



Horndean Parish Council

STAFF COMMITTEE

NOTICE OF MEETING

A MEETING OF THE STAFF COMMITTEE WILL BE HELD ON MONDAY 23 JANUARY 2023 AT 7.00 P.M. IN JUBILEE HALL.

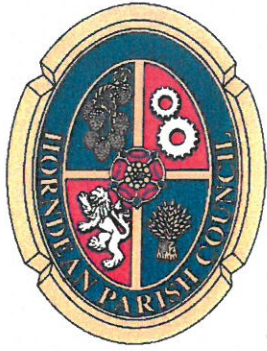
Members are summoned to attend.

Carla Baverstock-Jones FSLCC, GCILEx, MCMI
Chief Officer

17 January 2023

AGENDA

1. To receive apologies for absence.
2. Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
3. To receive and approve the Minutes of the meeting held on the 06 December 2022.
4. **To agree to exclude the public and press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960)**
5. To receive and approve the Confidential Minutes of the meeting held on the 06 December 2022.
6. To receive and consider additional information pertaining to the staff salary review.
7. To receive and consider a flexible working request.



HORNDDEAN PARISH COUNCIL

MINUTES OF THE STAFF COMMITTEE MEETING HELD AT NAPIER HALL COMMITTEE ROOM ON 06 DECEMBER 2022 AT 14.00 P.M.

PRESENT: Councillors R Veitch (Chairman), S Freeman, A Forbes, D Prosser, Mrs E Tickell

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer (Minute Taker)

**PUBLIC
ATTENDANCE:** There were no members of the public present.

SC 011/22/23 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies received from Cllr Mrs L Evans.

SC 012/22/23 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

SC 013/22/23 **TO RECEIVE AND APPROVE THE MINUTES OF THE STAFF
COMMITTEE MEETING HELD ON THE 27 JUNE 2022**

It was **RESOLVED** that the Minutes of the Staff Committee meeting held on 27 June 2022 be signed as a true record of the meeting.

SC 014/22/23 **TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN
THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC
INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE
BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE
TRANSACTIONED. (PUBLIC BODIES (ADMISSION TO MEETINGS)
ACT 1960.**

No members of the public present.

Public meeting closed at 14:15PM

SC 015/22/23 **TO RECEIVE AND APPROVE THE CONFIDENTIAL MINUTES OF
THE MEETING HELD ON THE 27 JUNE 2022**

It was **RESOLVED** that the confidential minutes of the Staff Committee meeting held on 27 June 2022 be signed as a true record of the meeting.

SC 016/22/23

**TO RECEIVE AND CONSIDER THE STAFF SALARY REVIEW
PREPARED BY LCPD – LOCAL COUNCIL PEOPLE &
DEVELOPMENT**

The report was circulated and a discussion took place.

It was agreed to Recommend to Council that staff salaries remain as is, and will be reviewed at the usual time in April 2023.

Confidential meeting closed at 14:45PM

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Signed - The Chairman

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Date