



HORNDLEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 04 August 2025 AT 6.30 P.M.

PRESENT: Councillors J Lay (Chairman), T Attlee, P Beck, D Prosser, A Redding, N Smith, R Smith, R Sowden, J Tyler

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer, Sarah Guy, Office Manager (Minute Taker), Simon Ritson, RFO

PUBLIC ATTENDANCE: District Cllr D Evans, 6x members of the public & 2x members of the public, who arrived during the meeting.

HPC 097/25/26 **TO RECEIVE APOLOGIES FOR ABSENCE**

No apologies received.

HPC 098/25/26 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of a pecuniary interest were received.

HPC 099/25/26 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

No report received.

HPC 100/25/26 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

A verbal report by District Cllr D Evans was circulated and would be sent to HPC for attaching to the minutes (see attached)

2x members of the public arrived at the meeting during this agenda item.

HPC 101/25/26 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

The meeting was duly opened to members of the public.

HPC 102/25/26 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 07 JULY 2025**

It was **RESOLVED** that the minutes of the Council meeting held on 07 July 2025 be signed as a true record of the meeting with the following agreed amendments (page 22 of the minutes, Havant Thicket Reservoir)

- Add "9" after B214

- Change the spelling of “Pile Lane” to “Pyle Lane”.

All agreed.

HPC 103/25/26 TO NOTE THE RESIGNATION OF THE CHIEF OFFICER

This agenda item was added by the Chairman, for noting, following publishing of the agenda.

The resignation of HPC Chief Officer was noted, with thanks from HPC for her work over the last 11 years. Urgent actions in response to this announcement to be discussed by Council immediately following the meeting.

HPC 104/25/26 TO NOTE THE RESIGNATION OF CLLR MARK TEMPLE

The resignation of Cllr Mark Temple was noted.

HPC 105/25/26 TO RECEIVE AN UPDATE FROM MEMBERS REPRESENTING THE PARISH COUNCIL WITHIN EXTERNAL ORGANISATIONS AND WORKING PARTIES

Horndean Improvement Project: A report by Cllr R Smith was circulated, dated 21 July 2025. Cllr R Smith informed members that a meeting of the HIP had recently taken place. He said that a letter will be sent to MP Damian Hinds regarding a scheduled visit to Horndean, whereby a programme and date of the visit will be sent to those concerned.

HGTHN: Cllr Redding said the mapping stage of the HGTHN is nearing completion, whereby the maps and QR codes will be distributed around the parish on A0 sized noticeboards. He thanked Urban Place Labs for their work. The waymarking and infrastructure is in design.

East Hampshire Association Town and Parish Councils (EHAPTC): The Chairman attended the EHAPTC AGM, which covered the Local Government Re-organisation taking place from next year, leading to the creation of a unitary authority that will replace HCC and EHDC. Details on how this will impact on HPC will become clearer when the final decision on the make-up of each authority is announced in 2026.

Taylor Wimpey Proposed Development: Cllr Lay provided an update regarding the proposed Taylor Wimpey Development (Lovedean end).

- A public consultation was held on 17 July.
- References to sinkholes: a number of people believe there are some in the area.
- Existing oak tree to be retained on site.
- Proposal of a private Road.
- Taylor Wimpey will make a public presentation of their plans at the next available Full Council Meeting (post meeting note - this is now confirmed as being October 6th).

Havant Thicket Reservoir: Cllr Attlee recently attended a HT Reservoir Stakeholder Advisory Group meeting, whereby the minutes from the meeting had previously been circulated to members and will be available for viewing on the HPC website.

Southern Parishes Community Forum: Cllr Attlee said she recently attended a coffee morning, which was a great networking opportunity, with presentations from EHDC re grant application opportunities.

HPC 106/25/26 TO RECEIVE AN UPDATE IN RESPECT OF THE DATA RECEIVED FROM THE AVERAGE SPEED CAMERAS

A report by Cllr Prosser was circulated (as attached) and an update was provided.

- The SID has been relocated to South Downs Road.
- The top 5 speeders are all on Five Heads Road.

- A letter will be sent to Donna Jones asking for Police support regarding the data collected from the AutoSpeedWatch cameras.

HPC 107/25/26 TO RECEIVE AN UPDATE FROM THE NEIGHBOURHOOD PLAN FEASIBILITY WORKING PARTY

Cllr Lay provided an update, following the original report submitted at the Council meeting on 07 July 2025 (as attached).

It was **RESOLVED** that Council were happy to support that the proposed application be made to EHDC Planning Policy Team and the South Downs National Park Authority for the designation of Horndean Parish as a Neighbourhood Area. All agreed.

HPC 108/25/26 TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (JUNE ATTACHED)

It was **RESOLVED** that the Orders for Payment (June attached) be approved and duly signed. All agreed.

It was noted that line 7, KJC Drainage was in relation to a drainage survey which was undertaken at the parish Council office, due to rodent issues in the Countryside Team workshop and toilet.

HPC 109/25/26 TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT

A report by the RFO was circulated and an update provided.

It was noted that

- The NJC Pay Award 2025-26 has resulted in a 3.2% increase across all grades, backdated to 01 April 2025, which will be paid in August. The budget for 2025-26 included an estimated pay award of 4%.
- Notification of further CIL monies to be received by quarter 2.

HPC 110/25/26 TO ELECT MEMBERS TO A WORKING PARTY TO CONSIDER THE TERMS AND CONDITIONS PERTAINING TO A COFFEE VENDOR BUSINESS ATTENDING PARISH COUNCIL SITES

The following members were elected to form a working party to consider the terms and conditions pertaining to a coffee vendor business attending Parish Council sites.

- Cllr Prosser
- Cllr Beck
- Cllr Tyler
- Cllr R Smith

It was agreed that a report and recommendation from the working party would be provided at the next Council meeting.

