



Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDLEAN PARISH COUNCIL WILL BE HELD
ON MONDAY 11 MARCH 2024 at 7.00 P.M. IN JUBILEE HALL

Members are summoned to attend

Carla Baverstock-Jones GCILEx, FSLCC, MCMI
Chief Officer

05 March 2024

AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
6. To approve the Minutes of the Council Meeting held on the 12 February 2024.
7. To elect Cllr Smith to the Grounds Committee.
8. To receive and approve the Orders for Payment (January & February attached).
9. To receive and note the monthly finance report.
10. To receive a report and consider the quotations in respect of the electrical works to be undertaken at Jubilee and Napier Hall.
11. To receive a report and consider the quotations in respect of the replacement heating units within Jubilee Hall.
12. To receive and consider the offer of a donation from Waterloo Gospels Hall Trust.
13. To receive a report and consider the way forward in respect of updates to the IT Policy, and the Communications Policy.
14. To receive and consider the updated Business Continuity Plan.
15. To receive and consider the updated Emergency Planning for Working Arrangements Policy.
16. To note the submission of a response to EHDC, in respect of the Draft Local Plan 2021-2040.
17. To receive and consider the quotation for an extension to the Horndean Green Trail and Heritage Network – Land East of Horndean.

18. To receive an update from Members representing the Parish Council within external organisations and Working Parties.
19. To note the next scheduled meeting of the Council being the 15 April 2024.
20. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
21. To receive the recommendation from the Staff Committee on the 26 February 2024, in respect of the proposed increases to staff salaries for 2024/25, and to seek quotations for a salary review.
22. To receive the recommendation from the Staff Committee on the 26 February 2024, in respect of the Chief Officer's salary for 2024/25.

DC Report for HPC Council Meeting 11th March 2024

Cllr David Evans 6th March 2024

Progressive budget puts EHDC in a strong financial position**Budget puts money into services and reserves**

Councillors passed a 'progressive budget for tough financial times' as they set EHDC's finances for the coming year.

The budget, agreed at our Full Council meeting on Thursday 29 February, includes investments in the waste collection service and welfare and calls for a £5 a year increase in Council Tax at Band D.

In the face of national and global uncertainty, the council will also put just over £2 million into reserves as a precaution against future financial turbulence.

Cllr Charles Louissou, EHDC's Portfolio Holder for Finance, said: "Councils up and down the country are finding it very difficult to set balanced budgets this year.

"The increase in inflation, the demand on public services and the erosion of Westminster funding over an extended period of time has led to unprecedented pressures on local government.

"At East Hampshire District Council, thanks to our prudent investments and by constantly reviewing our operations, we have retained our services and continue to deliver for the residents of the district.

"This year's budget proposes a £5 increase in Council Tax for a Band D property – that's less than 10p a week.

"This small increase, together with operational savings and income generated elsewhere will safeguard the quality of our services into an uncertain future."

Among service improvements, the council proposes to plough £700,000 into the waste collection service. EHDC has recently replaced five vehicles in the fleet to improve service reliability, and these further investments will position the district for future enhancements to recycling.

Elsewhere car park charges and other fees have been increased to allow service costs to be covered by the people that use them rather than borne by the general tax payer who may not.

Cllr Richard Millard, EHDC Leader, said: "While other councils are making severe cutbacks or even declaring themselves bankrupt, we are retaining our services and investing in improvements.

"This is a progressive budget for tough financial times. By saving money through service efficiencies and maximising our income we are making our money go further."

If you wish to watch the Budget debate, this can be found in the EHDC website at

[Agenda for Council on Thursday, 29th February, 2024, 6.30 pm | East Hampshire District Council \(moderngov.co.uk\)](https://www.moderngov.co.uk/agenda-for-council-on-thursday-29th-february-2024-6-30-pm-east-hampshire-district-council)

Councillor Community Grants.

These previously totalled £4,500 made up of £1,000 for environmental projects and £3,500 for general projects. The EHDC 2024-25 Budget has moved the £1,000 for environmental projects to a different EHDC grant funding scheme and the general project amount will remain at £3,500.

District Councillor report from Cllr Hogan + Woodard - 5/11/23

EHDC Budget 2024

The new council budget was passed at EHDC February Full council. It includes investments in the waste collection service and welfare. It represents a £5 increase in Council Tax for a Band D property. The budget was supported by Car park charges and other fees having been increased such as Garden Waste collection.

The council will put just over £2 million into reserves as a precaution against "future financial turbulence".

District Councillor Grant changes

District Councillor grant money will be modified. Councillors now only have £3,500 in their personal pot due to the change for the Climate / environmental element as detailed below.

New Climate/ Environmental related projects fund

It was stated by Cllr Charles Louisson, at full council - EHDC's Portfolio Holder for Finance, that a number of councillors were finding it difficult to find climate / environmental related projects to fund for the £1,000 Climate portion of their grant. Therefore, the administration has decided that this money will now be pooled into a Climate fund of £43,000 (£1,000 previously given to each of the 43 councillors). However, at the time of the council meeting when asked Cllr Louisson couldn't confirm how this money could be accessed. From what we understand it will allow for larger projects to be funded over and above the current maximum of £3,000 under the current councillor polling rules.

We will be looking out for updates, so we can confirm the rules once they are communicated - As potentially this could be a useful fund for Horndean / Southern parishes to access for suitable projects that meet the criteria.

Local Plan consultation

The deadline to take part in the Local Plan consultation was extended until 5pm on Friday 8 March. This was due to a technical fault, as the online consultation website was interrupted for short periods on the Saturday and Monday up to the previous deadline. The consultation event in Horndean at Merchistoun Hall, was well attended. With the consultation closing on the 8th of March the EHDC officers will then be going through all the many responses received. Communication made by EHDC on the 1st of March was that there had been over 2,500 comments made and it is clear from the website that this number has grown in the last few days up to 8th of March.

Cllr James Hogan
Horndean Downs ward
East Hampshire District Council
07941337983

Item 6



HORNDLEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 12 February 2024 AT 7.00 P.M.

PRESENT: Councillors J Lay (Chairman), T Attlee, P Beck, S Freeman, K Jenkins, D Prosser, A Redding, R Smith, R Sowden

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer, Sarah Guy, Office Manager (Minute Taker), Simon Ritson, Responsible Finance Officer

PUBLIC ATTENDANCE: PC Rees & PCSO Darryl Hook, Hampshire Police - Presentation on behalf of Portsmouth, Havant & East Hampshire Fire Service
County Cllr Mrs Marge Harvey
District Cllr D Evans
24 x members of the public

HPC 244/23/24 TO RECEIVE APOLOGIES FOR ABSENCE

All members were in attendance.

District Cllr James Hogan gave his apologies of absence for the meeting.

HPC 245/23/24 TO RECEIVE ANY DECLARATIONS OF INTEREST

No declarations of pecuniary interest were received.

HPC 246/23/24 TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS

A report by County Cllr Mrs Marge Harvey was circulated (as attached) and noted by members. The Chairman pointed out the information regarding the HCC consultations open to residents. A short discussion took place, following a member of the public querying the westbound road surfacing and shortening of the bus lane.

HPC 247/23/24 TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS

A report by District Councillor D Evans and a joint report by District Councillor E Woodard & J Hogan were received and noted (see attached)

HPC 248/23/24 TO RECEIVE AN UPDATE FROM THE SOUTH OF BUTSER POLICING TEAM IN RESPECT OF MATTERS ARISING WITHIN THE PARISH

A presentation was given by PC Rees and PCSO Darryl Hook of Hampshire Police. The following points were noted

- Speeding issues
- Work to address anti-social driving at Morrisons
- Priorities – Anti Social behaviour in Horndean (Jubilee, Merchistoun and First Avenue) and Clanfield.
- All incidents to be reported to 101/online, as all reports are reviewed and logged. It is easier to report an incident online that it is to ring 101, but both methods are available for the public to use.
- Cycling footage has been used in prosecuting drivers.
- Hampshire Police have visited the BT Telephone Exchange site, although there have been no known or reported issues made to them. They encouraged incidents to be reported, as detailed above.
- Unmarked plain clothed Police Officers have recently undertaken a patrol in the area, and this can be done again, if the same incidents/areas get reported by the public.
- South of Butser is currently 1 Police Officer short.
- PC Rees is due to leave in November to work in Custody.
- Beat Surgeries had been setup, but have seen very little interest and attendance from the public.

Councillors and members of the public were invited to ask questions. Questions raised, included vandalism and ASB, speeding issues, theft from shops, parking issues, Hants Alert and driving offences. All questions were answered by PC Rees and PCSO Darryl Hook.

IPC 249/23/24 TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC

The meeting was duly opened to members of the public. No questions were raised.

HPC 250/23/24 TO CONSIDER THE CO-OPTION OF JOHN HODGSON TO REPRESENT KINGS AND BLENDWORTH WARD

A CV by John Hodgson was circulated, and It was **RESOLVED** that

- John Hodgson be Co-Opted as a member of Horndean Parish Council, to represent Kings and Blendworth. All agreed.
- Cllr John Hodgson joined members at the Council table and signed his declaration of office.

