



HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 10 MARCH 2025 AT 7.00 P.M.

PRESENT: Councillors J Lay (Chairman), T Attlee, S Freeman, D Prosser, A Redding, N Smith, R Smith, B Sowden,

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer, Sarah Guy, Office Manager (Minute Taker), Simon Ritson, RFO

PUBLIC ATTENDANCE: 5x members of the public & District Cllr E Woodard and J Hogan

HPC 218/24/25 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr P Beck and District Cllr D Evans.

HPC 219/24/25 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

HPC 220/24/25 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

No report received.

HPC 221/24/25 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

A report by District Councillor D Evans and a joint report by District Councillor E Woodard & J Hogan were circulated and noted.

The Chairman suggested that Councillors look at the recent press release from EHDC, with regards to the Devolution and Local Government Reorganisation.

HPC 222/24/25 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

The meeting was duly opened to members of the public.

HPC 223/24/25 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 10 FEBRUARY 2025**

It was **RESOLVED** that the minutes of the Council meeting held on 10 February 2025 be signed as a true record of the meeting. All agreed.

HPC 224/24/25 TO ELECT CLLR SOWDEN TO THE PLANNING AND PUBLIC SERVICES COMMITTEE

It was **RESOLVED** that Cllr Sowden be elected to the Planning and Public Services Committee. All agreed.

HPC 225/24/25 TO RECEIVE AN UPDATE FROM MEMBERS REPRESENTING THE PARISH COUNCIL WITHIN EXTERNAL ORGANISATIONS AND WORKING PARTIES

Havant Thicket Reservoir: Cllr Attlee provided an update following the latest Stakeholder Group meeting on 05 March – notes attached.

Parish & Town Council Briefing: Cllr Attlee submitted a report, as attached, following the Parish & Town Council Briefing on 04 March 2025.

HNIP: Minutes from the HNIP Forum Meeting on 04 March were circulated. Cllr R Smith provided an update, as follows

- FirstPort Management Company has been suspended by their trade body for 3 months, but unsure of the impact this will have.
- The sponsorship for the planters in the centre of Horndean has unfortunately fallen through.
- Lewis-Tucker have not progressed the issues with the precinct site. The site now contains broken glass and 7 piled high tyres, which has been reported to the Environmental Team at EHDC.
- The EHDC public toilets in Blendworth Lane remain closed, due to vandalism.

Horndean Community Association: Cllr Freeman said that volunteers had been sourced for 17 March, where new trenches will be dug, Heras fencing removed and trees planted.

HGTHN: Cllr Redding provided an update as follows

- 27 March is the date for delivery and installation of the tree sculptures at Catherington Lith.
- A further 12k has been awarded by DEFRA, EHDC for another phase of the project.

Local Government Reorganisation: The Chairman provided an update, as per the attached report.

HPC 226/24/25 TO RECEIVE AN UPDATE IN RESPECT OF THE DATA RECEIVED FROM THE AVERAGE SPEED CAMERAS

A report by Cllr Prosser was circulated and an update provided as follows

- The free “data connection year” expires on 06 April.
- Maintenance charges for the cameras are £179 per camera, per year for the data connection.
- The cost of moving the cameras is approximately £45 per camera, when moving to a new location and £35 for a location we have already used.
- Radar patrols will be carried out on Catherington Lane by the Police and SOB Speedwatch team.

HPC 227/24/25 TO RECEIVE AND CONSIDER A REPORT/QUOTATIONS IN RESPECT OF THE PURCHASE OF A SPEED INDICATOR DEVICE AND THE ONGOING EXPENDITURE PERTAINING TO THE AVERAGE SPEED CAMERAS

A report by Cllr Prosser was circulated and a discussion took place.

It was **RESOLVED** that

- Council purchases a Speed Indicator Device (SID), as per quotation 4 - TWM Traffic Control Systems Ltd, for a total cost of £2,740.10 + VAT and deploy ASAP on FHR.
- Council continues with the deployment of the AutospeedWatch cameras for one year to see if the interest from the PCC and local police bears fruit. The cameras are to be split across 3 locations in conjunction with the SID, cost £940.

