have agreed to meet with Auto Speedwatch to discuss our approach with the cameras and their suggestions on how to improve the accuracy and effectiveness. This meeting is on 8th January. We have invited RCPC's co-ordinator. We have also requested a face-to-face with the Police (with RCPC) to discuss the data we provide and any future planned action the police might have in train.

Auto Speedwatch Cameras – Catherington Lane – monthly update

This is our sixth month of operation. Due to the lack of sunlight the cameras are operating about 20% performance. We have some alignment issues and we are working on those with Auto Speedwatch as above.

We have no identified companies to write to this month yet.

Data from the ASW Cameras on Catherington Lane this month showed....

- The fastest speed captured in Catherington Village was 42 MPH
- The fastest speed of 54MPH and the most offenders were detected by the camera nearest to the Lychgate Drive
- 9 out of the top 10 speeding offenders were commercial vehicles
- The cameras failed to operate completely on 10 days due to low battery
- Average speed in Catherington Village is 32.7 MPH and 34.1MPH overall but 15% of offenders are travelling in excess of 42.3MPH past Lychgate drive

Ref: MPC 184/24/25
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PAYMENTS & RECEIPTS SINCE LAST ORDER OF PAYMENTS			BANK ENTRIES		14 VENBER 2024	
Ref	Date	Payee/Payer	Net	VAT	Total	Details
EXPENDITURE						
1	22/10/2024	SSE Energy Solutions (Xmas Tree)	£69.59	£3.48	£73.07	Square's Christmas Tree Lights Electricity - Christmas 2023
2	18/10/2024	Aardvark Supplies Ltd	£58.50	£11.70	£70.20	Toilet Rolls, Blue Rolls
3	21/10/2024	Auditing Solutions Ltd	£510.00	£102.00	£612.00	Interim Internal Audit
4	01/11/2024	Forward Control	£295.00	£59.00	£354.00	Annual Monitoring Charge For Intruder Alarm
5	21/10/2024	Goldcrest	£40.00	£8.00	£48.00	Key Holding Premium 15/10 to 14/11/24
6	21/10/2024	Goldcrest	£315.00	£63.00	£378.00	Mobile Patrols: 07/10 to 13/10/24
7	23/10/2024	HALC	£48.00	£9.60	£57.60	Appraisal Training - Cllr S Freeman 06/11/24
8	29/10/2024	HALC	£196.00	£39.20	£235.20	Knowledge & Core Skills Training - Cllr Smith & Hodgson 12/19 Nov 24
9	25/10/2024	Joe Palmer Flooring	£336.00	£0.00	£336.00	Repairs to Flooring in Jubilee Hall
10	29/10/2024	Positive ID	£6.75	£1.35	£8.10	ID Badge for Cllr Smith
11	23/10/2024	SLCC	£30.00	£6.00	£36.00	Training Course - Chief Officer 11/12/24
12	23/10/2024	SLCC	£30.00	£6.00	£36.00	Training Course - Chief Officer 10/12/24
13	15/10/2024	Southern Fire Protection	£231.10	£46.22	£277.32	Emergency Lighting - Napier Hall
14	01/11/2024	Staff Expenses	£20.04	£0.00	£20.04	Staff Expenses: October 2024
15	22/10/2024	Viking	£181.58	£36.32	£217.90	Laminating Pouches and Printer Paper
16	29/10/2024	Vision ICT	£145.00	£29.00	£174.00	Update to Website: Accessibility Content
17	28/10/2024	AVS Fencing	£32.94	£6.59	£39.53	Fencing Repair at Cath Pond
18	07/11/2024	Horndean Technology College	£300.00	£0.00	£300.00	Grant Issued
19	07/11/2024	Lycamobile	£5.00	£0.00	£5.00	SIM Card for Jubilee Caretaker
20	31/10/2024	Aardvark Supplies Ltd	£61.10	£12.22	£73.32	Aerosol/Disinfectant
21	05/11/2024	AVS Fencing	£17.58	£3.52	£21.10	2 x 5ft Fence Posts
22	29/10/2024	Carters Garden Machinery	£42.00	£8.40	£50.40	Strimmer Repair
23	08/11/2024	Gas Contracting Services Ltd	£70.00	£14.00	£84.00	Jubilee Admin Gas Boiler Annual Service