HPC 251/23/24 TO ELECT CLLR HODGSON TO COMMITTEES AND WORKING PARTIES – AS AGREED

It was **RESOLVED** that Cllr John Hodgson be elected as a member of the Grounds Committee and LEOH working party. All agreed.

HPC 252/23/24 TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 08 JANUARY 2024

It was **RESOLVED** that the minutes of the Council meeting held on 08 January 2024 be signed as a true record of the meeting. All agreed.

HPC 253/23/24 TO RECEIVE A REPORT AND CONSIDER THE WAY FORWARD IN RESPECT OF THE SPEED INDICATOR DEVICE

It was **RESOLVED** that this agenda item (21) be brought forward. All agreed.

A report by Cllr Prosser was circulated and an update was provided. Cllr Prosser said that the current SID was too heavy for approval and was not licenced to be in use. He did say that Rowlands Castle had challenged the devices being too heavy and had been granted approval to use them.

Cllr Prosser explained that EHDC were running an initiative, where Parish Councils can apply for their static Speed Watch cameras, which work in groups of 3 and are average speed check devices.

A discussion took place, with input from the volunteers, previously involved in the deployment of the SID.

The following was **RESOLVED**

- Apply to EHDC to participate in their Speed Watch camera initiative.
- Purchase new SID (to be in the ownership of HPC)
- Cllr Redding, Freeman and Prosser be involved in the installation, deployment and repositioning of the SID and Speed Watch cameras.
- Apply to HCC for the SID Licence.
- Organise appropriate training for the Installation/Deployment team.
- Locations were agreed for the EHDC Speed Watch cameras.

A vote was counted, with 9 members in favour and 1 member abstaining.

HPC 254/23/24 TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (DECEMBER ATTACHED)

It was **RESOLVED** that the Orders for Payment (December attached) be approved and duly signed. All agreed.

HPC 255/23/24 TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT

A report by the RFO was circulated and noted by members.

HPC 256/23/24 TO RECEIVE AND APPROVE THE BANK RECONCILIATION – CO-OPERATIVE, LLOYDS, AND CAMBRIDGE AND COUNTIES AS AT 31 DECEMBER 2023

It was **RESOLVED** to approve the bank reconciliation – Co-Operative, Lloyds, and Cambridge and Counties as at 31 December 2023

HPC 257/23/24 TO RECEIVE AND CONSIDER THE FINANCIAL RISK ASSESSMENT

It was noted that the agenda item should read "General Risk Assessment" and not Financial. A short discussion took place and it was **RESOLVED** that the document be accepted with the risk level for Councillors and Staff being updated as follows

Likelihood = 2
Severity = 2
Risk = 4

All agreed.

HPC 258/23/24 TO RECEIVE AND CONSIDER THE HEALTH AND SAFETY POLICY

It was **RESOLVED** that the Health and Safety Policy Statement be accepted. All agreed.

HPC 259/23/24 TO RECEIVE AND CONSIDER THE QUOTATIONS FOR REPLACEMENT WINDOWS AT THE PARISH OFFICE

A report by the Chief Officer was circulated and a discussion took place.

It was **RESOLVED** that

- Alternative options to glass be investigated, such as cladding or panelling.
- Further quotations be obtained.
- Contact be made with the insurance company to see if they have an approved glazier, who could quote/undertake the work.

HPC 260/23/24 TO RECEIVE AND CONSIDER THE PROVISION OF A CHAIRMAN'S ALLOWANCE PURSUANT TO S15 LOCAL GOVERNMENT ACT 1972

A short discussion took place and it was **RESOLVED** that the provision of a chairman's allowance of £500.00 be agreed, pursuant to S15 Local Government Act 1972.

HPC 261/23/24 TO RECEIVE AND CONSIDER A FINANCIAL DONATION OF £65.00 TO THE HORNDEAN AND CLANFIELD FOOD BANK

It was **RESOLVED** that A donation of £65.00 was agreed, payable to the Horndean and Clanfield Food Bank. All agreed.

HPC 262/23/24 TO RECEIVE AND CONSIDER THE FOLLOWING GRANT APPLICATION

- **FRIENDS OF HORNDEAN PARISH FOOTPATHS - £1,000**

It was **RESOLVED** that Friends of Horndean Footpaths be awarded £1,000.00 as per their grant application, for the purchase of power tools and insurance, pursuant to S137 Local Government Act 1972.

This was proposed by Cllr Freeman and agreed by all.

HPC 263/23/24 TO RECEIVE AND CONSIDER THE DRAFT LOCAL PLAN

It was **RESOLVED**

- That the response to the Draft Local Plan be delegated to the Planning Committee, given the timescale.
- That the response to be submitted to EHDC and presented at the next Council meeting for noting.

HPC 264/23/24 TO RECEIVE AND AGREE THE MEETINGS SCHEDULE FOR 2024/2025

It was **RESOLVED** that the meetings schedule for 2024/2025 be agreed.

HPC 265/23/24 TO RECEIVE AND CONSIDER THE FLYING OF THE ST GEORGE'S FLAG

A short discussion took place and it was **RESOLVED** that the St George's and Union flags will continue to be flown, as per the Flag Days Schedule.

HPC 266/23/24

TO RECEIVE AN UPDATE FROM MEMBERS REPRESENTING THE PARISH COUNCIL WITHIN EXTERNAL ORGANISATIONS AND WORKING PARTIES

LEOH: An update was provided by Cllr Attlee, as per the attached report.

Havant Thicket Reservoir: Cllr Attlee updated members, informing them that she had attended a meeting on 17 January, where she met with a variety of Stakeholders. She said she is keeping a watching brief through attendance at meetings (with notes circulated), visitor centre involvement in due course and keeping an eye on the connectivity issues (led by Ron Hammerton's sub group) between LEOH and Havant Thicket Reservoir.

Horndean Green Trail and Heritage Network: The Chairman said that Urban Place Labs had been commissioned and the trail has been walked. He said that Urban Place Labs will be bringing a presentation to the Annual Parish meeting in April.

EH Association Town and Parish Council: Cllr Redding said he had attended a meeting, where a new Chairman was elected. He said resilience procedures and Martyns Law were discussed, which will require input from Council.

HPC 267/23/24

TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 11 MARCH 2024

The next scheduled meeting of the Council was noted as 11 March 2024. This meeting will be held in Jubilee Hall.