HPC 111/25/26 TO RECEIVE AND CONSIDER THE REQUEST FOR JUBILEE HALL TO BE PROVIDED FREE OF CHARGE TO THE HORNDEAN AND AUBERGENVILLE TWINNING ASSOCIATION ON A TWICE-YEARLY BASIS

Cllr Beck welcomed members of the Twinning Association, who were present at the meeting. He explained that The Twinning Association will be providing hospitality to the French guests, in reciprocation, following their recent visit to Aubergenville. Money is raised throughout the year for the hospitality, by holding two quiz nights. As it stands, a lot of the money raised at the quiz nights is spent on the hire of the hall for these fundraisers.

A short discussion took place and it was **RESOLVED** that Council were happy to grant The Horndean and Abergerville Twinning Association the use of Jubilee Hall, free of charge on a Twice-Yearly basis, for the fundraising quiz evenings to be held. All agreed.

The Abergerville visit will take place 26th – 28th September; Cllr Beck invited all Councillors to a 'meet and greet' at Napier Hall at 17:00 on the 26th September.

HPC 112/25/26 TO RECEIVE AN UPDATE IN RESPECT OF THE GRANTS AVAILABLE FOR THE REPLACEMENT DOORS AT JUBILEE HALL

It was **RESOLVED** that the item be deferred until the next Council meeting, to allow time for District Cllrs to respond to the applications presented.

HPC 113/25/26 TO RECEIVE A REPORT AND CONSIDER THE PROPOSED AMENDMENTS TO THE PARISH COUNCILS WEBSITE

A report by Cllr N Smith was circulated and an update provided. A short discussion took place.

It was **RESOLVED** that Horndean Parish Council change providers of their website and move to Smart Marketing as per the below

- Initial cost for website set-up: £425, plus VAT, which will involve a 2 phase approach.
- Website hosting, running monthly security updates, providing support/guidance to the Parish Council team when needed, at a cost of £35 per month, plus VAT.

This was proposed by Cllr N Smith and seconded by Cllr R Smith. All agreed.

HPC 114/25/26 TO RECEIVE AND CONSIDER THE COMMUNITY INFRASTRUCTURE LEVY (CIL) AWARD OF £95,000, AND AGREE THE WAY FORWARD

An update was provided, confirming that HPC had bid for £150,000 CIL monies to be used at Jubilee as follows

1. A multi-use games area (MUGA), to replace the basketball court.
2. Fitness/gym equipment replacement, due to the age of the current equipment, which is now obsolete
3. An accessible/continual footpath.

It appears that HPC has been awarded CIL funding of £95,000, to part fund what was bid for. This has been put into the public domain, but HPC have not had this confirmed in writing. It was agreed that the Chief Officer would contact EHDC, requesting official notification.

HPC 115/25/26 TO RECEIVE AND CONSIDER THE POTENTIAL FOR FURTHER GRANT FUNDING IN RESPECT OF THE HORNDEAN GREEN TRAIL AND HERITAGE NETWORK

The Chairman confirmed that an email had been received from EHDC, offering £25,000 funding from the UK Shared Prosperity Fund, in respect of the Horndean Green Trail and Heritage Network.

It was **RESOLVED** that HPC accept the funding offer of £25,000, which was proposed by Cllr Redding. All agreed.

HPC 116/25/26

TO NOTE THE ADDITIONAL BUDGET WORKSHOP SCHEDULED FOR THE 17 NOVEMBER 2025

The additional budget workshop was noted by members as being on 17 November 2025.

HPC 117/25/26

TO RECEIVE THE RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 28 JULY 2025, IN RESPECT OF THE FOLLOWING GRANT APPLICATIONS

- **HOLY TRINITY BLENDWORTH CHURCH - £1,000**

It was **RESOLVED** that Holy Trinity Blendworth Church be awarded £1,000, pursuant to S137 Local Government Act 1972, as per the recommendation of the Finance & General Purposes Committee meeting on 28 July 2025. All agreed.

- **ALL SAINTS CHURCH, CATHERINGTON - £1,000**

It was **RESOLVED** that All Saints Church, Catherington be awarded £1,000, pursuant to S137 Local Government Act 1972, as per the recommendation of the Finance & General Purposes Committee meeting on 28 July 2025. All agreed.

HPC 118/25/26

TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 01 SEPTEMBER 2025

The next scheduled meeting of the Council was noted as 01 September 2025. This meeting will be held in Jubilee Hall.

The public meeting concluded at 7:56 pm

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Signed - The Chairman

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Dated

DC Report for HPC Council Meeting 4th August 2025

Cllr David Evans 4th August 2025

Ref HPC 100/25/26

LGR: Hampshire County Council and East Hampshire District Councils' proposal for Unitary local government across Hampshire and the Solent was discussed at length at our meeting on the 17th July and Council resolved to recommend Option B2, three mainland Unitaries plus the Isle of Wight (existing Unitary)

- North: Basingstoke and Deane, East Hampshire, Hart, Rushmoor, Winchester (pop 655,528)
- South-West: Eastleigh, New Forest, Southampton, Test Valley (706,519)
- South-East: Fareham, Gosport, Havant, Portsmouth (532,519)
- Isle of Wight (140,906)

As Cllr Millard said at that meeting, it is not the way we would have wished to proceed however the Government has decided that this is to be done and have set out the criteria. With the exception of the Isle of Wight, these proposals are compliant with the criteria, which is crucial. The report detailing the reasons was presented at the meeting and can be found on the EDHC Website.

EHDC Cabinet accepted the recommendation on the 18th as did HCC Cabinet.

A public engagement has been opened and will remain open until the 17th August for people to comment on these proposals and these comments will be used to refine and enhance the proposal ready to be sent to the Minister on 26th September.

HPC may be particularly interested in the Government's proposals for Neighbourhood Empowerment as it's worth noting that not all Districts are 100% "Parished" like East Hants. It is my understanding that Government is not disposed to support a wholesale creation of hundreds of Town and Parish Councils.

23rd July Planning Committee meeting. I spoke in opposition to the application for 38 houses north of Chalk Hill Road. This is a site we successfully opposed in 2014 however, now that the Government has all but doubled our housing number targets, our crucial "Five Year Housing Land Supply" is nowhere near being met which "tilts the balance" in favour of permission which the Committee approved.

It's worth noting that there are likely to be other applications for housing in Horndean coming forward which we may similarly be unable to resist.

