



HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 07 July 2025 AT 6.30 P.M.

PRESENT: Councillors J Lay (Chairman), T Attlee, P Beck, D Prosser, A Redding, N Smith, R Smith, R Sowden, J Tyler

IN ATTENDANCE: Sarah Guy, Office Manager (Minute Taker), Simon Ritson, RFO

PUBLIC ATTENDANCE: 10x members of the public, PS Pete Rees, PC Sarah Clements, PCSO Darryl Hook & District Cllr J Hogan

HPC 077/25/26 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr M Temple.

HPC 078/25/26 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of a pecuniary interest were received.

HPC 079/25/26 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

A report by County Cllr Marge Harvey was circulated and noted.

HPC 080/25/26 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

A report by District Cllr D Evans was circulated and noted.

HPC 081/25/26 **TO RECEIVE AN UPDATE ON CURRENT POLICING INITIATIVES FROM WPC SARAH CLEMENT – LOCAL NEIGHBOURHOOD POLICE OFFICER**

An update was provided by WPC Sarah Clement and the following was noted

- ASB is observed more in the summer months.
- Speeding – Safer roads is a priority. The East Hampshire Neighbourhood Policing team are currently understaffed and under pressure with only 5 PC's and 4 PCSO's covering the large area (including Alton, Bordon, Butser, Clanfield & Rowlands Castle, Four Marks & Ropley, Horndean, Liss, Longmoor Rural and Petersfield).
- PC Sarah Clement is the primary contact for speed enforcement, but unfortunately does not have the capacity at present, but is trying to pass enforcement to the Police Roads Officer's.

- Patrol and visibility – Supported by the Response Support Team in Waterlooville. A local patrol at Yoells Copse recently took place, whereby a group were destroying trees and smoking cannabis, etc. Policing team attended and dealt with.
- Engagement and Communication – PCSO Darryl Hook is the school liaison Officer, who also updates the community Facebook page and runs community events, including beat surgery drop-ins, with some dates being scheduled to take place in Horndean, in August and September.
- Cadet Recruitment is underway.
- Communication with Police - Contact 101 or report a crime online, which isn't deemed an emergency, including the reporting of suspicious cars or activity, etc.
- Partnership - Community Speedwatch is always looking for volunteers.
- Neighbourhood Watch - Horndean has coordinators.
- Police Response Team - Horndean is close to the Havant and Waterlooville area team. All 999 calls are triaged.
- National Pledge - Making communities safer. Neighbourhood Policing Team have been promised extra Officers.
- Police Presence at Events - Police will always try to attend.
- Encouraging members of the public to engage with the "Let's Talk" surveys, to give Police an idea of where needs targeting.
- Hampshire Alerts are a good way of keeping in contact.

HPC to liaise with WPC Sarah Clement with regards to the Autospeedwatch camera results being sent to the Police (intelligence).

Questions were raised by members of the public, mainly surrounding speeding and asking what the deterrent is for speeding, with perception being everything. WPC Sarah Clement confirmed that the Roads Policing Team are always out on the roads, with there being two undercover Officer's patrolling.

The Chairman thanked WPC Sarah Clement and the other members of the Policing Team for their time this evening.

HPC 082/25/26 TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC

The meeting was duly opened to members of the public.

A member of the public asked about the upkeep and repainting of the Catherington Pond sign - An update will be provided to the resident, once an update has been sought from the Grounds Manager.

District Cllr Sara Schillemore suggested that there are a team of volunteers, who are happy to undertake a pond clearance exercise at Catherington Pond – The Grounds Manager will be consulted on this and an update provided.

HPC 083/25/26 TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 09 JUNE 2025

It was **RESOLVED** that the minutes of the Council meeting held on 09 June 2025 be signed as a true record of the meeting with an amendment correcting the spelling of the word "policy" on page 6 of the supporting papers (page 18 of the minutes). All agreed.

