



HORNDDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON MONDAY 20th JANUARY 2020 AT 7.00 P.M.

PRESENT: Councillors Mrs L Evans (Chairman), A Forbes (Vice Chairman), R Veitch, P Beck, J Lay, Mrs E Tickell, D Evans, D Alexander, B Raymond, Mrs I Weeks

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer; Chereé Garvey, Office Manager (Minute Taker); Simon Ritson, Responsible Finance Officer; County Cllr Mrs M Harvey, District Cllr Mrs S Shillemore

PUBLIC ATTENDANCE: There were 9 members of the public present. No press attended.

HPC 200/19/20 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Dr C Jacobs.

HPC 201/19/20 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

HPC 202/19/20 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

The written report from County Cllr Mrs M Harvey was received and circulated. The Chairman invited members to direct any questions to Cllr Harvey who was in attendance.

Cllr D Evans commented on the paragraph relating to the relocation of the doctor's surgery and the associated parking concern. Accordingly the EHDC is looking to increase enforcement efforts to monitor times spaces.

Cllr Mrs L Evans raised the concern of the excessive bus route. Cllr Harvey explained that she has registered the request with Hampshire County Council on a number of occasions and will continue to escalate the matter.

Cllr P Beck requested a survey of traffic flow over Catherington traffic lights.

HPC 203/19/20 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

There was no written report from District Councillors. Members had no questions for District Councillors.

HPC 204/19/20 **TO RECEIVE THE CHAIRMAN'S COMMENTS**

The Chairman noted that Vendy Treagust of HALC had passed away and that on behalf of HPC Council she will send a card and if possible attend the funeral.

As part of a paper saving initiative for the New Year the Chairman invited members to use tablets such as an iPad to receive the meeting papers. She requested that members confirm with the Chief Officer whether or not they wish to have a printed meeting pack.

HPC 205/19/20 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

There were 9 members of the public present. No members of the press attended.

The Chairman opened the meeting to members of the public and explained that should the Council be unable to answer the question immediate that a written response will be received from the office in due course. The following was raised:

- A member of the public raised a concern with regard to the missed bin collections and the timing available to report it. The Chairman responded that the waste collection is outside of HPC control and that any concerns should be directed at EDHC either via the telephonic helpline or their website.
- The traffic lights at Catherington Lane appears to be biased in one direction which causes difficulty at peak times. Cllr Harvey responded that she will make a request that the lights are again synchronised as this resolved the issue previously.

HPC 206/19/20 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 16th DECEMBER 2019**

It was **RESOLVED** that the minutes of the Council meeting held on 16th December 2019 be signed as a true record of the meeting.

This was proposed by Cllr Mrs L Evans and seconded by Cllr A Forbes. All agreed.

HPC 207/19/20 **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 10 ATTACHED)**

The Orders for Payment was received.

It was **RESOLVED** that the Orders for Payment (List 10 attached) be approved and duly signed.

This was proposed by Cllr Mrs L Evans and seconded by Cllr D Alexander. All agreed.

HPC 208/19/20 **TO RECEIVE AND APPROVE THE BANK RECONCILIATION – CO-OPERATIVE, LLOYDS AND CAMBRIDGE & COUNTIES AS AT THE 31st DECEMBER 2019**

It was **RESOLVED** that the bank reconciliation – Co-Operative, Lloyds and Cambridge & Counties be approved and duly signed.

This was proposed by Cllr Mrs L Evans and seconded by Cllr I Weeks. All agreed.



HPC 209/19/20 **TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT**

The monthly finance report was received and circulated. The RFO noted that the larger than normal bank balances were due to the s106 monies for the Jubilee Hall extension being rapidly received from EHDC and the cash flow request from Speltham contractors being a little behind. This will even out in due course.

The monthly finance report was noted.

HPC 210/19/20 **TO RECEIVE AND NOTE A REPORT PREPARED IN RESPECT OF VAT ADVICE – JUBILEE CONSTRUCTION**

The RFO explained that the report back up the information previously received the HPC can reclaim the VAT on the Jubilee project as discussed over the past few meetings.

The report in respect of VAT advice for Jubilee construction was noted.

HPC 211/19/20 **TO RECEIVE AND REVIEW THE FINANCIAL RISK ASSESSMENT**

The only change to note from the previous version of the document is the renaming of DPA to GDPR.

It was **RESOLVED** that to accept the Financial Risk Assessment.

This was proposed by Cllr D Evans and seconded by Cllr A Forbes. All agreed.

HPC 212/19/20 **TO RECEIVE A PRESENTATION IN RESPECT OF THE PROPOSALS FOR THE DEVELOPMENT OF LAND WITHIN LOVEDEAN**

The Chairman welcomed and introduced the representatives of Bargate Homes as Mr. Jonathan Quarrell and Mr Paul Thomas.