The meeting concluded at 9:22 pm

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Signed - The Chairman

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Date

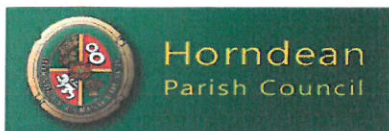
ITEM: 8

PAYMENTS & RECEIPTS SINCE LAST ORDER OF PAYMENTS			List 12	11 MARCH 2024	BANK ENTRIES: FEBRUARY 2024	
Ref	Date	Payee/Payer	Net	VAT	Total	Details
DIRECT DEBITS						
BANK ENTRIES: FEBRUARY 2024						
1	15/01/2024	UK Debt Management	£13,265.33	£0.00	£13,265.33	Loan Repayment - part 6 of 50
2	01/02/2024	Fuelgenie	£154.31	£30.86	£185.17	Fuel: January 2024
3	05/02/2024	British Gas (156695)	£248.66	£49.73	£298.39	Napier Gas: 3 Jan - 5 Feb 2024
4	06/02/2024	British Gas (603423926)	£610.36	£122.07	£732.43	Jubilee Admin Gas: 3 Jan - 2 Feb 2024
5	12/02/2024	British Gas - 242787	£121.41	£6.07	£127.48	Napier Electric: 15 Jan - 12 Feb
6	14/02/2024	Vodafone	£76.28	£15.25	£91.53	Mobiles: February 2024
7	31/01/2024	Veolia	£297.04	£59.41	£356.45	Waste Collection: January 2024/Excess weight Surcharge
8	15/02/2024	British Gas (154660)	£291.72	£121.67	£413.39	Jubilee Hall Electric: 11 Dec - 15 Feb
B.A.C.S.						
BANK ENTRIES: FEBRUARY 2024						
9	02/02/2024	Staff Expenses	£33.99	£0.00	£33.99	Staff Expenses; January 2024
10	29/01/2024	Forward Control	£174.00	£34.80	£208.80	Fire Alarm System Call Out - Jubilee Office
11	01/02/2024	Sound Advice Installations	£749.00	£149.80	£898.80	Microphone System Delivery, Set Up and Test
12	13/02/2024	Staff Expenses	£84.50	£0.00	£84.50	Uniform for New Countryside Team Staff Member
13	31/01/2024	Aardvark Supplies Ltd	£226.42	£45.28	£271.70	Various Janitorial/Compactor Sacks Returned
14	31/01/2024	Aquaid	£246.40	£49.28	£295.68	Annual Rental for Water Dispenser
15	31/01/2024	Beaver Tool Hire	£145.53	£29.11	£174.64	Heras Fencing (22 x Temporary Fence Panels): January 2024
16	31/01/2024	Chevron Management	£3,980.00	£796.00	£4,776.00	Traffic Management - Remembrance Day
17	01/02/2024	East Hampshire District Council	£650.00	£0.00	£650.00	Unspent Grant-SID Lamppost returned
18	02/02/2024	HALC	£48.00	£9.60	£57.60	Planning Training - Cllr K Jenkins
19	04/01/2024	Horneade Tyres	£7.50	£1.50	£9.00	3 x Fly Tipped Tyres
20	30/01/2024	Screwfix	£132.52	£20.50	£153.02	Safety Equipment/Clothing
21	01/02/2024	Screwfix	£28.27	£5.66	£33.93	Adhesive/3 - Way services key
22	01/02/2024	Screwfix	£5.41	£1.08	£6.49	Trailer Board Plug
23	10/01/2024	Private	£84.50	£0.00	£84.50	Countryside Trousers x 2 Pairs
24	20/12/2023	Tichfield Tree Services	£650.00	£130.00	£780.00	Safety Works at Heath Close
25	06/02/2024	Viking	£20.95	£4.19	£25.14	Laminated Pouches
26	14/02/2024	FSGR Gas Heating & Plumbing	£287.50	£57.50	£345.00	Supply & Fit Lagging to Pipework at Napier
27	08/02/2024	East Hampshire District Council	£51.45	£0.00	£51.45	Carol Service Sheets Printing
28	15/02/2024	Friends of Horneade Parish Footpaths	£1,000.00	£0.00	£1,000.00	Grant issued
29	13/02/2024	Blendworth Tyres	£81.90	£16.38	£98.28	Trailer Repair
30	09/02/2024	Sports & Play Consulting Ltd	£1,950.00	£0.00	£1,950.00	Admin Fee for Tender - Jubilee Play Area
31	14/02/2024	Phil Taylor Towbars Ltd	£240.00	£48.00	£288.00	Replace Trailer Electrics
32	08/02/2024	Forward Control	£174.00	£34.80	£208.80	Second call out for Faulty Alarm 5.2.24
33	19/02/2024	Lloyds Bank	£7.00	£0.00	£7.00	Bank Charges
34	14/02/2024	Focus	£218.66	£43.73	£262.39	Switchboard, BroadBand, Payphone, Alarm - Jan/Mar 2024
35	15/02/2024	Rocket Computer Services	£1,436.99	£287.40	£1,724.39	2 x Desktop PCs/HD Monitor
36	20/02/2024	Horneade PC Employees	£16,020.42	£0.00	£16,020.42	Staff Salaries: February 2024
37	22/02/2024	Horneade & Clanfield Foodbank	£65.00	£0.00	£65.00	Donation Agreed by Council
38	09/02/2024	Urban Place Lab Ltd	£8,333.33	£1,666.66	£9,999.99	Urban Design Consultancy Advice-Green Trail & Heritage
39	29/02/2024	HM Revenue & Customs	£3,613.91	£0.00	£3,613.91	Tax/NI: February 2024
40	29/02/2024	Hampshire Pension Fund	£4,965.11	£0.00	£4,965.11	Pensions: February 2024
DEBIT CARD						
BANK ENTRIES: FEBRUARY 2024						
41	08/02/2024	Amazon	£23.83	£4.77	£28.60	Cable Protectors for Staff Desks in Office
42	07/02/2024	CPC (Premier Farnell Ltd)	£23.26	£4.65	£27.91	Ethernet Patch Lead for Jubilee Hall Sound System
43	12/02/2024	Lycamobile	£3.90	£0.00	£3.90	SIM Card for Jubilee Caretaker
44	13/02/2024	Blossoms of Portsmouth	£38.49	£0.00	£38.49	Floral Arrangement
45	26/02/2024	Royal British Legion Industries	£375.00	£0.00	£375.00	Lest We Forget Silhouettes
TOTAL EXPENDITURE			£61,241.85	£3,845.76	£65,087.61	
RECEIPTS RECEIVED SINCE LAST ORDER OF PAYMENTS			List 12	11 MARCH 2024	BANK ENTRIES: FEBRUARY 2024	
Ref	Date	Payee/Payer	Net	VAT	Total	Details
RECEIPTS						
BANK ENTRIES: FEBRUARY 2024						
46	various	Regular Hall Users	£1,630.23	£0.00	£1,630.23	Hire of Jubilee Hall - Regular
47	various	Regular Hall Users	£2,148.92	£0.00	£2,148.92	Hire of Napier Hall - Regular
48	various	Casual Hall Users	£116.49	£0.00	£116.49	Hire of Jubilee Hall - Casual
49	various	Casual Hall Users	£83.21	£0.00	£83.21	Hire of Napier Hall - Casual
50	various	Casual Hall Users	£200.00	£0.00	£200.00	Deposits Received
51	various	Football Teams	£197.50	£0.00	£197.50	Hire of Football Pitches
52	26/02/2024	East Hampshire District Council	£237.00	£0.00	£237.00	Councillor Grants
53	29/02/2024	Cambridge & Counties	£799.83	£0.00	£799.83	Bank Interest
54	various	East Hampshire District Council	£11,133.33	£0.00	£11,133.33	Developer's Contributions
55	09/02/2024	Resident Contribution to Tree Felling	£200.00	£0.00	£200.00	Miscellaneous Income
TOTAL INCOME			£16,746.51	£0.00	£16,746.51	