Bloor Homes have just presented the 3rd Reserved Matters Application for 159 homes on the LEOH site.

Bloor Homes have also presented an outline application for LEOH Southern Expansion for about 800 dwellings. Although I expect some residents will find this addition unwelcome, it was clearly going to come forward at some time and does raise the intriguing possibility of melding together the community facilities on both sites to the great benefit to Horndean.

Although this site is wholly within the boundary of Rowlands Castle Parish, it raises starkly the issue of the crucial need to change the boundary between Horndean and Rowlands Castle Parishes which is a subject I discussed some time ago with your previous Chairman. A quick look at the map shows that LEOH sites are attached to Horndean and remote from Rowlands Castle which raises serious governance issues such as the fact that there would be a number of Rowlands Castle Parish Councillors who effectively lived in Horndean and the Precept from up to 1,000 dwellings would go to Rowlands Castle PC but the residents would look to Horndean PC for most of their services.

The [Community governance reviews: guidance - GOV.UK](https://www.gov.uk/government/publications/community-governance-reviews-guidance) explains why this is important to both communities and what role the principle authority (EHDC) should play in resolving the issue. I have been made aware that the current Rowlands Castle Parish Council, unlike a previous one, is not minded to support a change however they do not, of course, have a veto and both communities would need to be consulted.

Speed Device(s) Update For July 2025

Ref: HPC 106/25/26

Speed Indicator Device (SID)

The SID was deployed on FHR on 27th June. The battery ran out after 16 days and had to be changed. The data was lost. The battery was changed and we have collected 10 days of data subsequently. I asked Rowland's Castle about their experiences with Westcotec SID batteries, apparently they change their batteries weekly so don't know how long they last. (Westcotec had said 4 weeks). The presence of the SID on FHR has had little effect on the fast speeders on FHR – there is maybe a small reduction in offences and a small reduction in the 85th percentile.

Speeding on Five Heads Road (FHR)

The plan for the "20 is plenty" signs for FHR near the school is in a queue awaiting funding say HCC.

Auto Speedwatch Cameras – monthly update

Our Cameras have continued on Five Heads Road, Rowland's Castle Road and Portsmouth Road until the end of July. The Cameras have 95% up time. The trigger speed remains at 35 mph. There is no news on adoption of the ASW cameras by the PCC or Hants Police. We will write to the PCC in the next month for a final attempt to get support. Many other East Hants Councils are similarly frustrated by the lack of support.

Details for July are as follows:

Five Heads Road Camera – Between Park and the School

- Max Speed detected 54MPH
- 302 offences > 35MPH
- 74% of vehicles > 30MPH
- Fastest Hour 11am Most Offences 3pm
- 85th Percentile 31.9mph

Rowlands Castle Road Camera – Between Care Village and Havant Road Junction

- Max Speed detected 48MPH
- 408 offences > 35MPH
- 56% of vehicles > 30MPH
- Fastest Hour 5am Most Offences 3pm
- 85th Percentile 32.7MPH

Portsmouth Road Camera – Between A3M Bridge and Village Centre

- Max Speed detected 48MPH
- 1328 offences > 35MPH
- 53% of vehicles > 30MPH
- Fastest Hour 4am Most Offences 4pm
- 85th Percentile 37.0MPH

The ASW Cameras and SID have now been relocated.

We consulted with the police on streamlining our data for “intelligence purposes” hence the new format of the numbers below. We also asked about which roads they would like us to collect data. We have agreed Southdowns Road, Downhouse Road (a 40 limit), London Road from A3 towards village and these have now been deployed. The SID is currently on Southdowns Road (in the direction from Clanfield to Horndean) This is because our ASW target lamp posts are either too wide for the clips we have (we will order bigger ones) or are obstructed on approach. The SID will go to London Road next.

HORNDEAN PC ASW CAMERA DATA JULY 2025 - Five Heads Road, Rowlands Castle Road, Portsmouth Road

Five Heads Road (FHR) - Southbound Corner of Tarbery
Rowlands Castle Road (RCR) - NW Bound Corner of Wellington
Portsmouth Road (PR) - Eastbound Between A3M and Precinct

Top Persistent Offenders July 2025 (Times caught over 35mph)

Position	Make	Model	Colour	Max Speed Times Caught		Five Heads Road	Rowlands Castle Road	Portsmouth Road	Times Caught Overall so far	When? Times	Speed Range
				Jul-25	Jul-25						
1	NISSAN	NAVARRA	GREY	45	21	0	10	11	67	Every Day 0730-0900, 1700-1900	35-45
2	VOLKSWAGEN	CADDY	GREY	45	10	0	0	10	29	Every Day 0700-0900, 1630-1830	36-46
3	RENAULT	TRAFIC	WHITE	45	10	0	4	6	33	Week days 1100-1500	36-45
4	HONDA	CB125F (L Plate)	RED	46	9	9	0	0	10	Every Day 1130-1530	37-46
5	FORD	KUGA	BLUE	44	9	0	0	9	9	Every Day 1730-1930	36-45

* Also appears on Rowland Castle's ASW cameras Whitchers or Durrants

Top Highest Speeds June 2025 (and ties - More than 49 MPH)

Position	Make	Model	Colour	Speed	Date	Time	Where?
1	JEEP	WRANGLER	BLACK	54	03/07/2025	15:59	FHR
2	PEUGEOT	BOXER	GREY	52	03/07/2025	16:05	FHR
3	VOLKSWAGEN	CRAFTER	WHITE	50	28/07/2025	13:51	FHR
4	RENAULT	TRAFIC	WHITE	50	25/07/2025	17:11	FHR
5	LAND ROVER	RANGE ROVER EVOQUE	BLACK	49	07/07/2025	19:36	FHR
6	BMW	1 SERIES	SILVER	49	23/07/2025	18:27	FHR

HORNDEAN PC ASW CAMERA DATA JUNE 2025 - Five Heads Road, Rowlands Castle Road, Portsmouth Road

