



# **HORNDEAN PARISH COUNCIL**

## **FINANCE AND GENERAL PURPOSES COMMITTEE MEETING**

**MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE  
MEETING HELD AT JUBILEE HALL ON  
19 MAY 2025 AT 6:00 PM**

**PRESENT:** Cllr J Lay (Chairman), Cllr D Prosser, Cllr Attlee, Cllr A Redding.

**IN ATTENDANCE:** Carla Baverstock-Jones, Chief Officer (Minute Taker), Simon Ritson (RFO)

**PUBLIC  
ATTENDANCE:** No members of the public present.

**F&GP 001/25/26      TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies received and accepted from Cllr J Tyler.

**F&GP 002/25/26      TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest were received.

**F&GP 003/25/26      TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

None in attendance.

**F&GP 004/25/26      TO ELECT A VICE CHAIRMAN TO THE FINANCE AND GENERAL PURPOSES  
COMMITTEE**

Cllr Redding was elected as Vice Chairman – unanimous vote.

**F&GP 005/25/26      TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON THE  
20 JANUARY 2025**

It was **RESOLVED** that the Minutes of the Finance and General Purposes Committee meeting held on the 20 January 2025, be signed as a true record of the meeting. All agreed.

**F&GP 006/25/26      TO RECEIVE AND CONSIDER THE QUARTERLY MANAGEMENT ACCOUNTS  
FOR THE PERIOD ENDING 31 MARCH 2025**

A report was circulated. The Future Development EMR was clarified as to its origin, and reiterated that it remains unallocated to any specific project. Duly noted.

**F&GP 007/25/26      TO RECEIVE AND CONSIDER THE AMENDED LONE WORKING POLICY**

The current HPC Lone Working Policy and the amended version were both circulated. The policy has been updated to accord with the advice provided by external bodies.

It was **RESOLVED** to recommend to Council for the amended policy to be adopted.

**F&GP 008/25/26     TO RECEIVE AND CONSIDER THE EHDC COMMUNITY BUILDINGS ASSESSMENT FACILITY SURVEY**

The survey template was circulated, a discussion took place as to the information to be provided in terms of the full hall costs/expenditure, and the requirements of both Napier and Jubilee Hall in respect of improvements.

It was **RESOLVED** that the survey be completed and submitted by the Chief Officer in conjunction with the Chairman.

**F&GP 009/25/26     TO RECEIVE AND CONSIDER THE FOLLOWING GRANT APPLICATIONS:**

- Citizens Advice East Hampshire - £1,000
- Friends of Horndean Parish Footpaths - £1,000.

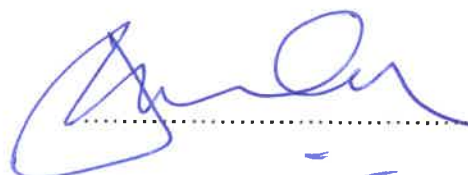
A discussion took place.

It was **RESOLVED** to recommend to Council that both grants be approved as per the applications.

**F&GP 010/25/26     TO NOTE THE NEXT MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 28 JULY 2025**

Duly noted.

Meeting concluded at 6:40 pm

  
..... Chairman  
28.7.25  
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Dated