SIGNED:	
SIGNED:	
DATE:	11 MARCH 2024

PAYMENTS & RECEIPTS SINCE LAST ORDER OF PAYMENTS			List 11	11 MARCH 2024		BANK ENTRIES: JANUARY 2024
Ref	Date	Payee/Payer	Net	VAT	Total	Details
DIRECT DEBITS						
BANK ENTRIES: JANUARY 2024						
1	01/01/2024	Grenke Leasing	£111.90	£22.38	£134.28	Photocopier Rental : 1 Jan - 31 Mar 2024
2	18/12/2024	British Gas (603421231)	£235.24	£11.76	£247.00	Jubilee Admin Electric: 16 Nov-15 Dec 2023
3	21/12/2023	Castle Water (2103873)	£30.65	£0.00	£30.65	Trough-Hollybank Close: 1 Oct - 31 Mar 2024
4	01/01/2024	Elite Charity Solutions	£289.24	£57.85	£347.09	Photocopier usage: 01/10/23-31/12/23
5	02/01/2024	Fuelgenie	£120.42	£24.08	£144.50	Fuel: December 2023
6	04/01/2024	British Gas Lite (156695)	£163.14	£8.16	£171.30	Napier Gas: 4 Dec 2023 - 03 Jan 2024
7	05/01/2024	British Gas (603423926)	£398.44	£19.92	£418.36	Jubilee Admin Gas: 3 Dec - 20 Jan 2024
8	11/01/2024	Vodafone	£76.28	£15.25	£91.53	Mobiles: January 2024
9	13/01/2024	British Gas (154660)	£263.86	£52.77	£316.63	Jubilee Hall Electric: 9 Nov - 11 Dec 2023
10	31/12/2024	Veolia	£260.14	£52.03	£312.17	Waste Collection: December 2023
11	14/01/2024	British Gas (242787)	£110.06	£5.50	£115.56	Napier Electric: 11 Dec - 11 Jan 2024
12	15/01/2024	British Gas (242787)	£31.23	£1.56	£32.79	Napier Electric: 11 Jan - 15 Jan (4 days)
13	16/01/2024	British Gas (603421231)	£223.69	£11.18	£234.87	Jubilee Admin Electric: 16 Dec - 15 Jan 2024
B.A.C.S.						
BANK ENTRIES: JANUARY 2024						
14	08/01/2023	Staff Expenses	£35.93	£0.00	£35.93	Staff Expenses: December 2023
15	19/12/2023	Engelbert Strauss	£127.90	£25.58	£153.48	4 x Sweatshirts for Countryside Team
16	07/01/2024	Viabl Ltd	£455.00	£91.00	£546.00	Make Safe Vandalised Windows at Jubilee Office
17	02/01/2024	AVS Fencing	£112.35	£22.47	£134.82	Timber Posts
18	20/12/2013	B & Q	£19.17	£3.83	£23.00	Storage Box For Workshop
19	31/12/2023	Beaver Tool Hire	£159.39	£31.88	£191.27	22 x Temporary Fence Panels: December 2023
20	02/01/2024	Cathedral Leasing Ltd	£224.25	£44.85	£269.10	Jubilee Hall Quarterly Hygiene Services
21	19/12/2023	East Hampshire District Council	£95.60	£0.00	£95.60	Printing of Remembrance Sheets
22	04/01/2024	Jewson	£13.17	£2.63	£15.80	Reinforcing Bars x 3
23	10/01/2024	PJM Electrical	£126.37	£25.27	£151.64	Faulty Sensor Changed in Workshop
24	05/01/2024	Screwfix	£39.99	£0.00	£39.99	Safety Boots for Napier Caretaker
25	28/12/2023	St John Ambulance	£52.80	£10.56	£63.36	First Aid Cover for Carol Service
26	10/01/2024	Viking	£203.45	£40.69	£244.14	Photocopier Paper
27	16/01/2024	Lloyds	£7.00	£0.00	£7.00	Bank Interest
28	19/01/2024	Horndean PC Employees	£15,318.83	£0.00	£15,318.83	Staff Salaries: January 2024
29	12/01/2024	Focus	£218.01	£43.60	£261.61	Switchboard, BroadBand, Payphone, Alarm - Dec/Feb 2024
30	19/01/2024	B & Q	£8.33	£1.67	£10.00	Quick Repair Concrete - Napier Hall Repair
31	01/01/2024	CPRE	£60.00	£0.00	£60.00	Annual membership
32	25/01/2024	FSGR	£80.00	£16.00	£96.00	Isolate Radiator, Reduce Boiler Pressure, Bleed Radiator
33	26/01/2024	MOT & Service World	£257.59	£51.52	£309.11	Replace Battery HY65 UVJ
	24/01/2024	Screwfix	£70.23	£0.45	£70.68	PPE Boots/Plug & Chain
	26/01/2024	Sound Advice Installations	£135.00	£27.00	£162.00	Microphone Fault in Jubilee
36	27/01/2024	Ultra Pure Window Cleaning	£75.00	£0.00	£75.00	Windows Cleaned - Napier, Jubilee, Office
37	22/01/2024	Viking	£26.73	£5.35	£32.08	Remover Gel, Laser labels
38	23/01/2024	Viking	£22.41	£4.48	£26.89	5 x Files for Councillor Packs
39	31/01/2024	HM Revenue & Customs	£3,864.15	£0.00	£3,864.15	Tax/NL: January 2024
40	31/01/2024	Hampshire Pension Fund	£4,731.36	£0.00	£4,731.36	Pensions: January 2024
DEBIT CARD						
BANK ENTRIES: JANUARY 2024						
41	11/01/2024	Post-A-Rose	£39.44	£0.00	£39.44	Flowers for Staff Member
42	15/01/2024	Lycamobile	£3.90	£0.00	£3.90	SIM Card for Jubilee Caretaker
43	15/01/2024	Amazon	£20.58	£4.12	£24.70	2 Mobile Phone Chargers
44	16/01/2024	Amazon	£24.13	£4.84	£28.97	2 Keyboards
45	23/01/2024	Amazon	£19.97	£4.00	£23.97	Emergency Light Bulbs for 2 x Halls
		TOTAL EXPENDITURE	£28,962.32	£740.23	£29,682.58	
RECEIPTS RECEIVED SINCE LAST ORDER OF PAYMENTS			List 11	11 MARCH 2024		BANK ENTRIES: JANUARY 2024
Ref	Date	Payee/Payer	Net	VAT	Total	Details
46	various	Regular Hall Users	£1,245.44	£0.00	£1,245.44	Hire of Jubilee Hall - Regular
47	various	Regular Hall Users	£1,738.21	£0.00	£1,738.21	Hire of Napier Hall - Regular
48	various	Casual Hall Users	£99.79	£0.00	£99.79	Hire of Jubilee Hall - Casual
49	various	Casual Hall Users	£142.21	£0.00	£142.21	Hire of Napier Hall - Casual
50	various	Casual Hall Users	£600.00	£0.00	£600.00	Deposits Received
51	various	Casual Hall Users	-£200.00	£0.00	-£200.00	Deposits Refunded
52	various	Football Teams	£197.50	£0.00	£197.50	Hire of Football Pitches
53	31/01/2024	Cambridge & Counties	£852.12	£0.00	£852.12	Bank Interest
54	18/01/2024	HMRC	£9,285.65	£0.00	£9,285.65	VAT Reclaim
55	15/01/2024	Christmas Concert Donations	£295.38	£0.00	£295.38	Carol Concert Collection
		TOTAL INCOME	£14,256.30		£14,256.30	

SIGNED:	
SIGNED:	
DATE:	11 MARCH 2024



HORNDEAN PARISH COUNCIL

FULL COUNCIL MEETING: 11th March 2024

SUBJECT OF REPORT: Finance Report

Funding

Since the last Finance report the following funds have been received or pledged:

- £237 was received on the 25th February from Cllr Hatter via East Hampshire District Council. This is funding towards the Jubilee Play Area.
- £8,333.33 was received on the 25th February from East Hampshire District Council. This is to cover the costs of the invoice from Urban Place Lab for the initiation phase of the Green Trail & Heritage Network. Total funding pledged by East Hampshire District Council of £14,765 for this project.
- £2,800 was received on the 29th February from East Hampshire District Council as a contribution towards the Napier Hall Roof Replacement. This has been put into the Napier Hall Improvements EMR as the work will be carried out in the next financial year.
- £1,767 has been pledged by East Hampshire District Council for the purchase of Three Auto Speed Watch Cameras. Funding will be received following submission of invoices paid by Horndean Parish Council.
- £14,696 has been pledged by East Hampshire District Council for the Jubilee Play Area. Funding will be received following submission of invoices paid by Horndean Parish Council.

January 2024 Management Accounts 2023-24 (Month 10)

The position at the end of January 2024 showed a **favourable** variance, after adjusting for earmarked reserve movements, of £37,836.

This breaks down to:

1. A favourable variance against our income target of £11,531.
2. A favourable variance against our expenditure budget of £26,305.

Central Costs	YEAR TO DATE INCOME			YEAR TO DATE EXPENDITURE		
	ACT	BGT	VAR	ACT	BGT	VAR
Central & Grants	462,023	456,193	-5,830	173,540	178,551	5,011
Property	41,556	37,520	-4,036	70,183	73,557	3,374
Open Spaces	13,527	11,862	-1,665	149,585	167,505	17,920
GRAND TOTAL	517,106	505,575	-11,531	393,308	419,613	26,305

The favourable variance on the Income is *mainly* driven by the following:

- **Central:** Increased interest on our balances with Cambridge & Counties. The current interest rate now stands at 4.05%.
- **Property:** Increased Hall hire income. As at the end of January income was at 88.0% of pre COVID levels, although part of this will be due to the price increases.
- **Open Spaces:** East Hampshire District Council Councillor Grants for benches.

The favourable variance on the Expenditure is *mainly* driven by the following:

- **Central:** Admin Salaries (£2,578) and Professional Fees (£3,219).
- **Property:** Napier Staff Travel (£2,432) and Security (£1,950)
- **Open Spaces:** Staff Vacancies (£10,007) and Tree Maintenance (£6,090)

Although, the January accounts are reporting a significant underspend on expenditure, it should be noted that there is a considerable amount of outstanding purchase orders.

Balance Sheet and Reserves

As can be seen in the table below, General Reserves stood at £265,684, with a further £184,717 in Earmarked Reserves (EMR).

Horndean Parish Council Balance Sheet to the end of January 2024		Horndean Parish Council Reserves		B/F	JAN
Current Assets	£££	Represented By :-			
Debtors - Sales Ledger	3,696	General Funds	141,888	265,684	
Prepayments	73	Vehicle Replacement	10,000	10,000	
Debtors - VAT Control A/C	744	Jubilee Hall Improvements	7,800	7,800	
Co-op No. 1 Account	111,406	Napier Hall Improvements	2,000	2,000	
Co-op Business Select Account	50,273	The Granary	2,000	2,000	
Cambridge & Counties Account	253,128	Lith Avenue re-surfacing	3,000	3,000	
Lloyds Bank Current Account	39,517	Playground Fund	7,000	7,000	
Total Current Assets	458,837	Grounds Equipment	2,500	2,500	
Current Liabilities		Legal Costs	4,000	4,000	
Creditors	0	Election	2,000	1,620	
Accruals	7,536	Fencing	4,000	4,000	
Hall Income Deposits	900	Tree Maintenance	4,000	4,000	
Receipts in Advance	0	LychGate Repairs	2,000	2,000	
Total Current Liabilities	8,436	Community Infrastructure Levy	39,196	71,465	
Total Assets Less Current Liabilities	450,401	Land East of Horndean	1,900	1,900	
		Five Heads Rec Playground EMR	6,000	28	
		Future Development Facilities EMR	79,905	54,905	
		Green Trail & Heritage Network EMR	6,500	6,500	
		Total Earmarked Reserves	183,800	184,717	
		Total Equity	325,688	450,401	

Future Development Facilities

The table below lists the expenditure that has been incurred against this reserve.

Future Development Facilities			
Date	£££	Balance	Notes
23/05/2022	£79,904.91	£79,904.91	Transfer from Jubilee Hall Project (re loan)
24/04/2023	-£2,500.00	£77,404.91	Deposits for Solar Panels
05/10/2023	-£22,500.00	£54,904.91	Balance for Solar Panels

Community Infrastructure Levy (CIL)

As can be seen in the table below, the current balance stands at £71,464.67 with a sum of £12,500 earmarked as a contribution towards the repair of the Jubilee Park playground.