Five Heads Road (FHR) - Southbound Corner of Tarbery
Rowlands Castle Road (RCR) - NW Bound Corner of Wellington
Portsmouth Road (PR) - Eastbound Between A3M and Precinct

Top Persistent Offenders June 2025 (Times caught over 35mph)

Position	Make	Model	Colour	Max Speed Times Caught		Five Heads Road	Rowlands Castle Road	Portsmouth Road	Times Caught Overall so far	When? Times	Speed Range
				Jun-25	Jun-25						
1	NISSAN	NAVARRA	GREY	44	24	0	14	10	47	Every Day 0730-0900, 1700-1900	36-44
2	VAUXHALL	MOVANO PICKUP	WHITE	43	11	1	0	10	22	Week days various	36-43
3	PEUGEOT	5008	SILVER	42	11	0	2	9	11	Week days 1900-2100	36-42
4	FORD	TRANSIT PICKUP	BLUE	47	10	0	10	0	17	Week days 0630-0700	36-47
5	HONDA	CB125F (L Plate)	RED	52	8	8	0	0	10	Every Day 1100-1300, 1500-1600	37-52
6	AUDI	Q7	BLUE	44	8	4	2	2	42	Week days 1700-2000	36-44

* Also appears on Rowland Castle's ASW cameras Whitchers or Durrants

Top Highest Speeds June 2025 (and ties - More than 50 MPH)

Position	Make	Model	Colour	Speed	Date	Time	Where?
1	MERCEDES	E220	BLUE	56	13/06/2025	17:06	FHR
2	LAND ROVER	RANGE ROVER	BLACK	53	27/06/2025	10:58	RCR
3	RENAULT	TRAFIC	WHITE	53	06/06/2025	14:48	PR
4	VOLKSWAGEN	TRANSPORTER	BLUE	52	08/06/2025	20:23	PR
5	HONDA	CB125F (L Plate)	RED	52	25/06/2025	15:43	FHR
6	VAUXHALL	ASTRA	WHITE	52	13/06/2025	17:28	FHR
7	VAUXHALL	CORSA	BLACK	52	25/06/2025	16:42	FHR
8	SEAT	ALHAMBRA	GREY	51	25/06/2025	14:57	FHR

7 July 2025

Ref: HPC 107/25/26

Neighbourhood Plan Feasibility Working Party Report

1. Introduction

- a. At 12 May 2025 Parish Council Meeting, a short life Working Party (Cllrs Attlee, Lay, Prosser and Temple) was established to consider the feasibility of producing a Horndean Neighbourhood Plan.
- b. Members of the Working Party undertook background research and held three meetings.
- c. Discussions took place with Rowlands Castle Parish Council
- d. A meeting took place with the EHDC officers providing support for Neighbourhood Planning¹.
- e. The following report is offered for consideration and decision.

2. Some Information Points

- a. A Neighbourhood Plan must reflect both national and local planning rules and guidance and, once "made", holds the same statutory weighting as a Local Plan in planning matters.
- b. The area to be covered must be "designated" by the local planning authority (in our case EHDC and the SDNPA, as part of the parish falls within the SDNP), on request, after which support is available from the local planning authority.
 - Once a written request to "designate" is received, the Planning Authority has 13 weeks to do so.
- c. If the relevant Local Plan is out of date, or falls short of housing allocation, with the "tilted balance" being in effect, in order to seek to influence the scale and location of new housing developments, it would be necessary to specify sufficient sites in the Neighbourhood Plan.
- d. In the case of Horndean, EHDC estimates show that an allocation of at least 118 dwellings per annum, over the period from 2024-2042 would be

¹ Jennifer Winter and Emma Hooper

required, equating to a total of 2,121 over the period.² (See Appendix 1 for further background).

- e. 961 dwellings already approved, at 1st April 2024, would not count toward this allocation.
- f. To satisfy the overall requirement, 3,082 dwellings, over and above existing, built, dwellings at 1st April 2024, would need to be included in our Neighbourhood Plan .
- g. All proposed sites would need to be accompanied by both a Habitat Regulation Assessment and a Strategic Environmental Assessment.
- h. Once a Horndean Neighbourhood Plan was “made”, the Parish Council could draw down 25% of CIL, as Neighbourhood CIL, versus the current 15%. If a Plan was “made” in time to catch 75% of the estimated 2,121 required dwellings, this could amount to an additional £1.4m (£3.8m versus £2.4m), over the period. The EHDC Developer Contributions Team confirmed that:
 - *"The neighbourhood portion is 15% of the levy revenues arising from the development that takes place in a parish, capped at £100 per existing council tax dwelling"* This figure is per annum – so around £560,000 at present.
 - *Where a parish has a “made” (adopted) neighbourhood plan, the neighbourhood portion increases to 25% of the levy revenues arising from the development that takes place in a parish. This amount will not be subject to an annual limit."*
- i. The EHDC guide suggests that taking a Neighbourhood Plan from inception to adoption must take 18 months, but could run to 2+ years. We have considered the time taken by 3 other EHDC Town/Parish Councils (none of which has included housing allocation) and note that they took considerably longer.
 - 1. Beech – 4 years
 - 2. Rowlands Castle – 6 years
 - 3. Bramshott and Liphook – 9 years
- j. The services of a good administrator would seem to be essential, alongside those of a Planning Consultant to draft policies, etc.

² These are described as minimum annual indicative housing figures. As stated in the EHDC guidance document, these indicative housing figures were produced in line with the NPPF to allow neighbourhood planning groups wishing to allocate housing to progress with neighbourhood planning during this progressive stage of the emerging Local Plan. These indicative figures are a minimum and are highly subject to change.

- k. Historically, Grants have been available to support the process, both “basic” at an assumed £10,000 and, if housing allocation was included, an “additional” £8,000. These Grants have been withdrawn as part of the Government’s 2025 Spending Review
- l. It is notable that Rowlands Castle Parish Council report the cost to them, over the 6 years of the Neighbourhood Planning process, was £31,000.
- m. A Horndean Neighbourhood Planning Group (HNPG) would need to be established to steer the process and must be broadly based.
- n. The HNPG would need to work with both relevant Planning Authorities (currently EHDC and SDNPA)³ and many statutory consultees.
- o. There would need to be significant community involvement, through public meetings, surveys, etc.
- p. Historically, formal consultations and the final examination of the Plan has been paid for by the local Planning Authority. It looks as though funding for this was also withdrawn in the 2025 Spending Review, so it is no longer clear who will need to cover these costs. However, as at 24 June 2025, EHDC have not yet been informed that this funding has been withdrawn for Local Planning Authorities.