HPC 084/25/26 TO RECEIVE AN UPDATE FROM MEMBERS REPRESENTING THE PARISH COUNCIL WITHIN EXTERNAL ORGANISATIONS AND WORKING PARTIES

Horndean Twinning Association. A report by Cllr Beck was circulated and an update provided following his visit to Aubergenville in June. Janice Hall, Chairman of Horndean Twinning Association addressed the

Council to say how great it was to re-establish a link with HPC, and asked for support regarding the French visit in September.

Havant Thicket Reservoir: Cllr Attlee provided an update as follows

Cllr Attlee and other members met with Highways, HCC on 16 June regarding the announcement from Bloor Homes - New junction on B2149, South of Pyle Lane.

S278 agmt - Works for new roundabout, providing primary access into the LEOH development.

Updates planned to the "Bretheren roundabout" and Dell Piece East.

Future Works: S278 agmt - New Bellmouth access.

Dell Piece West & Aldi development - Idea for connectivity should it go ahead. Connectivity between Bloor Homes development and Havant Thicket.

Horndean Improvement Project: Cllr R Smith provided an update to say that the contacts for both First Port and Lewis Tucker have gone. He said he will be putting a paper together of actions required to move some of the problems on. e.g., flooding in Havant Road & Victory Avenue - How we can get authorities to move things forward.

East Hampshire Association Town and Parish Councils (EHAPTC): An AGM is scheduled to take place in Liss, which Cllr Redding will be attending, soon.

HGTHN: The Chairman updated members, stating that the HGTHN was now in phase 2, which involves mapping and the online application. He said he will be participating in a meeting tomorrow with HCC, to look at the "My Journey App". The 3rd part will involve the waymarking.

HPC 085/25/26 TO RECEIVE AN UPDATE IN RESPECT OF THE DATA RECEIVED FROM THE AVERAGE SPEED CAMERAS

A report by Cllr Prosser was circulated. He confirmed that the AutoSpeedwatch cameras would be moved at the end of July. It was noted that one particular car had been caught speeding 24 times following the last data collection, and a total of 41 times, altogether.

HPC 086/25/26 TO RECEIVE A REPORT AND CONSIDER THE RECOMMENDATION FROM THE NEIGHBOURHOOD PLAN FEASIBILITY WORKING PARTY

A report by Cllr Lay was circulated and an explanation given regarding the following paragraphs: 1a, 2b, 2c, 2f, 2h.

It was **RESOLVED** for the item to be deferred until the next Council meeting on 04 August, for Cllr John Lay to contact EHDC, following a declaration from District Cllr Sara Schillemore, who stated she had heard that Neighbourhood Plans would cease to be alive after 2028 - something she had heard at an EHDC meeting.

HPC 087/25/26 TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (APRIL ATTACHED)

It was **RESOLVED** that the Orders for Payment (April attached) be approved and duly signed. All agreed. The RFO informed members that line 28, payment to Tree Assist was tree works undertaken at Catherington Lith, due to Ash Dieback, which had not been budgeted for.

HPC 088/25/26 TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT

A report by the RFO was circulated and noted.

HPC 089/25/26 TO RECEIVE AND CONSIDER THE QUOTATIONS IN RESPECT OF THE REPLACEMENT DOORS AT JUBILEE HALL

A report by the Office Manager was circulated and a short discussion took place.

It was **RESOLVED** that the item be deferred for the office to seek alternative sources of funding - Grant applications to be completed and sent to EHDC & HCC Councillors.

This was proposed by Cllr Lay and seconded by Cllr Beck. All agreed.

HPC 090/25/26 TO RECEIVE AND CONSIDER THE PITCHPOWER ASSESSMENTS IN RESPECT OF JUBILEE AND FIVE HEADS FOOTBALL PITCHES

Information from the Grounds Manager was circulated and a discussion took place.

It was **RESOLVED** that the item to be deferred and brought back to the next Grounds committee meeting on 18 August, for a discussion to be had and a proposal to be made to Council.

This was proposed by Cllr R Smith and seconded by Cllr N Smith. All agreed.