Community Infrastructure Levy					
INCOME				EXPENDITURE	
Year	Banked	Elapse Date	£££	Expenditure	£££
2018-19	02/07/2018	02/07/2023	£7,567.47		
2019-20	13/05/2019	13/05/2024	£6,855.19		
	07/10/2019	07/10/2024	£6,576.95		
2020-21	29/05/2020	29/05/2025	£4,885.47	120 Trees - Catherington Lith	£2,082.00
	22/10/2020	22/10/2025	£14,404.42	Toddler Double Swing Set	£5,234.61
2021-22	18/05/2021	18/05/2026	£5,897.82	Carvings - Yoells Copse	£600.00
	02/12/2021	02/12/2026	£5,875.07	Hazleton Common Boardwalks	£5,155.40
2022-23	03/05/2022	03/05/2027	£6,975.18	Dell Piece West Boardwalks	£6,769.50
2023-24	09/05/2023	09/05/2028	£67,268.61	Contribution to Five Heads Rec Playground	£20,000.00
				Hazleton Common Footpath Improvements	£15,000.00
Income Received at 31-12-23			£126,306.18	Total Expenditure at 31-12-23	£54,841.51
				Balance at 31-12-23	£71,464.67
				Jubilee Playground Repair	£12,500.00
				Total Committed	£12,500.00
				Currently Uncommitted	£58,964.67

Report Prepared by Simon Ritson, Responsible Finance Officer, 4th March 2024 2024

HORNDEAN PARISH COUNCIL

COUNCIL AGENDA

Date: 11 March 2024

AGENDA ITEM: 10

SUBJECT OF REPORT: Electrical Inspection

BACKGROUND

Jubilee and Napier Hall both require works to be undertaken in order to comply with the recommendations within the recent electrical inspections.

The below quotations obtained to date are in respect of:

Jubilee Hall

Quotation 1: £2,587.00 + VAT

Quotation 2: £2,600.70 + VAT.

Napier Hall

Quotation 1: £3,243.00 + VAT.

I have researched as to whether all the advised works are necessary to comply with legislation, as we are seeking standard compliance, and not necessarily above and beyond.

One contractor has advised that there is possibly manoeuvrability to curtail the works accordingly.

Council may wish to defer the matter until the provision of an additional quotation for Napier Hall.

Alternatively proceed with the above in respect of Jubilee Hall, notwithstanding the possibility of a reduction should it transpire, that certain works need not be undertaken.

It is of note that electrical inspections of this nature are required to be undertaken on a five yearly basis.

Report prepared by



Carla Baverstock-Jones
Chief Officer

HORNDEAN PARISH COUNCIL

COUNCIL AGENDA

Date: 11 March 2024

AGENDA ITEM: 11

SUBJECT OF REPORT: Jubilee Replacement Heaters

BACKGROUND

At the meeting of the Council on the 07 November 2022, it was agreed for the heating within Jubilee Hall to be replaced, and for a working party to research cost effective options.

The following quotations based on the recommendation from the working party have been received:

Quote 1: £1,924.00 + VAT

Quote 2: £1,732.00 + VAT. Additional charge for removal/disposal of waste units will be applied.

Quote 3: £1,868.40 + VAT. Additional charge of £60 + VAT for disposal.

A further quotation has been requested; Members may therefore wish to defer the matter until in receipt of the same.

Report prepared by:



Carla Baverstock-Jones
Chief Officer.

MEV: 12

Subject: PBCC donation?

Hello Susan

As per my call just now, we're enquiring as to whether we could make a charitable donation to the Parish?

Our main local hall is in Havant Road, Horndean, some of you may be aware of it! And here's our global website - [Plymouth Brethren Christian Church | Official Website](#)

We were wondering about a flashing road sign, or a defibrillator or something similar?

Please give us some options or give me a call if you wish to discuss further.

Many thanks and I look forward to hearing back from you.

Kind regards,

Tony Reynolds

On behalf of the Waterloooville Gospel Hall Trust
Registered Charity No. 1159124

HORNDEAN PARISH COUNCIL**FULL COUNCIL MEETING: 11 March 2024****SUBJECT OF REPORT: IT Policy and Communications Policy Updates****Introduction**

In the normal course of events, Horndean Parish Council Policies are reviewed by Council during the year and generally confirmed, with only minor changes. However, occasionally, a Policy may need a more extensive review.

During the process of discussing the Chief Officer's Objectives for 2024/25, it has become clear that a review of the current IT and Communications Policies, with subsequent change instruction from the full Parish Council, are required if two of the potential Objectives are to sit comfortably with all concerned.

Historically, a review of this type would pass through the Finance and General Purposes Committee, before passing to full Council. The Chief Officer has consulted with HALC, who have suggested that a new Policy Committee might be established to consider these Policies, as the Finance and General Purposes Committee is currently suspended.

Members are asked to consider this matter and determine whether to reinstate the Finance and General Purposes Committee, to establish a Policy Committee or ask a short life Working Party to undertake these reviews.

IT Policy

A lot of very significant work is being undertaken by Members, either as Parish Council representatives on external bodies and projects or through Parish Council Working Parties. Documents generated in the course of this work are held on the Members' own IT equipment and are vulnerable to loss, should that Member leave the Council or should their IT equipment fail in any way.

In order to ensure the security and integrity of such documents, informal discussions have suggested that they might more sensibly be stored within the Parish Council's IT set up, making them secure and accessible to Members and to officers, in a way that would enable a Member representing the Parish Council and Members of Council Working Parties to access, edit and save documents. This would clearly need to be accomplished without compromising the security of any other information and software within that set up.

It should be noted that Historically documents were shared by Dropbox but the facility was discontinued due to limited usage by Members. Dropbox seems to have been used more as an archive or library, rather than a place to work on documents. To deliver this new need, it is likely that a solution would be delivered through the creation of secure, partitioned access, to a Parish Council Drive.

Members are asked to:

Consider and determine whether there is a need for an IT Policy update, to address the security and integrity of documents currently outside the Parish Council IT set up.

Consider and determine how to progress this update through one of the following options:

- To agree to establish a Policy Committee
 - If this is agreed, to agree Members
- To agree to reestablish the Finance & General Purposes Committee
 - If this is agreed, to agree Members
- To agree to establish a short term Policy Working Party to look at this issue and make a recommendation to April Parish Council
 - If this is agreed, to agree Members
- To agree to add this issue to the Parish Plan Working Party's remit.
 - If this is agreed, to agree any additional Members

In the meantime, to more quickly achieve the security and integrity sought, Members are asked to:

Consider and determine whether:

- To request an initial report on the possible ways forward, to ensure the security and integrity of documents currently outside the Parish Council IT set up.
 - This is likely to be work commissioned from our external IT Support.

Communications and Engagement Policy

There have been a number of changes in the way we communicate with residents and with stakeholders more generally, from seeking placement on and links from other sites and pages to the recently introduced monthly newsletter. These changes have been driven by the Parish Plan and the Engagement Strategy, both of which are currently being reviewed and updated by the Parish Plan Working Party.

In the light of these changes, it is now important to review the Council's press, marketing and social media strategy, to optimise the activities and achievements delivered through the Parish Plan.

Members are asked to:

Consider and determine whether there is a need for Communications Policy update, to reflect recent changes and to more fully reflect the Parish Council Engagement Strategy.

Consider and determine how to progress this update:

- To agree to establish a Policy Committee
 - If this is agreed, to agree Members
- To agree to reestablish the Finance & General Purposes Committee
 - If this is agreed, to agree Members
- To establish a short term Policy Working Party to look at this issue and make a recommendation to May Parish Council
 - If this is agreed, to agree Members
- Add this issue to the Parish Plan working Party's remit
 - If this is agreed, to agree any additional Members



HORNDDEAN PARISH COUNCIL

BUSINESS CONTINUITY PLAN

(Adopted at Council Meeting 25th July 2016
Reviewed 11th March 2024)

The Council is a major business in the Parish, and must ensure that it can recover quickly from a disaster which affects its ability to deliver services, and continue to function as far as is reasonably practicable in the meantime.

The Council's Business Continuity Plan includes an assessment of business risks and actions to lower identified risks. This Plan has been developed to compliment the overall risk arrangements, help maintain critical services during and after any major disruption and promote recovery.

The Council is also the most accessible tier of local government and community leader, and as such would have a key role in helping the Parish deal with and recover from a major emergency. The statutory responsibility under the Civil Contingencies Act 2004 to prepare a Major Emergency Plan lies with Hampshire County Council in conjunction with various other agencies, including the emergency services and East Hants District Council. The Parish Council will support the principal authorities in implementing their Major Emergency Plan and make its resources available to them.

Business Continuity Plan

Responsibility for maintaining services lies with the Chief Officer.

The Business Continuity Plan identifies the critical service areas and details actions to be taken to continue or recover delivery of the services within identified timescales:

Priority 1. (0-24hours), Priority 2. (3 days) and Priority 3. (14 days).