3. Some Concerns

- a. Local Government Reorganisation (LGR) is under way and our current Local Planning authority is expected to disappear in April 2028, following elections in May 2027, with its replacement as yet unknown.
- b. Although there is a Local Plan, the Joint Core Strategy, that could be reflected in our Neighbourhood Plan, the housing policies are considered 'out of date' whilst the Council does not have a Five Year Land supply
- c. However, EHDC aim to complete the Regulation 19 stage in the summer of 2026 and to submit their final Local Plan by the end of 2026, with a view to adoption in 2027.
 - If achieved, this new Local Plan would apply until a new Planning Authority had its own.
 - As it takes 3 years to produce and adopt a Local Plan, it may be April 2031, before one is adopted for a new Planning Authority.

³ Working with SDNP, EHDC would take the lead from Designation to Adoption.

Currently, national policy states that Local Plans must be reviewed every 5 years.

- d. The new Planning Authority may not wish to initiate any new Neighbourhood Planning processes for a year or more, until it is more familiar with its area and has established more time pressured processes and its own Plan.
- e. Planning Policy Guidance (PPG) is under review and is expected to change. The latest publication of the National Policy Planning Framework (NPPF) was December 2024 and EHDC are not anticipating another update to this for now
- f. Taken together, these factors could bring a hiatus at some point in the next 4 or 5 years, suggesting that, if the EHDC Local Plan is adopted in 2027, we may have a window from then until April 2031 to work within.
- g. Whilst specifying where dwellings should not be built might prove to be relatively easy, specifying where they should be built would undoubtedly prove to be contentious.

4. Conclusion

- a. A Neighbourhood Plan would bring significant benefits for Horndean – both financially and in terms of planning policy – and would continue to have statutory weight after Local Government Reorganisation..
- b. Especially in the light of emerging changes to the NPPF and PPG, and with LGR ongoing, the environment in which a Plan would be developed in the short term appears to be unstable and could result in wasted effort.
- c. The Working Party feels that now is not the right time to begin working on all aspects of developing a Neighbourhood Plan, but recognises that a four year “window” may open up from 2027, when the new EHDC-developed Local Plan should be adopted and be in effect until the new Planning Authority can implement its own.
- d. There is much that we can begin to do in the meantime and Council is asked to agree the following recommendation.

5. Recommendations

A longer life Neighbourhood Plan Working Party should be established, to replace the short life Neighbourhood Plan Feasibility Working Party and oversee the

following actions, over the next two years, reporting to full Council quarterly and to the Annual Parish Meeting:

- Prepare a letter for HPC to write to EHDC and the SDNPA before the end of July 2025, requesting the “designation” of Horndean Parish as a Neighbourhood Planning area, stating the reasons. EHDC in liaison with the SDNP should action this request in 13 weeks.
- Continue to liaise, and work, with EHDC to draw on any available support and knowledge.
- Monitor the progress of the EHDC Local Plan and of Local Government Review and emerging changes
- Prepare a process for updating the 2000 Village Design Statement, working with others across the community.
 - a. This may benefit from an external “document review” of the old Design Statement to maximise the benefits, with any such proposal being brought to the Council for decision.
 - b. An update of the Design Statement would be valuable for effective engagement with developers and others, whether it was within the Neighbourhood Plan, or without.
- Engage with existing forums, from Community Meetings and Green Trail meetings to the Parish Meeting and the Horndean Improvement Forum to develop and test ideas.
 - a. Such work may help to identify possible recruits to the HNPG, if this were established in 2027.
- Draw up a proposal for further work after 2027, to define the scope of the work (e.g. whether to include/exclude location of dwellings), with a suitable Terms of Reference and timetable, taking account of, and addressing:
 - a. The new EHDC Local Plan.
 - b. New Local Government bodies.
 - c. Neighbourhood Plans produced by other Parishes.
 - d. Likely costs and timescales.
 - e. Any early output from an updated Village Design Statement.

It is assumed that the Parish Council will continue to:

- Keep the Parish Council Strategic Vision in order and up to date.

- Engage with developers and other stakeholders.

Finally, the Parish Council may wish to consider whether setting aside a small amount of money (perhaps £10,000) in future budgets, to cover the likely future costs of developing a Neighbourhood Plan.

Selected extracts from the EHDC document “Neighbourhood Plans – Indicative Housing Figures”

2. Neighbourhood plans and housing numbers

2.1 In accordance with the NPPF, when producing local plans, local planning authorities should set out a housing requirement for designated neighbourhood areas that reflects the overall strategy for the pattern and scale of development and any relevant allocations. Following the publication of the new NPPF in December 2024 and the introduction of a new standard method, the local housing need within East Hampshire has increased significantly. As a result, more work is needed on the emerging local plan to determine the overall housing requirement and how it will be distributed between settlements and sites. Therefore, EHDC is not yet in a position to give neighbourhood areas a housing requirement.

2.2 However, in line with the NPPF, EHDC can provide an annual indicative housing figure if requested to do so. Until further progress has been made on the content of the emerging local plan, EHDC is taking a pragmatic approach to neighbourhood plan housing figures to allow communities to maintain progression on the production of neighbourhood plans, by setting out an indicative housing figure for each town or parish within the district, outside the SDNP.

2.3 As detailed in this guidance, the indicative housing figure per town/parish has been calculated using the latest standard method equation as detailed in the updated versions of the NPPF and PPG (Dec 2024). It should be noted that the main difference in the standard method (when compared to the previous version), relates to the use of housing stock data (rather than population projections) and an increased adjustment factor relating to affordability.