HPC 091/25/26 TO RECEIVE A REPORT AND CONSIDER THE PROPOSED AMENDMENTS TO THE PARISH COUNCILS WEBSITE

Cllr N Smith provided an update to members to say that a meeting had taken place with Cllr Redding, himself and Officer's – Sarah Guy, Office Manager, Susan Blake, Administrative Assistant, and Carla Baverstock-Jones, Chief Officer to go through the suggested list of features and requirements for the HPC website. The Officer Manager will be looking into a new website provider.

HPC 092/25/26 TO RECEIVE AND CONSIDER POTENTIAL ROAD NAMES IN RESPECT OF THE LAND EAST OF HORNDEAN DEVELOPMENT

A Short discussion took place and It was **RESOLVED** that Horndean Parish Council would not comment on the potential road names in respect of the LEOH development, as these suggestions were outside of Horndean. It was agreed that an email reply be sent to EHDC informing them of this, but also stating that HPC wish to be consulted on potential road names in Horndean, in respect of the LEOH development.

HPC 093/25/26 TO NOTE THE CHIEF OFFICER'S REPORT

A report by the Chief Officer was circulated and a summary updated provided by the Chairman.

HPC 094/25/26 TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 04 AUGUST 2025

The next scheduled meeting of the Council was noted as 04 August 2025. This meeting will be held in Jubilee Hall.

HPC 095/25/26 TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Members of the public left the meeting, following a 2-minute recess.

The confidential meeting concluded at 8:40 pm

HPC 096/25/26 TO CONSIDER ALLOWING LOCAL COFFEE VENDOR BUSINESSES TO ATTEND JUBILEE HALL CAR PARK, AND THE TERMS AND CONDITIONS THEREOF



A discussion took place with suggestions being made. It was **RESOLVED** that Council were happy to consider this as a possibility and for an advert to be published on Facebook and the HPC Website. It was agreed that Council wished to see the wording of the advert before it went live.

