



# HORNDEAN PARISH COUNCIL

## MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON MONDAY 17<sup>th</sup> FEBRUARY 2020 AT 7.00 P.M.

**PRESENT:** Councillors Mrs L Evans (Chairman), A Forbes (Vice Chairman), R Veitch, P Beck, J Lay, Mrs E Tickell, D Evans, D Alexander, B Raymond, Dr C Jacobs

**IN ATTENDANCE:** Carla Baverstock-Jones, Chief Officer; Chereé Garvey, Office Manager (Minute Taker); Simon Ritson, Responsible Finance Officer;

**PUBLIC ATTENDANCE:** There were 3 members of the public present. No press attended.

**HPC 224/19/20**      **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Mrs I Weeks and County Councillors Mrs M Harvey.

**HPC 225/19/20**      **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

**HPC 226/19/20**      **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

The written report from County Cllr Mrs M Harvey was received and circulated. Members had no questions for Cllr Harvey.

**HPC 227/19/20**      **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

The written report from District Councillors was received and circulated.

In his report Cllr D Evans opposes the 20mph speed limit for Horndean as proposed in the LCWIP (Local Cycling and Walking Infrastructure Plan) in that there is no evidence that this will have any significant benefit. This was supported by both Cllrs R Veitch and D Alexander.

The chairman reminded members that the consultation process has started and comments are received via EHDC website. She encouraged members to respond and comment.

**HPC 228/19/20**      **TO RECEIVE THE CHAIRMAN'S COMMENTS**

The Chairman did not have any comments.

**HPC 229/19/20**                    **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

There were 3 members of the public present. No members of the press attended.

A resident raised a concern with regarding vehicles coming down Portsmouth Road and around the bend onto London Road. This has become a dangerous junction and calming measures are required.

The resident also requested an update regarding the car park at Blendworth Lane. Cllr Mrs E Tickell explained that the building at the rear of the car park has been let out commercially for a period of 12 months. Cllr D Evans added that there are no current plans to close the car park.

**HPC 230/19/20**                    **TO CONSIDER THE CO-OPTION OF: DEREK PROSSER TO REPRESENT CATHERINGTON WARD**

Mr Derek Prosser presented himself and his interests.

It was **RESOLVED** to co-opt Mr Derek Prosser to Horndean Parish Council to represent Catherington Ward.

This was proposed by Cllr R Veitch and seconded by Cllr P Beck. All agreed.

**HPC 231/19/20**                    **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 20<sup>th</sup> JANUARY 2020**

One amendment of minute reference HPC 202/19/20 pertaining to County councillor Mrs M Harvey's report with regard to the bus lane as follows:

To replace "...the excessive bus route..." with "...the excessive length of the bus lane..."

It was **RESOLVED** that the minutes of the Council meeting held on 20<sup>th</sup> January 2020 be signed as a true record of the meeting.

This was proposed by Cllr Mrs L Evans and seconded by Cllr R Veitch. All agreed.

**HPC 232/19/20**                    **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 11 ATTACHED)**

The Orders for Payment was received.

It was **RESOLVED** that the Orders for Payment (List 11 attached) be approved and duly signed.

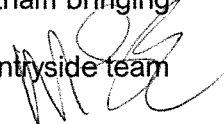
This was proposed by Cllr Mrs L Evans and seconded by Cllr D Evans. All agreed.

**HPC 233/19/20**                    **TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT**

The monthly finance report was received and circulated. .

The RFO noted the following:

- That following the preparation of the report an additional invoice was paid to Speltham bringing the total spend to date over £300K
- that the underspend is likely to increase due to a short notice resignation in the countryside team



Cllr D Evans questioned when the PWL loan will be drawn down. The RFO explained that Speltham is behind schedule on their initial cash flow forecast and therefore drawing down the loan will likely be required around May/June.

The monthly finance report was noted.

**HPC 234/19/20**            **TO RECEIVE AND CONSIDER THE REVISED INVOICE PAYMENT FLOWCHART**

The amended flowchart was circulated and a brief discussion took place.

It was **RESOLVED** to adopt the Invoice Payment Flowchart and to include it in the Financial Regulations at the next review thereof.

This was proposed by Cllr D Evans and seconded by Cllr Mrs L Evans. All agreed.

