



Horndean Parish Council

MINUTES OF THE GROUNDS MEETING HELD AT JUBILEE HALL ON 24TH JUNE 2024

PRESENT: Cllr J Lay, Cllr S Freeman (Chairman), Cllr R Sowden, Cllr D Prosser, Cllr A Redding, Cllr R Smith.

IN ATTENDANCE : Carla Baverstock-Jones (Chief Officer), Matt Madill (Grounds Manager), Susan Blake (Minute Taker)

PUBLIC : 4 members of the public present

Meeting opened 7pm

G01/24/25 : To receive apologies for absence. – No apologies for absence.

G02/24/25 : Declaration of interest – No declaration of interest

G03/24/25 : To elect the Vice Chairman to the Grounds Committee.

Cllr A Redding elected as Vice Chairman of Grounds Committee

Proposed : Cllr R Smith
Seconded : Cllr S Freeman

G04/24/25 : To open the meeting to members of the public.

Meeting was opened to the public by Cllr S Freeman 7.05pm

4 Members of the Public in attendance

G05/24/25 : To receive and approve the Minutes of the Grounds Committee meeting held on Monday 25 March 2024.

It was **RESOLVED** that the Minutes of the Grounds Committee meeting held on March 25th 2024 be signed as a true record of the meeting
Cllr S Freeman signed.

A handwritten signature in black ink, appearing to be "A. Redding", is located at the bottom right of the page.

G06/24/25 : To receive an update in respect of the completed projects/significant works undertaken by the Countryside Team.

Grounds Manager gave verbal update :

Dell Piece West Fencing being looked into
Grass and hedge cutting continues
Bench repairs and being undertaken
Striped boardwalk at Catherington Pond
Shed has been installed in the yard
2 planters are in place in Horndean village
Annual Tree survey report has been sent back due to the report listing last year's findings on it
ROSPA report has been completed
Football pitch maintenance

G07/24/25 : To receive a report from Cllr Freeman in respect of the way forward regarding the parish notice boards.

A discussion took place regarding the notice boards within the Parish, and the following was agreed:

The notice boards only located in high footfall areas will be replaced and maintained, possibly moving unused boards to high footfall locations.

Three notice boards to be purchased to be located at Parsonage Field, Deep Dell and a new location being Five Heads Recreation Ground.

The quotation of £1,086.54 + VAT, being the preferred option – half glazed with half open for public usage and recycled plastic.

RESOLVED to Recommend to Council purchase and install between one/three notice boards with preference given to the above locations.

G08/24/25 : To receive a report regarding the reduction in funding currently received from grants and schemes.

Report circulated.


More details to be sourced by the Grounds Manager – are there any grants available in respect of the preparation of a Woodland Management Plan?

A discussion took place and the following was agreed:

The cost of engaging a Farming and Wildlife advisor to be obtained,
Woodland management plan expires 2026, quotes required.

G09/24/25 : To receive a verbal update in respect of the parking on a grass verge at Wagtail Road.

Utilities have been located under grass verge so posts can not be put into the ground.
Grounds Manager has placed 3 metre Ash logs on the verge in order to help solve the parking issue



G10/24/25 : To receive a verbal update and consider the way forward in respect of the Speed Indicator Devices.

Cllr D Prosser gave a verbal update and report circulated.
Average speed cameras to be secured and moved with the help of the Countryside Team.
3 Cllr's identified to lead so this project can move forward – Cllr S Freeman, Cllr A Redding and Cllr D Prosser.
Cllr Prosser expressed that it would be useful to share the information with SpeedWatch.

G11/24/25 : To receive and consider the way forward in respect of Catherington Pond.

Grounds Manager gave a verbal update on the condition of the pond.
Grounds Manager to seek quotes for a specialist pond consultant

G12/24/25 : To receive an update in respect of the Horndean Green Trail and Heritage Network.

Cllr A Redding advised the Strategy Proposal for the Green Trail and Heritage Network has been sent out and is available to everyone.
The first meeting of the Horndean Green Trail & Heritage Network Strategy Group will take place on Monday 5th August at 16:00 at Jubilee Hall; invitations to District Councillors and local interest groups have been sent out.

G13/24/25 : To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).

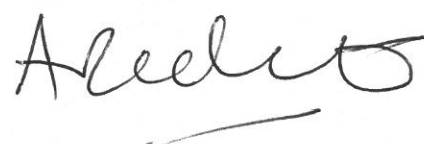
Public left 8.20pm

G14/24/25 : To receive and approve the Confidential Minutes of the Grounds Meeting held on Monday 25 March 2024.

It was **RESOLVED** that the Confidential Minutes of the Grounds Committee meeting held on March 25th 2024 be signed as a true record of the meeting
Cllr S Freeman signed.

G15/24/25 : To receive a report and consider the way forward in respect of the waste collection contract.

A report was circulated and considered regarding the waste bins within the Parish, which are emptied jointly by the Countryside Team and an external contractor. The proposal presented was for the emptying of the waste bins to be undertaken in its entirety inhouse thereby constituting a saving. It is noted that four large bins will need to be purchased at a cost of £500 per bin.




It was **RESOLVED** to Recommend to Council for the current contractor to be given notice and for the contract to cease. In due course replacement bins to be purchased at an approximate cost of £2,000.

G16/24/25 : To receive a report and consider the current lease in respect of Catherington Down, which expires in April 2026.

The site is owned by Hampshire County Council (HCC) and leased to the Parish Council, to manage and maintain.

The current Lease expires in 2026. Chief Officer to contact HCC with regards to making enquiries as to HCC's intention to renew the lease and clarification of the terms.

Meeting closed 850pm

Signed 
Date 16 September 2024