Mr Quarrell made a short presentation with regard to the planned development of Cottage Farm and provided members with revised plan depicting the proposed site entrance, boundaries and development layout of the proposed 60 dwellings.

Several members of the public posed questions. Questions included the following concerns:

- Proposed development timescale
- Flooding/drainage
- Adoption of roads and road maintenance
- Street lighting and
- Traffic management at access

Mr Quarrell answered all questions. He reiterated that this is an initial development plan and that the outline application is due for submission at the end of January.

HPC 213/19/20 **TO RECEIVE AND REVIEW THE HEALTH AND SAFETY POLICY STATEMENT**

The Health and Safety Policy was received and circulated. It is noted that this is the annual policy review.

It was **RESOLVED** that the Health and Safety policy is adopted and duly signed. All agreed.



HPC 214/19/20 **TO RECEIVE A VERBAL UPDATE IN RESPECT OF THE LAND EAST OF HORNDEAN DEVELOPMENT**

The Chairman provided the verbal update as follows:

- Before Christmas a discussion was held and the Parish Council is aiming to take on the community facilities offered.
- The working party is looking at comments and offered improvements.
- The working party is investigating further consultation led by HPC as the developer has not offered such.
- The working party has requested the updated drawings and once this is received it will be shared with members of the council.

HPC 215/19/20 **TO RECEIVE AND CONSIDER THE QUOTATIONS IN RESPECT OF THE REMOVAL OF THE PLAY EQUIPMENT AT MERCHISTOUN HALL**

A report by the Grounds Manager was received and circulated. A brief discussion was held.

The useable play equipment was offered to HCA, which was declined. The play area at Merchistoun Hall will now be removed and the area reinstated to grass.

The quotations for the required work were scrutinised and it was **RESOLVED** to accept Quote 3 with the condition that it is a confirmed "Quote" and not "Estimate".

This was proposed by Cllr P Beck and seconded by Cllr J Lay. All agreed.

HPC 216/19/20 **TO RECEIVE AND CONSIDER A RESPONSE REGARDING THE AQUIND INTERCONNECTOR – NOTICE OF ACCEPTANCE ON AN APPLICATION FOR A DEVELOPMENT CONSENT ORDER**

The Aquind Interconnector project has been deemed as 'major infrastructure' and therefore now fall under the Planning Inspectorate. The application has been accepted for inspection.

The remaining concern for HPC is the routing of construction vehicles. A representative from Aquind explained that any comments or objections can be submitted to the Planning Inspectorate, the closing date of which is 19th February 2020.

Matter to be discussed at the next meeting of the Planning & Public Services Committee.

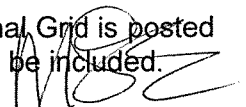
HPC 217/19/20 **TO RECEIVE AND CONSIDER THE DRAFT SCHEDULE OF MEETINGS 2020/2021**

The draft schedule of meetings was circulated and approved. All agreed

The Chairman reminded members that the Budget Workshop date is of vital importance and to ensure that the date is noted.

HPC 218/19/20 **TO RECEIVE AN UPDATE IN RESPECT OF THE NATIONAL GRID – UPGRADE WORKS**

The Chairman requested the information regarding the upgrade work of the National Grid is posted on HPC website. Details of the National Grid's Community Grant Programme is to be included.



HPC 219/19/20 **TO RECEIVE AND CONSIDER A RESPONSE TO THE EHDC LOCAL CYCLING AND WALKING INFRASTRUCTURE PLAN**

The information was received and a brief discussion took place.

Cllr Mrs L Evans proposed that each member downloads the questionnaire and responds individually.

It was **RESOLVED** not to respond with a collective HPC Parish view. All agreed.

This was recommended by Cllr Mrs L Evans and seconded by Cllr J Lay. All agreed

HPC 220/19/20 **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL ON THE 17th FEBRUARY 2020**

The date was duly noted.

HPC 221/19/20 **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.**

Members of the public were excused.

Public Meeting closed at 8:53 pm

Confidential part of the meeting

HPC 222/19/20 **TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETINGS HELD ON THE 16th DECEMBER 2019**

It was **RESOLVED** that the confidential minutes of the Council meeting held on 16th December 2019 be signed as a true record of the meeting.

HPC 223/19/20 **TO RECEIVE A VERBAL UPDATE IN RESPECT OF THE NEW LEASE PERTAINING TO TYFIELD HOUSE, AND DISCUSS THE WAY FORWARD**

Cllr Mrs L Evans updated members following the meeting with the landlady as follows:

- The rent will increase by 9% over 3 years therefore £1,260 p.m. + VAT
- The current lease conditions remain unchanged
- At present the landlady is not requesting the building be reinstated upon giving notice

It was **RESOLVED** to accept the rent increase.

This was proposed by Cllr J Lay and seconded by Cllr P Beck. All agreed.

Meeting concluded at 8:58pm.


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Signed - The Chairman

17/2/2020
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Date