HPC 228/24/25 TO RECEIVE AND CONSIDER THE PURCHASE OF ADDITIONAL SIGNAGE IN RESPECT OF THE AVERAGE SPEED CAMERAS

It was **RESOLVED** that

- Additional speed camera signage be purchased to deploy to priority locations, circa £450.

HPC 229/24/25 TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (FEBRUARY ATTACHED)

An update was provided regarding Line 25, Tapo UK, confirming that a camera was purchased as a security measure for Napier Hall.

It was **RESOLVED** that the Orders for Payment (February attached) be approved and duly signed. All agreed.

HPC 230/24/25 TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT

A report by the RFO was circulated and noted by members.

It was noted that

- Page 12 (flowchart) of the Financial Regulations be deleted from the document.

HPC 231/24/25 TO RECEIVE AND CONSIDER THE MEETINGS SCHEDULE FOR 2025/2026

It was **RESOLVED** that the meetings schedule for 2025/2026 be agreed and uploaded to the HPC website.

It was noted that there is a new meeting start time for Council and Committee meetings from May 2025, being 6:30pm.

HPC 232/24/25 TO RECEIVE AND CONSIDER THE QUOTATION RECEIVED IN RESPECT OF THE ALARM INSTALLATION AT NAPIER HALL, AND AGREE THE WAY FORWARD

A report by the Chief Officer was circulated and a discussion took place. It was noted that only one quotation had been obtained, at this stage, as a guide price.

It was **RESOLVED** that further quotations be obtained and brought back to the next Council meeting on 07 April 2025, for consideration.

HPC 233/24/25 TO ELECT MEMBERS TO THE LOCAL GOVERNMENT REORGANISATION WORKING PARTY

It was **RESOLVED** that the following Councillors be elected as members of the Local Government Reorganisation working party

- John Lay
- Teresa Attlee
- Andy Redding
- Ron Smith

HPC 234/24/25 TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 07 APRIL 2025

The next scheduled meeting of the Council was noted as 07 April 2025. This meeting will be held in Jubilee Hall.

HPC 235/24/25

TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** to exclude the public from the meeting. Members of the public left the meeting.

Simon Ritson left the meeting.

The public meeting concluded at 8:20 pm.

HPC 236/24/25

TO RECEIVE AND CONSIDER THE HORNDEAN GREEN TRAIL AND HERITAGE NETWORK ACTIVE TRAVEL GRANT AGREEMENT

The Horndean Green Trail and Heritage Network Active Travel Grant agreement was circulated and a discussion took place.

It was **RESOLVED** that the agreement be signed.

The confidential meeting concluded at 8:30 pm

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Signed - The Chairman

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Dated

Ref - HPC 225/24/25

Portsmouth Water - Post-meeting note following 5 March HT Reservoir stakeholder group meeting

I attended the above stakeholder meeting yesterday and I attach the slides that were subsequently circulated. There will be a lot of construction going on at the site as the Earthworks season began on 1 March until 30 September.

Apart from the detailed technical issues presented about progress on the construction of the site, the status of various planning applications and s106 agreements, the slides reference progress on matters of the educational, economic and environmental benefits of the Project.

It was stressed that there are many career paths in construction (employment and apprenticeship opportunities). Two T-level student placements (of nine weeks duration and starting at 0700 on site) were very successful (exemplary was the feedback) where they learned about construction and civil engineering.

Anyone walking adjacent to the site should not be surprised to see a lot of measures (including raptor kites and reflective tape) to prevent ground nesting birds interfering with construction.

As you will see below, a stakeholder workshop will be held on 2 April to kick things off concerning the Visitor Centre (including Bird Hides Picnic and car park area). The architects will be there looking for feedback on their design ideas. I will be attending that workshop on behalf of HPC.

You will see in the covering email (with links) below that Southern Water started a further consultation started on 5 March related to its Hampshire Water Transfer & Water Recycling Project. It runs until 4 April. There is plenty to read up on this.

