



HORNDEAN PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
MEETING HELD AT JUBILEE HALL ON MONDAY 14 MAY 2018 AT 7.00PM

PRESENT: Cllr D Evans (Chairman), Cllr D. Alexander, Cllr Mrs. L Evans,
Cllr A Forbes.

IN ATTENDANCE: Sarah Guy, Office Manager (Minute Taker), Simon Ritson, Responsible Financial Officer.

PUBLIC ATTENDANCE: No members of the public were present.

F&GP 001/18/19 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr M Burridge.

F&GP 002/18/19 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest were received.

F&GP 003/18/19 **PUBLIC SESSION**

No members of the public were present.

F&GP 004/18/19 **TO APPROVE THE MINUTES OF THE FINANCE AND GENERAL PURPOSES
COMMITTEE MEETING HELD ON THE 26 MARCH 2018**

It was **RESOLVED** that the minutes of the Finance and General Purposes Committee meeting held on the 26 March 2018 duly signed as a true record of the meeting.

This was proposed by Cllr Mrs L Evans and seconded by Cllr Forbes.

F&GP 005/18/19 **TO RECEIVE AND CONSIDER THE FINAL 2017/2018 MANAGEMENT ACCOUNTS**

The final Management Accounts for 2017/2018 were circulated, along with a report from the RFO. The RFO explained that the accounts were in the usual format with an added variance analysis page.

The full year out-turn was £53k underspent. This was significantly higher than the full year forecast out-turn at Quarter 3 which was £40k. The main reasons for this change were:

1. Lighter spend on discretionary/variable budgets including Grants, Play Equipment, Professional Fees, Vehicle Running Costs & IT Support: £8k
2. Change in accounting policy w.r.t. grants received being accounted for in the year they are received : £2.4k

It was suggested that a line would be helpful to show the funds in the current year of receiving them regardless of when the money is spent. The Committee thanked the RFO for an excellent report.

F&GP 006/18/19

TO RECEIVE AND CONSIDER THE NEW MODEL STANDING ORDERS PUBLISHED BY NALC

A report by the Chief Officer was circulated, along with a copy of the new model Standing Orders published by NALC. A discussion took place and it was suggested that HPC keep their own Standing Orders but ensure that they include the relevant amendments from NALC.

It was **RESOLVED** that the Chief Officer bring the amended HPC Standing Orders (if they require amending) back to the next full Council meeting, as per the 1st recommendation of the Chief Officer's report.

F&GP 007/18/19

TO RECEIVE AND CONSIDER THE APPLICATIONS IN RESPECT OF THE FOLLOWING GRANTS

- Horndean & Blendworth Church Centre - £2,600

It was agreed to recommend to Council that the grant application request of £2,600 be awarded to Horndean & Blendworth Church Centre for repair to the drive and pot holes in the car park, which is used by members of the public, in addition to those hiring the hall.

- Combined Haematology and Oncology Wards – QA Hospital - £1,351.70

It was agreed to recommend to Council that the grant application request of £1,351.70 be awarded to the Combined Haematology and Oncology Wards – QA Hospital for the purchase of a reclining chair for patient's undergoing treatment for Cancer/Leukemia.

It was also requested that Cllr Wren be asked to investigate how many donations had been acknowledged and also request if a plaque could be placed within the clinic, listing where the chairs were donated from.

- Citizens Advice East Hampshire - £3,000

It was agreed that the Finance & General Purposes Committee were very supportive of the aims of CAB and were minded to support an outreach service in Horndean when CAB are able to offer a secured venue and costings. It was agreed that HPC go back to CAB and ask for this information, which once received, their grant request would be considered.

Information regarding how CAB were planning on advertising the outreach to residents of Horndean was also requested.

The meeting closed at 7.37PM

David Alred
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Chairman

3 SEPT 2018
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Dated