2.4 Table 1 contains the indicative housing figures, by parish, based on the standard method. Utilising GIS, housing stock by parish has been used as the starting point, and then the standard method's affordability adjustment has been applied, as contained in PPG housing and economic needs assessment (Dec 2024).

3. Further considerations

3.1 It should be noted that the indicative housing figure as stated in Table 1 is highly likely to change through the preparation of the local plan.

3.5 Along with the standard method, the approach in this guidance does not take into account a number of constraints within the district, neighboring authorities as well as at an individual parish scale. Therefore, when interpreting Table 1, the list below must be considered, as well as accepting that the presented indicative housing figures are highly susceptible to change and variation, resulting in the possibility of

indicative housing figures being unachievable in some parishes or an underestimation of need in others.

3.6 Other considerations that have not yet been reflected by the indicative housing figures per town/parish are:

- Quantum of available land in each town/parish;
 - Quantum of available land that can produce deliverable sites identified in each town/parish;
 - Alignment with EHDC's emerging spatial strategy;
 - National considerations:
 - o National Parks (SDNP)
 - o National Landscapes (formerly AONB)
 - Special Protection Areas (SPA) and associated 400m buffer
 - Sites of Special Scientific Interest (SSSI)
 - Special Areas of Conservation (SAC) and associated buffer, where relevant
 - Scheduled Ancient Monuments (SAM)
 - Registered Parks and Gardens
 - Ancient Woodland
 - Local Green Spaces (identified in Neighbourhood Plans)
 - Flood Zones (2&3)
 - Area Tree Preservation Orders (TPO)
- Local considerations:
- Conservation Areas
 - Local Gaps
 - Sites of Importance Nature Conservation (SINC)
 - Open Space
 - Best and most versatile agricultural land (grade 1 & 2)

Minimum annual indicative housing figures

Parish/Town	Annual indicative housing figure (dwellings)	Plan-period indicative housing figure 2024 – 2042* (dwellings)
Horndean	118	2,121
Clanfield	50	892
Rowlands Castle	29	526
Southern Parishes	197	3,539

**The NPPF requires a plan-period of 15 years from adoption. 18 years has been considered to represent a likely plan-period (2024-2042) to allow for the necessary work on respective neighbourhood plans and the emerging local plan.*

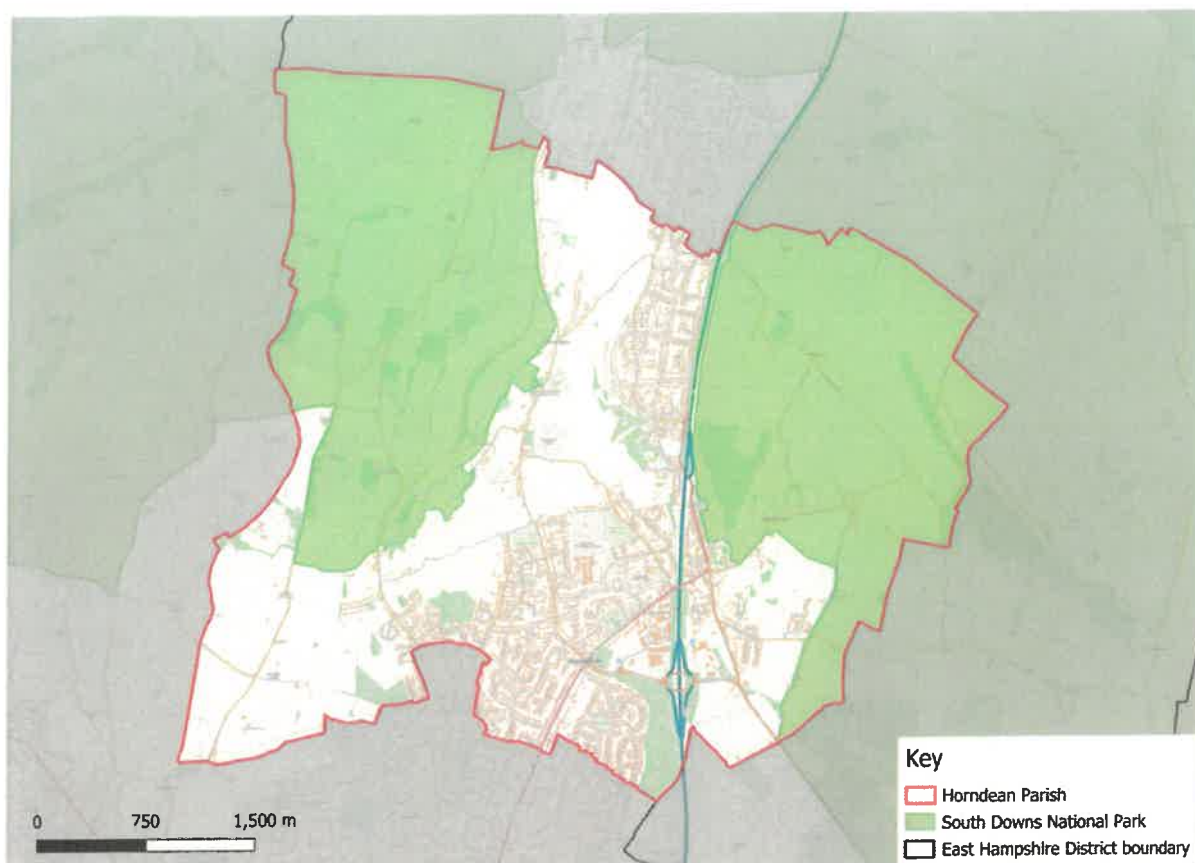
Outstanding Commitments (1st April 2024)

Parish/Town	Large sites (more than 10 dwellings)	Small sites (9 dwellings or less)	Total
Horndean	943	18	961
Clanfield	0	6	6
Rowlands Castle	0	11	11
Southern Parishes	943	35	978