Kind regards
Teresa

PARISH & TOWN COUNCIL BRIEFING 4 MARCH 2025

High-Level Points for Verbal Report at HPC Full Council Meeting 10 March 2025

1. In December 2024, the Government made changes to national planning policy that will have significant impacts for East Hampshire, making it mandatory for the district to plan for 1,142 homes a year. The previous number was 575 homes a year.
2. A new National Planning Policy Framework (NPPF) (Dec 2024) is immediately in effect.
3. East Hampshire is now facing significant amounts of new housing in its towns and villages, with very limited choice but to allocate many more sites for development in its emerging local plan. The tilted balance will remain engaged which applies because EHDC does not have in place a five-year housing supply so it will also be more difficult for EHDC to refuse speculative applications which do not address the cumulative impact of development.
4. SDNP (which accounts for 57% of the district) is afforded a high level of protection and do not have to meet a housing number. In addition to any unmet need from SDNP, East Hants must meet considerable unmet need from neighbouring areas such as Havant and Portsmouth.
5. Last year EHDC consulted on a new Local Plan for 2021-2040 (a so-called Reg 18 process) with the next step being pre submission (the regulation 19 process) for final approval. EHDC now urgently needs to produce an up-to-date Local Plan to ensure the necessary associated infrastructure comes forward to limit the adverse impacts of growth and to ensure it can channel CIL to identified strategic projects.
6. The timetable for the preparation of the Local Plan was published on 6 March 2025. See link in the Briefing Note. Publication of the draft submission will be the end of July 2026 with the final planned date for Adoption expected by August 2027.
7. EHDC will be realistically looking at sites it has identified so far in the Draft Local Plan, as well as many more developable sites within the Land Availability Assessment (LAA).
8. EHDC will be working with statutory infrastructure providers to identify infrastructure needed to support the new growth. Affordable housing will be a priority and apply to any development of one or more homes.
9. Development should only be prevented or refused on highways grounds if there would be an unacceptable impact on highway safety or the residual cumulative impacts on the road network following mitigation would be severe.

10. EHDC would not expect to see statutory consultees (e.g. HCC Highways, Education, and the Integrated Care Board) object to applications without very strong reasons to do so. Difficulty accessing GP appointments or traffic congestion are unlikely to stand in the way of the Government's growth agenda.
11. EHDC state that the best they can do is have an Infrastructure Plan in place to ensure they can secure s106 contributions towards these matters where legally possible.
12. It should be noted that devolution is not a reason to delay progressing the Local Plan

Neighbourhood Plans

13. The benefit of having a neighbourhood plan in place for the Parish/Town to receive 25% of CIL receipts remains (otherwise the figure is 15%).
14. Neighbourhood plans can still influence the presumption in favour of sustainable development as long as they are not more than 5 years old and meet the identified housing requirement.
15. In the absence of a new Local Plan, those producing a neighbourhood plan can ask for an indicative housing figure. In the case of Horndean the annual **minimum** figure is 118 homes pa.
16. See separate link in the Briefing Document about Neighbourhood Plans- Indicative Housing Figures Guidance Note.