The public meeting concluded at 8:54 pm

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Signed - The Chairman

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Dated

PAYMENTS & RECEIPTS SINCE LAST ORDER OF PAYMENTS			BANK ENTRIES: APRIL 2025			
Ref	Date	Payee/Payer	Net	VAT	Total	Details
EXPENDITURE						
1	18/03/2025	British Gas - 603421231	£120.56	£6.02	£126.58	Jubilee Admin Electricity: 16 Feb - 15 March
2	01/04/2025	Grenke Leasing Ltd	£111.90	£22.38	£134.28	Photocopier Rental: 1st January to 31 March 2025
3	01/04/2025	Staff expenses	£41.11	£0.00	£41.11	Key for Napier Cupboard/Milk and Coffee
4	07/04/2025	Lycamobile	£5.00	£0.00	£5.00	Jubilee Hall Caretaker Mobile SIM Card
5	18/03/2025	JDC Outdoor Services	£724.00	£144.80	£868.80	Moving and Placing of Tree Sculptures
6	27/03/2025	Initial Washroom Hygiene (Rentokil)	£80.46	£16.09	£96.55	Jub Admin Annual Waste Collection
7	31/03/2025	Online Playgrounds (Fenland Leisure)	£58.00	£11.60	£69.60	Gate Replacement Spring for Jubilee Play Area Gates
8	09/04/2025	Castle Water - 3177681	£6.70	£0.00	£6.70	Water - Trough at DPW
9	19/03/2025	MOT & Service World	£291.65	£58.33	£349.98	Service on SN18 WBL
10	20/03/2025	SSP Direct	£187.80	£37.56	£225.36	3 x Speed Cameras and Fixings
11	20/03/2025	Watling & Hirst	£240.00	£48.00	£288.00	Payroll Charges Q4
12	25/03/2025	Countryside Jobs Service	£135.00	£27.00	£162.00	Estate Warden Job Advert
13	26/07/2024	Hordean Community Association	£1,000.00	£0.00	£1,000.00	Grant Issued
14	26/03/2025	Viking	£199.00	£39.80	£238.80	Secure Filing Cabinet for Office
15	26/03/2025	Viking	£91.61	£18.32	£109.93	Kettle for Jubilee Hall/Stationery
16	02/04/2025	Cathedral Leasing	£224.25	£44.85	£269.10	Supply of Hygiene Services at Napier Hall
17	27/03/2025	Aardvark Supplies Ltd	£65.07	£13.02	£78.09	Soap, Floor Shine, Aerosol, Mop, Bleach
18	08/04/2025	Online Playgrounds (Fenland leisure)	£132.40	£26.48	£158.88	Toddler Swing - Deep Dell
19	18/03/2025	B & Q	£41.67	£8.33	£50.00	2 x Bitumen Roofing Sheets
20	17/03/2025	Screwfix	£24.98	£5.00	£29.98	Lifting Sling
21	01/04/2025	Fuelgenie	£176.21	£35.24	£211.45	Fuel: March
22	01/04/2025	Elite Charity Solutions	£254.52	£50.90	£305.42	1st Jan - 31st March Photocopying
23	15/04/2025	Start Traffic Ltd	£10.79	£2.16	£12.95	Lamppost Brackets for 4 Speed Signs
24	17/04/2025	Hordean PC Employees	£17,431.71	£0.00	£17,431.71	Staff Salaries: April 2025
25	04/04/2025	Castle Water - 2103873	£7.61	£0.00	£7.61	Water - Hollybank 1 - 28 Feb
26	04/04/2025	Castle Water - 2104210	£12.17	£0.00	£12.17	Water - Napier 1st - 31st March
27	07/04/2025	British Gas Lite - 156695	£111.41	£5.57	£116.98	Napier Gas - 4 Mar - 7 April
28	21/03/2025	Tree Assist	£17,790.00	£3,558.00	£21,348.00	Trees Felled Due to Ash Die-Back at Cath Lith
29	22/04/2025	Lloyds	£8.50	£0.00	£8.50	Bank Fees
30	22/04/2025	Amazon	£34.98	£7.00	£41.98	Waterproof Paper for Countryside Team
31	07/04/2025	British Gas - 603423926	£241.95	£12.09	£254.04	Jubilee Gas: 3 March - 2 April
32	23/04/2025	Field Studies Council	£10.00	£0.00	£10.00	Reptiles and Amphibian Guides x 2
33	23/04/2025	The New Blendworth Centre	£151.20	£0.00	£151.20	Bedding Plants for Village Planters
34	04/2025	Vodafone	£72.32	£14.46	£86.78	Mobiles: April 2025
35	04/2025	AH Fabrications	£120.00	£0.00	£120.00	Welding Work at Deep Dell Play Area
36	17/04/2025	Ultra Pure Window Cleaning	£75.00	£0.00	£75.00	Windows Cleaned at Halls/Office
37	12/04/2025	British Gas Lite - 154660	£182.78	£9.14	£191.92	Jubilee Hall Electricity: 5 Mar - 7 April