**HPC 235/19/20**            **TO RECEIVE AND SIGN THE NEW LEASE PERTAINING TO TYFIELD HOUSE – PARISH OFFICE**

It was **RESOLVED** to sign the renewal lease pertaining to Tyfield House.

This was proposed by Cllr Mrs L Evans and seconded by Cllr Mrs E Tickell. All agreed.

**HPC 236/19/20**            **TO RECEIVE A VERBAL UPDATE IN RESPECT OF THE LAND EAST OF HORNDEAN DEVELOPMENT**

Cllr Mrs L Evans advised that the recent meeting with the developers was cancelled and no further meeting has been arranged. The working party had reviewed the proposed improvements and layout and have submitted comments to EHDC.

**HPC 237/19/20**            **TO CONSIDER THE PROPOSED CLOSURE OF HORNDEAN LIBRARY, AND TO AGREE THE WAY FORWARD**

Cllr Mrs E Tickell advised that 10 libraries in Hampshire are listed for closure due to low usage. A brief discussion took place.

It was **RESOLVED** that the HPC will submit a comment raising the following points:

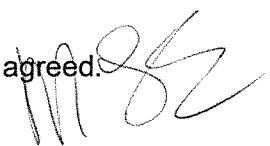
- propose a reduced service
- propose better signage and promotion of the service
- suggest additional uses of the building may be considered

The Chairman encouraged members to submit individual comments during consultation.

**HPC 238/19/20**            **TO RECEIVE AND AGREE THE REVISED SCHEDULE OF MEETINGS 2020/2021**

It was **RESOLVED** to agree the revised schedule of meetings.

This was proposed by Cllr Mrs L Evans and seconded by Cllr A Forbes. All agreed.



**HPC 239/19/20**                    **TO CONSIDER ATTENDANCE AT THE HALC ANNUAL CONFERENCE ON WEDNESDAY 18<sup>TH</sup> MARCH 2020**

Attendance at the HALC Annual conference was considered.

The Chairman encouraged members to contact the Chief Officer if they wish to attend.

**HPC 240/19/20**                    **TO RECEIVE THE RECOMMENDATION FROM THE GROUNDS COMMITTEE ON THE 10<sup>th</sup> FEBRUARY 2020, IN RESPECT OF THE CODE OF CONDUCT/AGREEMENT – OUTDOOR FITNESS CLASSES**

Cllr Mrs E Tickell recapped the experiences with outdoor fitness classes. The proposed fitness agreement was reviewed.

The addition of the following is required:

“...if the fitness operator holds the appropriate performing rights Licence,”

It was **RESOLVED** to adopt the Fitness Agreement following the amendment. This was proposed by Cllr Mrs L Evans and seconded by Cllr R Veitch.

**HPC 241/19/20**                    **TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL ON THE 23<sup>rd</sup> MARCH 2020**

The date was duly noted.

**HPC 242/19/20**                    **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.**

Members of the public were excused.

Public Meeting closed at 8:25 pm

Confidential part of the meeting

**HPC 243/19/20**                    **TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETINGS HELD ON THE 20<sup>th</sup> JANUARY 2020**

It was **RESOLVED** that the confidential minutes of the Council meeting held on 20<sup>th</sup> January 2020 be signed as a true record of the meeting.

This was proposed by Cllr Mrs L Evans and seconded by Cllr A Forbes.

**HPC 244/19/20**                    **TO RECEIVE THE RECOMMENDATION FROM THE STAFF COMMITTEE ON THE 3<sup>rd</sup> FEBRUARY 2020 IN RESPECT OF THE PROPOSED CHANGES TO STAFF SALARIES FOR 2020/21**

It was **RESOLVED** to accept and approve the recommendation from the Staff Committee in respect of the proposed changes to staff salaries for 2020/21.

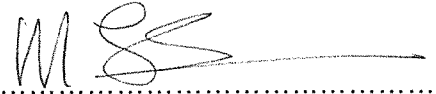


HPC 245/19/20

**TO RECEIVE THE RECOMMENDATION FROM THE STAFF COMMITTEE  
ON THE 3<sup>rd</sup> FEBRUARY 2020 IN RESPECT OF THE PROPOSED  
CHANGES TO THE CHIEF OFFICER'S SALARY FOR 2020/21**

It was **RESOLVED** to accept and approve the recommendation from the Staff Committee in respect of the proposed Chief Officer's salary for 2020/21.

Meeting concluded at 8:40pm.



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Signed - The Chairman

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23/3/2020

Date