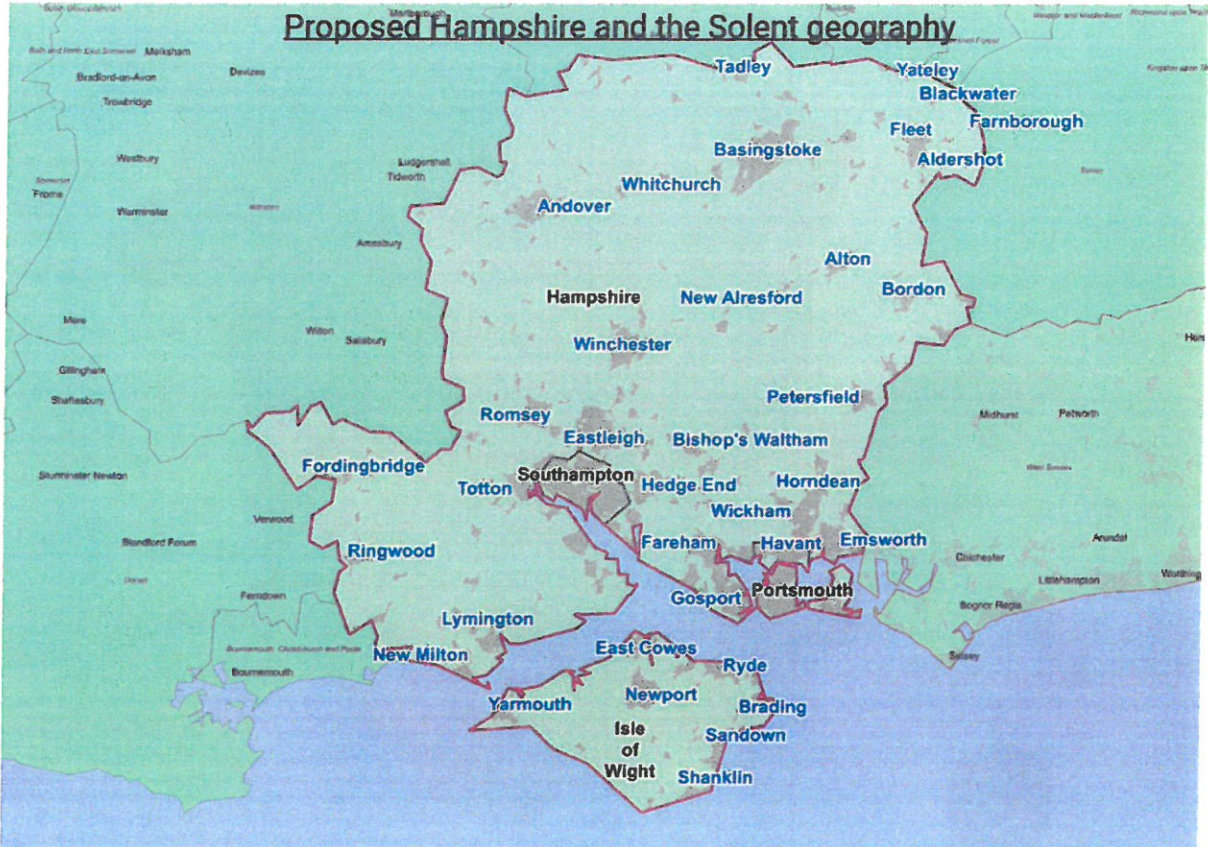
Councillor Teresa Attlee

7 March 2025

Horndean Parish Council

10 March 2025

Local Government Reorganisation



The Ministry of Housing, Communities and Local Government has invited "2 Tier Councils and Neighbouring Unitaries" across the "Hampshire and The Solent Combined Authority" area (see map above) to develop proposals for new Unitary arrangements to replace existing Councils.

They are invited to submit an interim plan by 21 March 2025 and full proposals by 26 September 2025.

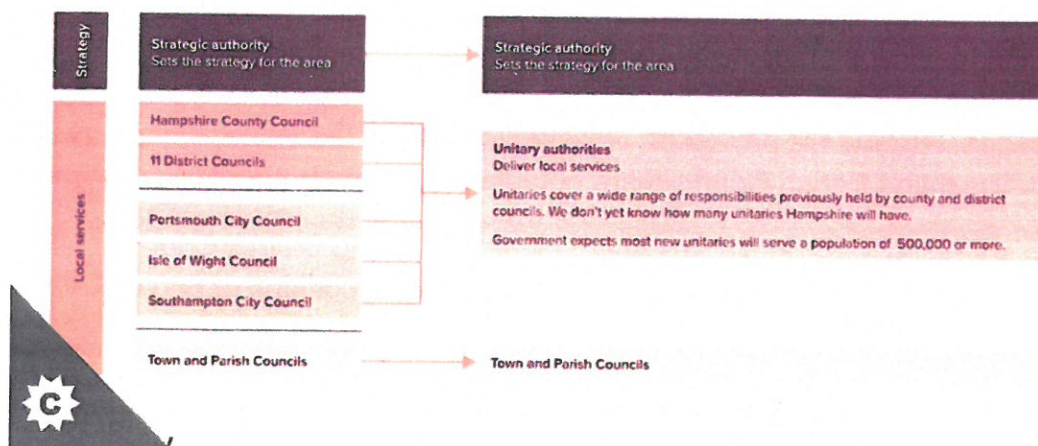
In addition to inviting plans from the "2 Tier Councils and Neighbouring Unitaries", it is stated that the views of some others are crucial. That list covers ICBs, PCCs, Fire and Rescue, HE and FE providers, National Parks and the voluntary and third sector. Town and Parish Councils are notable only by their absence from this list.