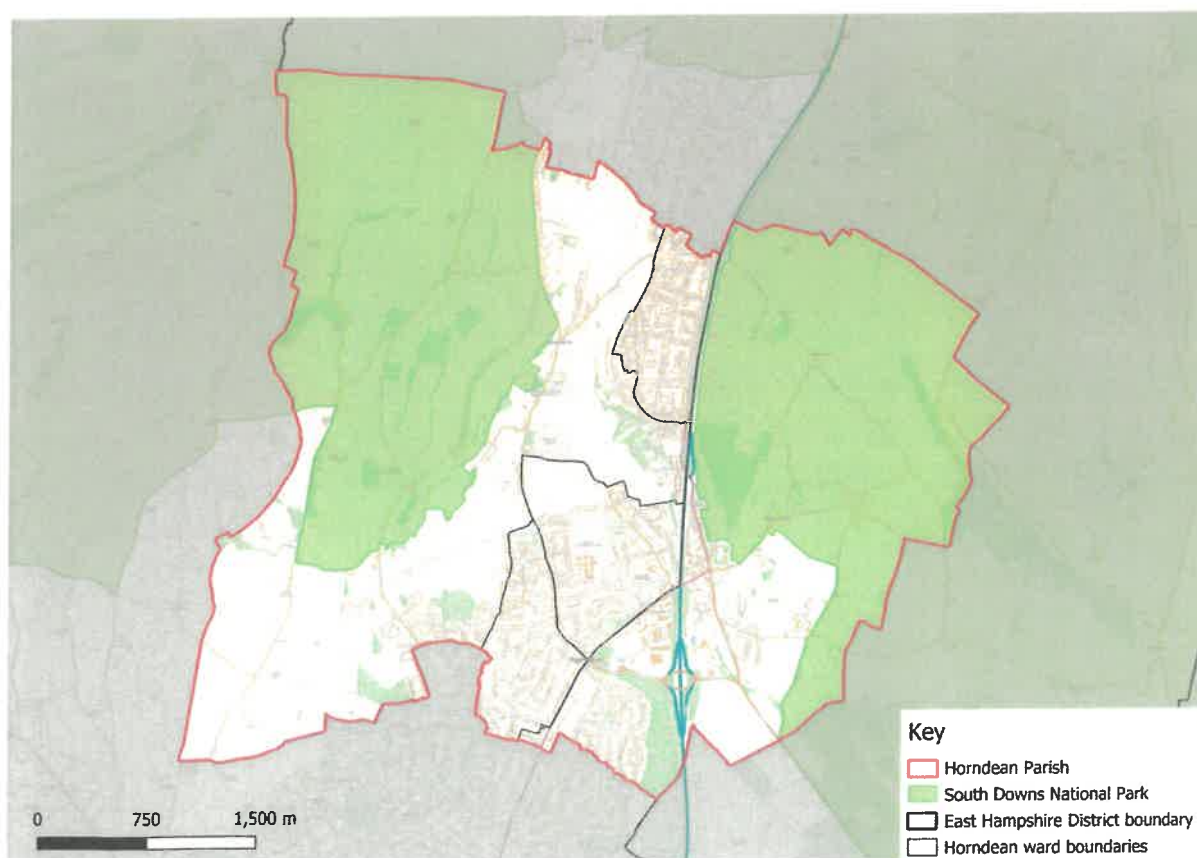
Please note that all outstanding commitments are based on planning permissions at 1st April 2024. Any subsequent permissions can be counted towards indicative figures.

Sum of Commitments and Indicative – Not included in the EHDC report

Parish/Town	Commitments	Indicative	Total
Horndean	961	2,121	3,082
Clanfield	6	892	898
Rowlands Castle	11	526	537
Southern Parishes	978	3,539	4,517