Each member of staff will have a list of contact details of members, other staff and key partners. On discovering or being advised of a disaster which might affect business continuity or a major civil emergency, the officer or member of staff will contact the Chief Officer.

The most senior officer will then: -

- Ensure all members of staff are contacted, advised of the situation and either put on standby or advised of the action required.
- Convene any necessary meetings of staff and/or Members
- Consider staff welfare issues and take necessary action
- Deploy staff in non-critical service areas as required.
- Advise statutory authorities (e.g. emergency services, HSE etc) and insurance company as necessary.
- Advise 3 named councillors and other committee chairmen
- Advise other members by cascade system/e-mail.
- Keep staff informed.
- Invoke process of determining loss or damage, and minimising it.

Disaster Recovery - Specific losses

Total or partial loss of the Parish Office through fire or other disaster

- Notify insurance and any statutory authorities (e.g. HSE) **Priority 1**
- See below for IT recovery **Priority 1**
- Establish temporary office and telephone and advise public & stakeholders **Priority 2**
- Salvage any physical records/files and make list of actions with priorities **Priority 2**
- Advise clients that facility is unavailable **Priority 2**
- Advise Bank & ensure key banking services are protected. **Priority 1**
- Request support from principal councils & other partners **Priority 1**
- Re-establish Council meetings **Priority 2**
- Re-establish Committee meetings **Priority 3**
- Prioritise service recovery actions **Priority 2**
- Assess financial loss, income etc. for insurance claim **Priority 3**
- Issue press release **Priority 1**
- Re-establish internal key financial procedures **Priority 2**, other financial procedures **Priority 3**
- Assess any contractual obligations **Priority 2**

Loss of IT System either as part of Parish Office damages, system crash or theft.

- Notify insurance, police etc. **Priority 1**
- Contact support contractors to get systems operational & provide alternative hardware **Priority 2**
- If theft, consider potential security issues such as bank details & confidential information **Priority 1**
- Advise clients and stakeholders of loss of service/information **Priority 3**.

Total or partial loss of Jubilee or Napier Hall

- Notify insurance and any statutory authorities (e.g. HSE) **Priority 1**
- Salvage any physical assets and make list of actions with priorities **Priority 2**
- Advise clients that facility is unavailable and suggest alternative hall **Priority 2**
- Advise Public **Priority 3**



Horndean Parish Council

Emergency Planning for Working Arrangements Policy

1. Introduction

This policy sets out Horndean Parish Council's approach to dealing with situations where normal arrangements for travelling to or attending work are disrupted. It does not form part of employees' terms and conditions of employment and may be subject to change at the discretion of the Council.

The circumstances where this may occur are:

- Adverse weather conditions
- Terrorist activity
- Building maintenance issues.

In these circumstances, the Council will have due regard to the health and safety of its employees. In general, employees have an obligation to work when they are capable of doing so and the Council has a duty to pay a normal day's pay when employees are capable of working or when the employer prevents the employee from working. An employee's ability to undertake work will depend on their role and their ability to work from alternative locations in emergency planning situations.

2. Travelling to Work

Managers should discuss an employee's delayed arrival or inability to attend their normal place of work with the employee at the earliest possible opportunity. The employee must decide on the most appropriate solution for themselves. They are not entitled to be paid for time they do not work but they should be given the options available to them.

2.1 *Localised or personal travel difficulties*

In circumstances where road accidents cause traffic congestion or where an employee's normal mode of transport fails, delaying or preventing attendance at an employee's normal place of work, the Council will be flexible and will make allowances for infrequent reasonable delays, i.e. up to 30 minutes. However, employees will be expected to make up time lost for longer delays or not being able to attend work by working back the time, taking flexi leave, annual leave, TOIL or unpaid leave.

2.2 *Adverse Weather Conditions*

The Council does not expect employees to put themselves at unnecessary risk and Appendix A to this policy contains advice on driving in adverse weather. However all employees are expected to make reasonable effort to attend their place of work.

The Council recognises that the weather is unpredictable and it will be flexible in accommodating employee difficulties.

Adopted 11/03/2024

Where weather affects travel to work the Council will accept reasonable delays.

Where weather and road conditions worsen during the working day, employees may request permission to leave work early from their line manager.

In these circumstances the Council will make reasonable allowances but employees will be expected to work back the time or take TOIL, flexi leave, annual leave or unpaid leave to cover the remaining time.

Where an employee cannot make it to their normal place of work and are unable to work from home or an alternative office they will need to take the time as TOIL, flexi leave, annual leave or unpaid leave. If the adverse conditions last for more than one day this situation will be reviewed and employees will receive a normal days pay at the discretion of the Clerk.

3. Office Closures

By closing a workplace or by instructing employees not to travel to work, the employer is preventing the employee from working on that day and, as this is through no fault of their own, they should receive pay as normal for that day. This is regardless of whether the employee has attempted to attend their workplace or not.

In the event that the employee could work from an alternative place of work, e.g. from home or an alternative office, the employee will be expected to undertake their duties or those reasonably requested by their line manager, at that site.

4. Failure of care arrangements for dependents

As a result of school closures some employees may need to take time off to care for their dependent children. In addition, care arrangements for other dependents, older or disabled relatives, may be disrupted. The Council needs to strike a balance between the need to maintain services and the pressures that fall on employees who have childcare and other caring responsibilities. The statutory right to time off to care for dependents does not provide the right to take extended leave, but only the right to take off what time is reasonable to allow the employee to deal with the unforeseen event. In these circumstances, a combination of paid and unpaid leave, building on the existing carer's leave provisions may be more appropriate than home working.

5. Staff working additional hours during emergency

Where there are increased absence levels in critical service areas, the Council may need to ask those able to get to work to work additional hours. Line managers should ask for volunteers from existing employees and agree such additional working hours. The Council will also call upon employees who have contractual overtime arrangements in place.

Bearing in mind the requirements of the Working Time Directive, additional working requirements should not be used in the long term but to cover short term 'crisis' situations. Care will be taken to ensure those working additional hours do not put their own or others'

Adopted 11/03/2024

health and safety at risk, and that they get regular rest breaks. If employees work additional hours, they will normally be remunerated through time back arrangements such as time off in lieu, or paid overtime or shift allowances in line with the normal arrangements stated in their contract of employment.

6. Misuse of these arrangements

If the Council has reason to suspect that an employee is abusing this flexible approach to lateness or absence, a full investigation will be undertaken in line with the disciplinary policy. If such abuse is established it will be treated as any other form of unauthorised absence.

Driving safely in adverse weather

Overview

The British winter is unpredictable. Bad weather can strike suddenly, so the best advice when severe weather hits is to stay off the road. If you must drive, make sure you are prepared for the conditions. This fact sheet offers you advice to help you stay safe on the roads and information to guide you if you do get into trouble.

Plan your journey during wintry weather conditions

- If your journey isn't absolutely essential, don't take the risk.
- Check the local and national weather forecasts and listen to local and national radio for travel information.
- Tell someone at your destination what time you expect to arrive.
- Make sure you are equipped with warm clothes, food, boots and a torch; in snowy conditions, take a spade.
- Clear and de-mist your windows and mirrors before you set out and carry a windscreen scraper and de-icer.
- Do not use hot water from a kettle to clear your windows, as this may crack the glass.

Keep your vehicle in good condition

- In winter, it is even more important to check that your vehicle is well maintained and serviced.
- Keep the lights, windows and mirrors clean and free from ice and snow.
- Make sure your battery is fully charged.
- Add anti-freeze to the radiator and a winter additive to the windscreen washer bottles.
- Make sure wipers and lights are in good working order.
- Check that tyres have plenty of tread depth and are maintained at the correct pressure.
- Make sure you have enough fuel for your journey. Drivers use more fuel when driving in heavy traffic and stop/start conditions

Be prepared

If you do need to travel in adverse weather conditions or when these are forecast make sure you are prepared for the worst. You should carry with you:

- a torch;
- blankets;
- wellington boots;
- an ice scraper;
- de-icer including a key de-icer to un-freeze locks;
- a first aid kit;
- food and drink, including a flask of hot drink/soup.

If you do get into trouble

- Do not use a mobile phone while driving. Instead, stop somewhere safe or ask a passenger to make the call.
- On a motorway, it is best to use a roadside emergency telephone, because it will help the breakdown/emergency services to locate you easily. If you have to use a mobile phone, make sure you know your location from the numbers on the marker posts positioned at the side of the hard shoulder.
- Abandoned vehicles can hold up rescue vehicles and snowploughs, so to ensure that the road is cleared as quickly as possible, stay with your vehicle until help arrives.
- If you have to leave your vehicle to get help, make sure other drivers can see you clearly.

Adjust your driving to the conditions

Driving in low visibility on icy or wet roads requires a very different driving style. There are some simple steps you should take to ensure your safety when exposed to the different driving hazards.

In low visibility

- When driving in hail, heavy snow or rain, use your dipped headlights and reduce your speed.

