



HORNDEAN PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE MEETING

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
MEETING HELD AT JUBILEE HALL ON
20 JANUARY 2025 AT 6:00 PM

PRESENT: Cllr J Lay (Chairman), Cllr D Prosser, Cllr Attlee, Cllr S Freeman, Cllr A Redding.

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer (Minute Taker), Simon Ritson (RFO)

**PUBLIC
ATTENDANCE:** No members of the public present.

F&GP 042/24/25 **TO RECEIVE APOLOGIES FOR ABSENCE**

All in attendance

F&GP 043/24/25 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest were received.

F&GP 044/24/25 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

None in attendance.

F&GP 045/24/25 **TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON THE
02 DECEMBER 2024**

It was **RESOLVED** that the Minutes of the Finance and General Purposes Committee meeting held on the 02 December 2024, be signed as a true record of the meeting. All agreed.

F&GP 046/24/25 **TO RECEIVE AND CONSIDER THE QUARTERLY MANAGEMENT ACCOUNTS
FOR THE PERIOD ENDING 31 DECEMBER 2024**

A report was circulated and a discussion took place regarding the forecast of a likely £40,000 overspend which for the most part, is due to heavy expenditure pertaining to tree safety maintenance works, and Ash Dieback. Duly noted.

F&GP 047/24/25 **TO RECEIVE AND CONSIDER THE MODEL FINANCIAL REGULATIONS
TEMPLATE PRODUCED BY THE NATIONAL ASSOCIATION OF LOCAL
COUNCILS (NALC)**

The current HPC Financial Regulations and the NALC Model were both circulated and discussed. It was agreed for the Chief Officer's authorised spending limit to be increased from £750 to £1,000.

It was **RESOLVED** to recommend to Council for the current Financial Regulations to be amended and adopted.

F&GP 048/24/25 TO RECEIVE AND CONSIDER THE AMENDED MEMBER/OFFICER PROTOCOL POLICY

The amended Policy was circulated and agreed.

It was **RESOLVED** to recommend to Council for the Policy to be adopted.

F&GP 049/24/25 TO RECEIVE AND CONSIDER THE FOLLOWING GRANT APPLICATION:

- The King's Arms Youth Project - £1,000

A discussion took place

It was **RESOLVED** to recommend to Council that the grant of £1,000 be approved.

F&GP 050/24/25 TO NOTE THE NEXT MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE IS YET TO BE CONFIRMED

A date in May to be confirmed.

Confidential section moved to follow agenda item 3.

F&GP 051/24/25 TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960)

It was **RESOLVED** to exclude the public from the meeting. No members present.

F&GP 052/24/25 TO APPROVE THE CONFIDENTIAL MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON THE 02 DECEMBER 2024

It was **RESOLVED** that the Minutes of the Finance and General Purposes Committee meeting held on the 02 December 2024, be signed as a true record of the meeting. All agreed.

Meeting concluded at 6:40 pm

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Chairman

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Dated