



HORNDEAN PARISH COUNCIL

MINUTES OF THE GROUNDS COMMITTEE MEETING HELD VIRTUALLY ON MONDAY 25th JANUARY 2021 AT 7 P.M. WITH MICROSOFT TEAMS

PRESENT: Cllr Mrs E Tickell (Chairman), Cllr Mrs L Evans, Cllr D Alexander, Cllr B Raymond, Cllr J Lay

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer; Cheree Garvey, Office Manager (Facilitator); Susan Blake, Administrator (Minute Taker); Matthew Madill, Grounds Manager

PUBLIC ATTENDANCE: There were no members of the public or press present.

Recording started at 7:00pm

G 022/20/21 **TO RECEIVE APOLOGIES FOR ABSENCE**

All members are in attendance.

G 023/20/21 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

There were no declarations of interest received.

G 024/20/21 **TO RECEIVE AND APPROVE THE MINUTES OF THE GROUNDS COMMITTEE MEETING HELD ON MONDAY 2nd NOVEMBER 2020**

It was **RESOLVED** that the minutes of the Grounds Committee Meeting held on 2nd November 2020 be duly signed as a true record of the meeting.

This was proposed by Cllr Mrs E Tickell and seconded by Cllr Mrs L Evans. All agreed.

G 025/20/21 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

There were no members of the public or press present.

G 026/20/21 **TO RECEIVE A REPORT AND CONSIDER THE QUOTATIONS IN RESPECT OF THE REMOVAL OF TREES SUFFERING FROM ELM DISEASE AT JUBILEE**

Cllr Mrs E Tickell provided members with a verbal update.

The Grounds Manager is to contact EHDC to establish who owns the Ash trees along the eastern boundary.

The Grounds Manager's report and quotations were circulated prior to the meeting, and a brief discussion took place.

Cllr Mrs E Tickell proposed to accept Quote 1 with the instruction that the ash tree works are not to be undertaken until ownership has been established. This was seconded by Cllr B Raymond.

It was **RESOLVED** to recommend to Council to accept Quote 1 for the removal of trees at Jubilee suffering from Elm Disease. All agreed.

G 027/20/21

**TO RECEIVE AN UPDATE IN RESPECT OF THE ONGOING
MANAGEMENT OF JAPANESE KNOTWEED ON SITES WITHIN THE
OWNERSHIP OF THE PARISH COUNCIL.**

The Grounds Manager gave a verbal update. The following is noted:

- There is Knotweed on the top of Catherington Lith. This is ongoing and regularly monitored.
- Small amount at Southdown Road which has been treated.
- Small growth at Napier Hall which has been treated and no regrowth has been observed.

G 028/20/21

**TO CONSIDER AND AGREE AN APPROPRIATE REPORTING PROCESS
IN ORDER TO UPDATE MEMBERS AS TO ONGOING MATTERS AND THE
COMPLETIONS OF PROJECTS/ACTIONS**

A number of suggestions was discussed.

The Chief Officer proposed a future agenda item for a progress report, to update Councillors.

G 029/20/21

**TO RECEIVE AND CONSIDER THE QUOTATION IN RESPECT OF A TREE
CARVING AT YEOLLS COPSE – COUNCILLOR COMMUNITY GRANT
SCHEME**

The Grounds Manager's report and quotation were circulated prior to the meeting, and a brief discussion took place.

An application to the Councillor Community Grant Scheme has been made under District Cllr C Hatter.

All agreed with the quote, and recommended it went ahead.

G 030/20/21

**TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW
THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON
OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF
THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES
(ADMISSION TO MEETINGS) ACT 1960.**

There were no members of the public present.

Recording of meeting ended at 7.37 pm

Confidential part of the meeting.

G 031/20/21

**TO RECEIVE AND APPROVE THE CONFIDENTIAL MINUTES OF THE
GROUNDS COMMITTEE MEETING HELD ON MONDAY 2nd NOVEMBER 2020**

It was **RESOLVED** that the confidential minutes of the Grounds Committee Meeting held on 2nd November 2020 be duly signed as a true record of the meeting.

This was proposed by Cllr Mrs E Tickell and seconded by Cllr D Alexander. All agreed.



G 032/20/21

TO RECEIVE A VERBAL UPDATE IN RESPECT OF THE ONGOING LAND DISPUTE WITHIN CATHERINGTON LITH

Cllr Mrs E Tickell provided members with a verbal update

It was **RESOLVED** to recommend to Council to seek legal advice in respect of the boundary dispute. All agreed.

G 033/20/21

TO RECEIVE AN UPDATE IN RESPECT OF YEOLLS COPSE, AND THE HISTORIC ISSUES REGARDING UNAUTHORISED ACCESS

The Grounds Manager provided a verbal update. A brief discussion took place.

Residents have put gates in their back fences to access the Copse. Previously a letter was sent to all residents in regard to not using these entrances to the Copse. It is proposed that the Grounds Manager look into dead hedging as a possible deterrent. The Grounds manager will continue to monitor this.

G 034/20/21

TO RECEIVE A VERBAL UPDATE IN RESPECT OF REINSTATEMENT OF A PARCEL OF LAND WITHIN THE VICINITY OF HAZLETON COMMON

The Grounds Manager gave a verbal update. The highlights are noted as follows:

- Resident has removed but some cars from HPC land, but one vehicle remains and prevents HPC from fencing the area.
- Previous communication has not resulted in vehicle being moved.

It is proposed that the Grounds Manager writes to the resident again with final date for the vehicle removal. An update is to be provided at the next scheduled Grounds meeting.

The meeting closed at 7:54 pm



Chairman

30.03.21,

Dated