When roads are icy or slushy

- It can take ten times longer to stop, so drive slowly, allowing extra room to slow down and stop.
- When accelerating, use the highest gear possible to prevent your wheels from spinning.
- Manoeuvre gently, avoiding harsh braking and acceleration.
- To brake without locking your wheels, use a low gear earlier than normal so your engine will smoothly reduce your speed and use your brake pedal gently.
- If you do start to skid, ease off the accelerator but do not brake suddenly.

In winter sun

- Glare from the low winter sun can be dangerous, so use your visor and keep a pair of sunglasses in your vehicle.

In foggy conditions

- Expect visibility to deteriorate rapidly as fog drifts quickly and is often patchy.
- Drive very slowly and use your dipped headlights.
- Use fog lights if visibility is seriously reduced, but remember to switch them off when visibility improves.
- Don't hang on to the tail lights of the vehicle in front, as you may well be driving too close.
- Don't speed up suddenly, even if it seems to be clearing, as you can suddenly find yourself back in thick fog.

In wet weather

- Stopping distances will be at least doubled as your tyres have less grip on the wet road, so leave more distance between you and the vehicle in front to increase your ability to see, plan ahead and brake.
- If your steering becomes unresponsive, the water may be preventing your tyres from gripping the road, so ease off your accelerator and slow down gradually.
- The rain and spray from vehicles may make it difficult to see and be seen, so increase the distance between you and the vehicle in front and use your dipped headlights.

When coming across flooded roads

- If the water seems too deep, find another route instead of risking breakdown by attempting to cross it.
- If the water does seem shallow enough to cross, drive slowly in first gear and avoid the deepest water, which is usually near the kerb.
- To avoid stalling your engine while in first gear, keep your revs high by slipping the clutch.
- Remember to test your brakes when you are through the flood before you drive at normal speed.

Take care around winter road maintenance vehicles

The Highways Agency, an executive agency of the Department for Transport, is responsible for the motorways and trunk roads in England. It aims to reduce delays and accidents during wintry weather conditions by pre-treating motorways and trunk roads to prevent the formation of ice and snow, and by clearing snow from carriageways and hard shoulders as soon as conditions permit. Local Authorities are responsible similar work on the local road network.

Salting vehicles travel at speeds of up to 40 mph spreading salt across all lanes of the carriageway. Ensure you maintain a safe distance behind these vehicles and do not attempt to overtake as they often spray salt at such a speed that it can damage your vehicle's bodywork.

Snow ploughing can throw up irregular amounts of snow that may be a hazard to vehicles. Again, maintain a safe distance behind the vehicle and not to attempt to overtake

For more information on winter driving, please visit www.highways.gov.uk

For weather reports, please visit www.metoffice.gov.uk

LOCAL PLAN 2021 - 2040 CONSULTATION

Horndean Parish Council Comments

We welcome the opportunity to make comments on this latest iteration of the Local Plan. Our comments are generic, using the chapter headings of the Local Plan as the structure, but we also make more specific comments at the section on Site Allocations within the Horndean Parish area.

Future Guidance - Core Policies and Supplementary Planning Documents

The Local Plan is "one size fits all" for new developments and extensions/alterations. In due course will there be tailored guidance to assist Parish Councils when considering alterations/extensions and developments below 10 new homes e.g. through CPs and SPDs? We have in mind the Residential Extensions and Householder Developments SPD as well as the Vehicle Parking Standards SPD, as both seem to be out of date and causing some growing divergence from our comments as statutory consultee and those of EHDC at its planning meeting.

Chapter 1 Introduction and Background

1. To what extent has the SDNP Local Plan been relevant in this Local Plan?
2. Is it possible to consider the employment, access to retail and connectivity without mentioning the impact of the proximity to Petersfield (even in a broader context)?
3. How many SDNP residents travel to work or shop in Horndean for example?

Chapter 2 Vision and Objectives

4. Objective A1 and Policy H2 Housing Mix and Type (page 225).
5. With an ageing population it is a pity that stamp duty adds 5%-10% into the equation when someone wishes to downsize.
6. How much thinking will be going into the design of smaller houses in recognition of the 35% increase in the ageing population wishing to downsize? Bungalows are not carbon efficient, but not every ageing person wishes to live in a retirement apartment or move into a home that suits first time buyers.
7. Objective A3 mentions "defined town and village centres" but in fact Horndean and Clanfield, for example, are not that well defined.
8. Objective B3 aims to reduce the reliance on the private car. As the purpose of the consultation is to collect evidence, would it be possible to carry out a high level stocktake to show the location of schools and surgeries in each settlement (and maybe add in the supermarkets) as these drive many of the behaviours that the Plan is hoping to address and might help to give a more realistic view of the viability of walking or cycling to them when smaller developments come forward.
9. There is a lot more awareness around walking and cycling but it is not that pleasant to carry a small bag of shopping over half a mile (and more) especially for mothers with children and the elderly.
10. It is unlikely that people will stop using their cars but perhaps it should be mentioned that more people will be buying electric cars/hybrid cars so the car itself may not be responsible for pollution as much as it is now.
11. Where infrastructure constraints are identified, developers are required to set out what appropriate improvements are necessary. But how do they do they ensure these will be delivered when the parties involved could be HCC with their own priorities, timescales, and budgets?

Chapter 3 Managing Future Development

12. Can the significance of the unmet needs of 12,000 homes in the sub southern area be expanded on further, as this would appear to have a potentially significant impact on the Southern Parishes.
13. Objective A2 aims to identify and maintain a flexible and varied supply of land and buildings for business. The Local Plan at paragraph 3.15 states that there are limited amounts of vacant employment floorspace and that most businesses are SMEs (98% of businesses in 2021 had less than 50 employees page 250 Our Changing Economy).
14. Anecdotal evidence supports this in that it is exceedingly difficult for a new entrant in the Horndean area to purchase a small industrial unit for light engineering in class B2 under 1200² feet.
15. However, the analysis at page 252 suggests the gross need of 28ha of land over the plan period (to support economic growth and diversification) will be met "through existing commitment and allocations" and that existing premises should renew and refurbish.
16. Hopefully, the light engineering sector will respond to this Local Plan consultation.
17. It is not clear how many extant planning permissions relate to new industrial units. At Parish level we rarely see such applications.
18. The skills and training agreements for developments set out at page 255 in relation to Employment Policies are to be welcomed, but how will they apply when both residential and non-residential developments come forward together?

Chapter 4- Responding to the Climate Emergency

19. Objective B3 mentions the achievement of net zero carbon emissions as a top issue is climate emergency.
20. The goal is to eliminate energy demand or else reduce it as much as possible through the energy efficient heating systems such as air source heat pumps to help achieve the "Be Clean" part of the energy hierarchy.
21. Could there be a clearer position on the policy on heat pumps in new dwellings (especially when there are blocks of apartments and terraces) due to their size, noise levels and maintenance concerns for residents?
22. Generally, could we have more clarity on the policy for energy renewable schemes (Policy Clim4) e.g. battery storage farms and on shore wind farms? The constraints set out at 4.58-4.59 relating to wind energy developments would seem to rule out significant swathes of land in the southern parishes.
23. It is mentioned that the Council may prepare supplementary planning documents to identify ways for meeting renewable energy requirements off-site. Could the plans behind this be elaborated on?

Chapter 5 – Safeguarding Our Natural Environment

24. A key concern for HPC in this chapter is ensuring that development proposals do not lead to coalescence especially between Horndean and Clanfield and Horndean and Lovedean and Catherington (see specific comments on site allocations further below).
25. It is noted that the Blue and Green Infrastructure Strategic Opportunity Areas at Figure 5.4 include in the Key at 7 "Rowlands Castle Allotments". If these relate to the planned allotments within the LEOH development, they will be offered firstly to Horndean Parish Council under the s106 Agreement and only after that to Rowlands Castle Parish Council

Chapter 6 – Creating Desirable Places

26. The comprehensive policies (DES1-4) set out in this chapter will underpin much of what we as a Parish Council will be using as guidance in our role of statutory consultee.
27. Our comments on the LEOH Design Code have included that high steep roofs are avoided and designing them instead to be more consistent with the traditional architectural vernacular associated with the local buildings in Horndean in the late 1800s and early 1900s.
28. In addition, it is important that materials used must feature a major use of flint to reflect the character of dwellings in Horndean.

Chapter 7- Enabling Communities to Live Well

29. In the diagram at page 174 “access to care and quality of care” forms 20% of the overall determinants of health.
30. The policies at HWC1a) -d) are the holy grail of a local community. Could policy HWC 1 d) include access to clinical care for greater peace of mind?
31. At paragraph 7.4 it is stated that “there are two aspects in supporting the health and wellbeing of our communities.” However, the second one at paragraph 7.5 is expressed vaguely “... and secondly that the facilities needed to support the health and care system are provided.”
32. A recurring theme to be addressed is to plan for doctor’s surgeries and local hospitals to meet the growing demand from an increased population.
33. How are “major developments” defined in paragraph 7.7 in the context of carrying out a Health Impact Assessment (HIA). It is presumed it takes account of the impact on the capacity of a local surgery to handle increased demand.
34. Walking is encouraged across the board, but how safe are the walking routes in rural areas in winter?
35. The Local Plan actively promotes safe routes “free from crime” (Table 7.1) but the truth is that there is evidence of increased crime in the area. We have witnessed broken windows, damaged play areas and drug taking. Should the Local Plan include how safe routes will be “free from crime.”
36. It is acknowledged that the resources of the local policing Neighbourhood Teams are stretched but have the Hampshire Police and Local Fire Services had any input into the Local Plan?