What is sought is a single tier solution, built from existing District Council building blocks (unless strong justification for change), with populations of 500,000 or more. Those Council areas are shown on this map.





18:28

What the local government landscape could look like in Hampshire after reorganisation



Ref - HPC 229/24/25 120:12

PAYMENTS & RECEIPTS SINCE LAST ORDER OF PAYMENTS			BANK ENTRIES: FEBRUARY 2025			
Ref	Date	Payee/Payer	Net	VAT	Total	Details
EXPENDITURE						
1	30/01/2025	Aardvark Supplies Ltd	£217.50	£43.50	£261.00	Compactor Sacks
2	01/02/2025	Staff Expenses	£29.32	£0.00	£29.32	Tea, Coffee
3	28/01/2025	Blitz N Giltz	£33.75	£0.00	£33.75	Jubilee Hall Clean, 15.01.25
4	27/01/2025	Viking	£47.90	£9.58	£57.48	File Dividers
5	30/01/2025	English Woodlands	£433.80	£86.76	£520.56	Timber For Benches - Hordean Green (DEFRA Funding)
6	20/01/2025	Rocket Computer Services	£110.00	£22.00	£132.00	Screen Monitor for Office Manager
7	09/01/2025	Castle Water - 3177681	£19.89	£0.00	£19.89	Trough-Dell Piece West 1 Oct-31 Dec
8	27/01/2025	Vital Skills HSQE Ltd	£60.00	£12.00	£72.00	Ladder Safety Awareness Training
9	29/01/2025	SETON (Brady Corps Ltd)	£18.15	£3.63	£21.78	Fire Blanket for Napier Hall
10	05/02/2025	Lycamobile	£5.00	£0.00	£5.00	SIM Card for Caretaker at Jubilee
11	05/02/2025	Master Lock & Safe Ltd	£13.34	£2.67	£16.01	Napier Hall Security Side Door Key
12	13/01/2025	UK Debt Management Office	£13,265.33	£0.00	£13,265.33	Loan Repayment (Part 8 of 50)
13	30/01/2025	Aardvark Supplies Ltd	£47.12	£9.42	£56.54	Gloves, Glass Cleaner, Toilet Rolls
14	07/02/2025	Aardvark Supplies Ltd	£32.12	£6.42	£38.54	Bleach, Sponge Scourers
15	31/01/2025	Aquaid Franchising Ltd	£266.40	£53.28	£319.68	Annual Rental of Water Dispenser
16	05/02/2025	AVS Fencing	£1,209.60	£241.92	£1,451.52	Hand Rails for Green Trail (DEFRA Funding)
17	16/12/2024	Eibe Play Ltd	£134.14	£26.83	£160.97	Floorboards and Planks for Play Areas - Five Heads
18	31/01/2025	MOT & Service World	£1,528.46	£305.70	£1,834.16	Clutch replacement HY65 UVJ
19	29/01/2025	Screwfix	£24.99	£5.00	£29.99	Extension Lead
20	07/02/2025	Urban Place Lab	£5,000.00	£1,000.00	£6,000.00	Remaining Fees for Interpretation Boards/new Signage (DEFRA Funding)
21	03/02/2025	Viking	£45.55	£9.11	£54.66	Medical Dressings, Desk Organiser, Pens,
22	16/01/2025	Viking	£29.98	£6.00	£35.98	Laminated Pouches
23	03/02/2025	Fuelgenie	£200.44	£40.08	£240.52	Fuel: January 2025
24	13/02/2025	King's Arms Youth Project	£1,000.00	£0.00	£1,000.00	Grant Issued
25	12/02/2025	Tapo UK	£20.82	£4.16	£24.98	Camera for Napier Hall Loft Space
26	08/02/2025	JDC Outdoor Services	£4,840.00	£968.00	£5,808.00	Cath Lith Path Construction (DEFRA Funding)
27	03/02/2025	British Gas Lite - 156695	£222.77	£44.55	£267.32	Napier Gas: 6 Jan - 3 Feb