Horndean Parish area with South Downs overlay



Horndean Parish area with South Downs and Wards overlay

PAYMENTS & RECEIPTS SINCE LAST ORDER OF PAYMENTS			BANK ENTRY P12E 2025			Details
Ref	Date	Payee/Payer	Net	VAT	Total	
EXPENDITURE						
1	02/06/2025	Goldcrest	£40.00	£8.00	£48.00	Keyholding Premium 15/05/25 - 14/06/2025
2	26/05/2025	M/D Payne Roofing	£150.00	£30.00	£180.00	Replace Broken Roof Tiles on Jubilee Hall
3	28/05/2025	SLCC	£30.00	£6.00	£36.00	GDPR e Course - Grounds Manager
4	27/05/2025	Ultra Pure Window Cleaning	£75.00	£0.00	£75.00	Exterior Windows Cleaned at Jubilee/Napier
5	27/05/2025	Screwfix	£5.32	£1.07	£6.39	Round Wire Nails
6	06/05/2025	Rocket Computer Services	£290.00	£58.00	£348.00	Anti Virus on 11 Machines
7	29/05/2025	KJC Drainage Ltd	£560.00	£112.00	£672.00	Check Drainage System
8	16/05/2025	British Gas - 603421231	£61.66	£3.08	£64.74	Jubilee Admin Electricity: 16 April - 15 May
9	05/06/2025	Lycamobile	£5.00	£0.00	£5.00	Jubilee Mobile SIM Card
10	09/05/2025	Rentokil/Initial	£164.16	£32.83	£196.99	Napier Waste Collection: June - August 2025
11	28/04/2025	Viking	£9.24	£1.85	£11.09	Blue Lever Arch A4 File
12	29/05/2025	Aardvark Supplies Ltd	£133.13	£26.62	£159.75	Toilet Rolls,Aerosol,Blue Towels,Hand Towels
13	30/05/2025	AVS Fencing	£7.10	£1.42	£8.52	Screws for Oak Benches
14	03/06/2025	AVS Fencing	£104.70	£20.94	£125.64	15 x Round Stakes
15	03/06/2025	AVS Fencing	£12.41	£2.48	£14.89	Gate Latch
16	01/06/2025	Staff Expenses	£18.89	£0.00	£18.89	Milk
17	19/05/2025	Urban Place Lab	£7,500.00	£1,500.00	£9,000.00	Engagement activities with local interest groups (Green Trail)
18	09/06/2025	Go Outdoors	£73.95	£0.00	£73.95	Waterproof Trousers
19	10/06/2025	Amazon	£21.65	£4.33	£25.98	Tissues for Office/Hand Sanitiser
20	11/06/2025	B & Q	£30.49	£0.00	£30.49	Assortment of Slotted Spring Pins
21	01/06/2025	Fuelgenie	£91.70	£18.34	£110.04	Fuel: May 2025
22	17/06/2025	Lloyds Bank	£8.50	£0.00	£8.50	Bank Fees
23	11/03/2025	CAB	£1,000.00	£0.00	£1,000.00	Grant Issued
24	09/06/2025	Castle Water - 3164036	£28.79	£0.00	£28.79	Jubilee Admin Water - 1-31 May 2025
25	02/05/2025	Friends of Horndean Parish Footpaths	£1,000.00	£0.00	£1,000.00	Grant Issued
26	10/06/2025	Screwfix	£187.97	£0.00	£187.97	3 x pairs Dewalt Work Boots
27	10/06/2025	Screwfix	£135.66	£21.35	£157.01	Ear Defenders,Safety Specs,Gloves,Helmet,Browguard,Boiler Suit
28	10/06/2025	Screwfix	£32.47	£6.49	£38.96	2 x Hammers, 1 kg Round Wire Nails
29	12/06/2025	HSQE (Vital Skills)	£54.00	£10.80	£64.80	Manual Handling Awareness Training x 6 Staff Members
30	16/06/2025	Grenke Leasing	£125.27	£25.05	£150.32	Photocopier Rental: 28 May - 30 June 2025
31	05/06/2025	British Gas - 603423926	£78.37	£3.91	£82.28	Jubilee Admin Gas: 3 May - 2 June 2025
32	06/06/2025	Castle Water - 2104210	£13.08	£0.00	£13.08	Napier Hall Water - 1-28 May 2025
33	20/06/2025	Horndean PC Employees	£17,741.41	£0.00	£17,741.41	Staff Salaries: June 2025
34	07/06/2025	British Gas Lite - 156695	£13.38	£0.67	£14.05	Napier Gas - 6 May - 2 June
35	09/06/2025	Brtish Gas Lite - 154660	£59.49	£2.97	£62.46	Jubilee Hall Electric: 12 May - 9 June
36	09/06/2025	Castle Water - 2103873	£6.70	£0.00	£6.70	Trough Hollybank - May 2025
37	18/06/2025	HALC	£214.00	£42.80	£256.80	Clr Development Parts 1 & 2 - Clirs M Temple/J Tyler
38	16/06/2025	Focus	£284.61	£56.92	£341.53	Switchboard, BroadBand, Payphone, Alarm - May 2025/July2025
39	16/06/2025	Goldcrest	£40.00	£8.00	£48.00	Key Holding Premium 15/6 - 14/7/2025
40	22/06/2025	HALC	£53.50	£10.70	£64.20	Chairing Skills Course - Clr Andy Redding
41	19/06/2025	Improvement & Development Agency	£83.33	£16.67	£100.00	Green Book
42	19/06/2025	Vital Skills (HSQE)	£42.00	£8.40	£50.40	3 x Safety Training Courses - New Countryside Member
43	18/06/2025	SLCC	£30.00	£6.00	£36.00	How to use Graphic Design Software Course - Chief Officer
44	18/06/2025	Screwfix	£51.95	£10.40	£62.35	Drill Bits, Saw, Wood Filler, Gloves
45	13/06/2025	Englebert Strauss	£382.30	£76.46	£458.76	Protective Clothing - New Grounds Team Member
46	18/06/2025	Viking	£149.86	£29.97	£179.83	Paper, Sellotape, Descaler, A4 Wall Display Mount
47	17/06/2025	Watling & Hirst	£250.00	£50.00	£300.00	Payroll Charges: Q1
48	16/06/2025	Zurich	£200.00	£0.00	£200.00	Refund of Overpaid Insurance Claim
49	12/06/2025	Vodafone	£72.32	£14.46	£86.78	Mobiles: June 2025
50	24/06/2025	Blitz & Glitz	£101.25	£0.00	£101.25	Cleans on May 28th, June 2nd, June 4th
51	24/06/2025	Blitz & Glitz	£135.00	£0.00	£135.00	Cleans on June 6th, June 9th, June 11th, June 13th
52	26/06/2025	Blitz & Glitz	£33.75	£0.00	£33.75	Clean on Feb 28th 2025
53	26/06/2025	Blitz & Glitz	£33.75	£0.00	£33.75	Clean on March 23rd 2025
54	12/06/2025	Sean Mason Electrical	£165.00	£33.00	£198.00	Replace Bulkhead Light in Foyer at Napier
55	31/05/2025	Veolia	£310.72	£62.14	£372.86	Waste Collection: May 2025
56	30/06/2025	Hampshire Pension Fund	£5,753.69	£0.00	£5,753.69	Pensions: June 2025
57	30/06/2025	HM Revenue & Customs	£5,352.05	£0.00	£5,352.05	PAYE/NI: June 2025
		TOTAL EXPENDITURE	£43,608.57	£2,324.15	£45,932.72	
Ref	Date	Payee/Payer	Net	VAT	Total	Details
INCOME						
58	various	Regular Hall Users	£2,245.45	£0.00	£2,245.45	Hire of Jubilee Hall - Regular
59	various	Regular Hall Users	£2,027.93	£0.00	£2,027.93	Hire of Napier Hall - Regular
60	various	Casual Hall Users	£301.43	£0.00	£301.43	Hire of Jubilee Hall - Casual
61	various	Casual Hall Users	£500.00	£0.00	£500.00	Deposits Received
62	various	Casual Hall Users	-£100.00	£0.00	-£100.00	Deposits Refunded
63	various	Football Teams	£225.00	£0.00	£225.00	Hire of Football Pitches
64	30/06/2025	Cambridge & Counties	£624.61	£0.00	£624.61	Bank Interest
65	13/06/2025	Hampshire County Council	£750.00	£0.00	£750.00	Contribution to Land Management
66	15/06/2025	Miscallenous Income	£7,500.00	£0.00	£7,500.00	Green Trail & Heritage Network (Active Travel Grant)
		TOTAL INCOME	£14,074.42		£14,074.42	

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