24	07/11/2024	Rocket Computer Services	£660.00	£132.00	£792.00	Annual Technical Support
25	06/11/2024	Screwfix	£13.20	£2.64	£15.84	Cable Ties for Popples on Lampposts - Remembrance Service
26	12/11/2024	Amazon	£10.56	£2.12	£12.68	No Parking Sign for Five Heads Rec
27	01/11/2024	FuelGenie	£235.40	£47.06	£282.46	Fuel: October
28	13/11/2024	DVLA	£335.00	£0.00	£335.00	Annual Vehicle Tax - SN18 WBL
29	14/11/2024	Amazon	£20.74	£4.15	£24.89	Glow Sticks for Carol Service
30	14/11/2024	Janitorial Direct	£40.03	£8.01	£48.04	8 Mopheads for Napier Hall
31	12/11/2024	Ultra Pure Window Cleaning	£75.00	£0.00	£75.00	Windows Cleaned at Jubilee Hall and Napier Hall and Office
32	14/11/2024	Prestige Plumbers	£260.00	£52.00	£312.00	Repair to Outside Tap at Jubilee Hall
33	11/11/2024	Sound Advice Installations	£997.50	£199.50	£1,197.00	PA Hire for Remembrance Service
34	20/09/2024	HAGS-SMP Ltd	£195.00	£39.00	£234.00	Flush Roundabout Inspection - Deep Dell Play Area
35	13/11/2024	Southern Fire Protection	£175.74	£35.15	£210.89	Annual Service at Jubilee Hall and Office
36	04/11/2024	British Gas Lite - 156695	£71.52	£3.58	£75.10	Napier Hall Gas: 7 Oct - 4 Nov 2024
37	19/11/2024	B&Q	£25.00	£0.00	£25.00	Fence paint for use at Napier Hall site
38	19/11/2024	Lloyds Bank	£8.50	£0.00	£8.50	Bank charges
39	04/11/2024	British Gas - 603423926	£195.30	£9.76	£205.06	Jubilee Admin Gas: 3 Oct - 2 Nov 2024
40	20/11/2024	Horndean PC Employees	£17,034.41	£0.00	£17,034.41	Salaries: November 2024
41	21/11/2024	Eventbrite	£39.22	£0.00	£39.22	Training for Chairman: 'Breaking the Mould'
42	21/11/2024	Door Controls Direct	£100.95	£20.19	£121.14	Napier Hall Overhead Closure Repaired on Main Door
43	11/11/2024	British Gas - 242787	£107.34	£5.37	£112.71	Napier Hall Electricity: 11 Oct-11 Nov 2024
44	11/11/2024	British Gas - 154660	£236.35	£47.27	£283.62	Jubilee Hall Electric: 7 Oct - 11 Nov 2024
45	21/11/2024	Aardvark Supplies Limited	£217.80	£43.56	£261.36	Janitorial Supplies
46	19/11/2024	AVS Fencing Limited	£38.50	£7.70	£46.20	5 x Green Wood Rail
47	19/11/2024	AVS Fencing Limited	£41.88	£8.38	£50.26	6 x Posts
48	15/11/2024	Chevron Traffic Management	£4,265.00	£853.00	£5,118.00	Traffic Management for Remembrance Parade (10/11/24)
49	13/11/2024	Focus	£246.08	£49.22	£295.30	Switchboard, BroadBand, Payphone, Alarm - Oct/Dec 2024
50	18/11/2024	Goldcrest	£40.00	£8.00	£48.00	Key-Holding Premium: 15/11/24-14/12/24
51	31/10/2024	Vodafone	£68.00	£13.60	£81.60	Mobiles: November 2024
52	31/10/2024	Veolia	£325.48	£65.10	£390.58	Waste Collections: October 2024
53	28/11/2024	Hampshire Pension Fund	£5,600.56	£0.00	£5,600.56	Pensions: November 2024
54	28/11/2024	HM Revenue & Customs	£4,673.36	£0.00	£4,673.36	PAYE/NI: November 2024
TOTAL EXPENDITURE			£39,394.60	£2,121.92	£41,516.52	
INCOME						
55	various	Regular Hall Users	£2,332.55	£0.00	£2,332.55	Hire of Jubilee Hall - Regular
56	various	Regular Hall Users	£3,082.49	£0.00	£3,082.49	Hire of Napier Hall - Regular
57	various	Casual Hall Users	£95.32	£0.00	£95.32	Hire of Jubilee Hall - Casual
58	various	Casual Hall Users	£50.79	£0.00	£50.79	Hire of Napier Hall - Casual
59	various	Casual Hall Users	£100.00	£0.00	£100.00	Deposits Received
60	various	Casual Hall Users	-£500.00	£0.00	-£500.00	Deposits Refunded
61	various	Football Teams	£197.50	£0.00	£197.50	Hire of Football Pitches
62	30/11/2024	Cambridge & Counties	£852.45	£0.00	£852.45	Bank Interest
TOTAL INCOME			£6,211.10		£6,211.10	

SIGNED:	
SIGNED:	
DATE:	13-Jan-25