28	30/01/2025	Elite Charity Solutions	£22.51	£4.50	£27.01	Photocopying: IT Support
29	12/02/2025	AVS Fencing	£11.69	£2.34	£14.03	Galvanised Padbolt
30	13/02/2025	Blendworth Tree Care	£980.00	£196.00	£1,176.00	28 Loads of Waste Processed
31	13/02/2025	Focus	£244.75	£48.95	£293.70	Switchboard, Broadband, Payphone, Alarm - Jan 2025/Mar 2025
32	09/02/2025	Gas Contracting Services Ltd	£262.74	£52.54	£315.28	Repairs to Boiler at Napier Hall
33	10/02/2025	Goldcrest	£40.00	£8.00	£48.00	Key Holding Premium 15/02/25 - 15/3/25
34	17/02/2025	CJ Wildbird Foods Ltd	£213.71	£42.74	£256.45	Bee & Insect Hotels/Towers (DEFRA Funding)
35	18/02/2025	RSPB	£350.00	£70.00	£420.00	3 x Tawny Owl Boxes (DEFRA Funding)
36	18/02/2025	Lloyds Bank	£8.50	£0.00	£8.50	Bank Charges
37	06/02/2025	Castle Water-2103873	£8.52	£0.00	£8.52	Water - Trough at Dell Piece West 1 Jan - 31 Jan
38	06/02/2025	Castle Water-2104210	£4.81	£0.00	£4.81	Water - Napier 1-31 Jan
39	06/02/2025	British Gas-603423926	£644.70	£128.94	£773.64	Jubilee Admin Gas: 3 Jan - 2 Feb 2025
40	20/02/2025	Hordean PC Employees	£17,408.74	£0.00	£17,408.74	Salaries: February 2025
41	10/02/2025	British Gas Lite-154660	£508.52	£101.70	£610.22	Jubilee Hall Elec: 6 Jan - 10 Feb 2025
42	12/02/2025	Vodafone	£68.00	£13.60	£81.60	Mobiles: February 2025
43	14/02/2025	British Gas Lite - 242787	£137.98	£6.90	£144.88	Napier Elec: 13 Jan - 11 Feb 2025
44	31/01/2025	Veolia	£355.82	£71.16	£426.98	Waste Collections - January 2025
45	21/02/2025	AVS Fencing	£567.13	£113.43	£680.56	Oak Sleepers, Timber Posts (DEFRA Funding)
46	18/02/2025	Michael Jones Chainsaw Sculptor	£6,375.00	£0.00	£6,375.00	2 of 4 Sculptures Completed (DEFRA Funding)
47	21/02/2025	Tree Assist Ltd	£5,100.00	£1,020.00	£6,120.00	Tree Safety Works
48	25/02/2025	Tree Assist Ltd	£4,900.00	£980.00	£5,880.00	Tree Safety Works
49	28/02/2025	Hampshire Pension Fund	£5,677.74	£0.00	£5,677.74	Pensions: February 2025
50	28/02/2025	HM Revenue & Customs	£4,312.97	£0.00	£4,312.97	PAYE/NI: February 2025
		TOTAL EXPENDITURE	£77,060.20	£5,761.42	£82,821.62	
INCOME						
51	various	Regular Hall Users	£1,994.79	£0.00	£1,994.79	Hire of Jubilee Hall - Regular
52	various	Regular Hall Users	£2,154.60	£0.00	£2,154.60	Hire of Napier Hall - Regular
53	various	Casual Hall Users	£110.22	£0.00	£110.22	Hire of Jubilee Hall - Casual
54	various	Casual Hall Users	£0.00	£0.00	£0.00	Hire of Napier Hall - Casual
55	various	Casual Hall Users	£200.00	£0.00	£200.00	Deposits Received
56	various	Casual Hall Users	-£500.00	£0.00	-£500.00	Deposits Refunded
57	various	Football Teams	£225.00	£0.00	£225.00	Hire of Football Pitches
58	28/02/2025	Cambridge & Counties	£706.01	£0.00	£706.01	Bank Interest
59	various	East Hampshire District Council (DEFRA)	£20,349.40	£0.00	£20,349.40	Other Grants
		TOTAL INCOME	£25,240.02		£25,240.02	

SIGNED:	
SIGNED:	
DATE:	10 MARCH 2025