38	13/04/2025	British Gas Lite: 242787	£76.74	£3.84	£80.58	Napier Electricity: 10 Mar - 7 April
39	31/03/2025	Veolia	£317.54	£63.51	£381.05	Waste Collection: March 2025
40	15/04/2025	AutoSpeedWatch	£127.50	£25.50	£153.00	3 Speedwatch Cameras Relocation
41	31/03/2025	AVS Fencing	£1,505.70	£301.14	£1,806.84	109 Posts/74 Knee Rail Straps for Cath Lith (Defra Works)
42	13/04/2025	Beaver Tool Hire	£85.60	£17.12	£102.72	Hire of Rotovator
43	15/03/2025	EHDC	£5,619.36	£0.00	£5,619.36	Rates for Jubilee Hall/Office 25/26
44	15/03/2025	EHDC	£2,644.70	£0.00	£2,644.70	Rates for Napier Hall 25/26
45	15/03/2025	EHDC	£1,110.28	£0.00	£1,110.28	Rates for Car Park Lith View 25/26
46	03/04/2025	Eibe Play Ltd	£605.00	£121.00	£726.00	Remove Gym Equipment at Five Heads/Take Down Fence
47	14/04/2025	Focus	£286.28	£57.26	£343.54	Switchboard, Broadband, Payphone, Alarm - Mar 2025/May 2025
48	21/04/2025	Goldcrest	£40.00	£8.00	£48.00	Keyholding Premium
49	15/04/2025	HALC	£1,988.00	£0.00	£1,988.00	Affiliation Fees/NALC Levy 2025/26
50	07/04/2025	PI Group Consultants (Play Inspections)	£775.00	£103.00	£878.00	Play Area Inspections Course x 2 members plus Examiners Fee
51	01/04/2025	Rialtas	£472.00	£94.40	£566.40	Bookings Annual Software Support & Maintenance Licence 5 Users
52	01/04/2025	Rialtas	£1,294.00	£258.80	£1,552.80	Sales/Purchase Ledger Support & Maintenance Licence for 5 Users
53	26/03/2025	Screwfix	£39.56	£7.92	£47.48	Paint/Fence Life for Napier Shed and Fence
54	02/04/2025	Screwfix	£64.03	£12.81	£76.84	Broom, Barrier Tape, Pressure Gauge
55	03/04/2025	Screwfix	£13.15	£2.63	£15.78	Evo-Stik Grab Adhesive
56	12/03/2025	Screwfix	£16.21	£3.25	£19.46	Marking Tape/White Spirit
57	22/04/2025	Screwfix	£128.47	£25.71	£154.18	Paint Brush Set, Wood Oil, 18V Battery
58	23/04/2025	Screwfix	£14.07	£2.82	£16.89	Paving & Patio Brush
59	22/04/2025	SEE (South East Employers)	£300.00	£60.00	£360.00	SEE Associate Membership 25/26
60	02/04/2025	SLCC	£15.00	£3.00	£18.00	How to Use ChatGPT (22.7.25)
61	24/04/2025	SME (Sean Mason Electrical)	£238.00	£47.60	£285.60	Wire Supply for Intruder Alarm Installation
62	04/04/2025	Southern Mower Services	£259.60	£51.92	£311.52	Mower Service
63	04/2025	Englebert Strauss	£243.40	£48.68	£292.08	7 Polo Shirts/ 3 Softshell Jackets
64	04/2025	Amazon	£12.48	£2.50	£14.98	Phone Charger for Chief Officers Galaxy Work Phone
65	29/04/2025	Amazon	£39.13	£7.86	£46.99	Sun Screen for Countryside Team
66	30/04/2025	Hampshire Pension Fund	£5,684.58	£0.00	£5,684.58	Pensions: April 2025
67	30/04/2025	HM Revenue & Customs	£5,421.19	£0.00	£5,421.19	PAYE/NI: April 2025
		TOTAL EXPENDITURE	£69,908.88	£5,552.41	£75,461.29	
INCOME						
68	various	Regular Hall Users	£1,912.81	£0.00	£1,912.81	Hire of Jubilee Hall - Regular
69	various	Regular Hall Users	£2,622.88	£0.00	£2,622.88	Hire of Napier Hall - Regular
70	various	Casual Hall Users	£192.89	£0.00	£192.89	Hire of Jubilee Hall - Casual
71	various	Casual Hall Users	£200.00	£0.00	£200.00	Deposits Received
72	various	Casual Hall Users	-£200.00	£0.00	-£200.00	Deposits Refunded
73	various	Football Teams	£225.00	£0.00	£225.00	Hire of Football Pitches
74	30/04/2024	Cambridge & Counties	£760.71	£0.00	£760.71	Bank Interest
75	12/04/2024	HMRC	£9,149.31	£0.00	£9,149.31	VAT Reclaim
76	21/04/2024	East Hampshire District Council	£255,451.50	£0.00	£255,451.50	Precept
		TOTAL INCOME	£270,315.10		£270,315.10	

SIGNED:	
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DATE:	7-7-25