Chapter 8 -Delivering Green Connections

37. Infrastructure (social infrastructure, transportation, and utilities) are vital to the wellbeing and economic success of a community and Appendix H (page 525-533) sets out the approach to the generic infrastructure requirements including flood protection and water management.
38. In this consultation we can only note that:
 - a) the infrastructure requirements are in the hands of the EHDC planning team through a combination of planning conditions, the drafting of s106 agreements and in how the CIL monies are allocated; and
 - b) the delivery of those assets is in the hands of third parties (including neighbouring local planning authorities) with their own timelines, priorities, and budgets.
39. In addition to larger developments, we ask that infrastructure for medium and small sites is also considered so local areas feel that improvements are happening in existing communities too.
40. For example, if two (or more) smaller developments (of less than 10 dwellings) come forward within a mile or two of each other, how joined up is the thinking on how this

impacts the provision of land or school buildings or doctors' surgeries to serve the new developments?

41. What do the plans look like from the collaboration that is mentioned at paragraph 8.6 to "update the evidence of needs and plan for infrastructure provision."
42. It would be helpful to have more information about the extent that the evidence takes account of the planned site allocations (at section 12) in connection with future primary care facilities and schools, for example.
43. At paragraph 8.9 what is the timescale for deciding whether the Local Plan "may allocate specific sites for infrastructure, either on its own or as part of a wider development"?
44. Partnership working with HCC and others also underpins the sustainable transport policy. Collaboration like this is key but who takes responsibility and is accountable for the progress on delivery?
45. There is a potential clash between designing a community building for multi-use (as envisaged at paragraph 8.46- New and Improved Community Facilities) and at the same time siting a sports pitch adjacent to it (Policy DGC5 page 203).
46. Ideally sports pitches should have dedicated changing facilities (the old-style pavilion) relevant to the sport e.g. football, cricket rather than pretend at the same time that they can be satisfactorily accommodated in a building being used for music, films, art etc. Safeguarding concerns can also be an issue.
47. Open spaces and sports and recreational facilities are vital for young people not only for fitness well-being etc, but also for helping to distract from boredom and crime.
48. We may have missed it but are there plans for youth centre facilities?

Site Allocations

49. In this section we have used our local knowledge to make comments on the issues that may need to be addressed in considering future development on the relevant allocated sites within our Parish. We would comment, in due course, on the relevant applicable policies in the normal way in our role as a statutory consultee when or if these come forward to the Parish Council planning committee.
50. As we have mentioned in our comments in the earlier sections of this paper, we believe that care is needed to ensure that smaller developments are not viewed in isolation when considering infrastructure requirements (whether social, utilities or transport). Instead, they should be viewed in the round, with other planned developments in neighbouring areas that, cumulatively, are more likely to have an impact on infrastructure requirements.
51. It is important to note that site allocations are done by whichever settlement is nearest and not on Parish Boundaries. Therefore, for example, one of the Clanfield sites is actually in Horndean Parish. Also, Catherington and Lovedean are mentioned separately. Taking this into account these comments pertain to following developments within Horndean Parish
52. Horndean 320
53. Clanfield Drift Road/White Dirt Lane 80
54. Catherington 13
55. Lovedean 30
56. Total 443 potential new homes in Horndean Parish

57. Major Concerns

58. In addition to the general loss of countryside and biodiversity and the narrowing of gaps between the settlements above our primary concern is infrastructure, not only shops, doctors, schools etc, but also transport, road use, utilities and wildlife corridors.

59. The roads and infrastructure such as sewers in the Horndean area were designed for countryside traffic and habitation levels. We were assured at the Councillor's briefing that infrastructure would be looked at in parallel with the Local Plan over the next 18 months.
60. What if the infrastructure upgrades are not forthcoming? An example was given of the difficulties encountered whereby the EHDC team and the Local Health Authority could not agree to share funding to expand the doctors' surgery at Clanfield. EHDC were willing to use CIL funds, but the Local Health Authority (who needed to fund 1/3 of the bill) had no funds or priority for this – the result no expansion.
61. How will these infrastructure dependencies will be managed? We realise that these projects are often outside EHDC's control but the impact of delayed or missing infrastructure will reflect on whether the Local Plan is considered a success. We are pleased that there will be an Infrastructure Plan but will there be more visibility about how the various interdependencies within it will be joined up?
62. When large developments like Land East of Horndean (LEOH) are considered with over 700 houses in one place, the s106 agreement ensures that specific types of infrastructure will be provided e.g. Sports Pitch, Junior School, Community Building and Skate Park.
63. The developments outlined in the new Local Plan will add 443 houses, in builds between 6-160 houses across 6 or 7 sites, the cumulative effect on infrastructure needs to be sufficiently considered. It is also important to look at the activity in the bordering Parishes/Boroughs – Havant/Rowlands Castle/Clanfield etc because we then soon get to well over 1000 homes into an area of 10sqkm excluding LEOH.

Land at Woodcroft Farm - 160 dwellings

64. This is effectively an extension of Havant Borough's Catherington Park development, which itself is also being extended by the Woodcroft Copse development. The early planning submission we have seen is for 200 dwellings, not 160, with many dwellings in flats or apartments. The site is only accessible via Eagle Avenue/Milton Road.
65. The "local shops" are convenience stores, the nearest supermarkets for the weekly shop being Sainsburys/Lidl/ASDA at Waterlooville or Morrisons on the A3M, increasing traffic on Lovedean Lane and Milton Road.
66. The proposed development on Lovedean Lane is close by and two other developments are underway on Lovedean Lane (Havant Borough side).
67. The Land in the winter is wet, run off is high, and flooding on the smaller roads (e.g. Anmore Road) and in Lovedean Lane residents' gardens on the west side is frequent. There are significant wildlife issues such as a large badger population in the centre of the proposed site. The developer proposes to surround the badgers!
68. There is Woodcroft Junior School on site, but the nearest senior schools are at Cowplain and Horndean Technology College, again a drive not a walk. Buses run to Cowplain but not to Horndean.
69. These drainage and traffic issues need to be understood and mitigation planned. The existing issues with the access roads on to the Catherington Park site need to be resolved (currently the roads are unfinished and not adopted).

Land South of Five Heads Road – 118 Dwellings

70. Once again, we have had early sight of this development. Our major concerns here are traffic on Catherington Lane and the main sewer on Catherington Lane.
71. The developer traffic survey was done at the wrong time of the day, at a time of the year when two school years of HTC children were on exam timetable and work experience. Catherington Lane is busiest between 0800hrs and 1500/1600 hrs and is

considered by the residents as a nightmare. It is busy at other times also, resulting in poor air quality for residents and children attending school particularly between Stonechat Road and London Road.

72. Those same residents experience significant issues with the main sewer, often resulting with sewage backing up into their houses and gardens. Many have had pumps installed because the main sewer is higher than the local pipework. An additional 118 dwellings plus those at Catherington will exacerbate this issue.
73. In addition, this development plus those at Catherington, effectively close the gap between Horndean and Catherington to a few yards on the west side of Catherington Lane. Horndean Junior School and Catherington Infant School are full (but walkable to if they weren't) and would require extension or a rebuild.
74. We understand that Horndean Junior School has been on the rebuild list for some time, but no action has been taken. The nearest weekly shop destination is Morrisons on the A3M (via Catherington Lane!)
75. Lastly the habitats of wildlife such as deer (which graze the land) and the overall biodiversity of the site, need specific actions not in the current developer plans.

Land North of Chalk Hill Road – 38 dwellings

76. Biodiversity and traffic are the major concerns here. This development begins to close the gap with the eco-system of Catherington Lith.
77. There has been much development already at the top of Five Heads Road opposite the park. This will add more traffic making its way down Five Heads Road towards the London Road and the Junior School (where there is a particularly nasty blind corner near the old library). Five Heads Road near the park is not sufficiently wide for two vehicles to pass each other. The schools are full but at least within a walkable distance.

Land at Drift Road – 80 Dwellings

78. This development is in Horndean Parish but is listed as Clanfield. The major concerns here are infrastructure (specifically strains on the Clanfield Surgery), road quality and water run-off. It is known by the EHDC planning team that Clanfield Surgery is at capacity and that attempts to expand it have so far failed. This development and the 100 dwellings at South Lane (within Clanfield Parish) will add to this pressure.
79. The land is currently farmland and is bordered by Drift Road and White Dirt Lane. During heavy rain, the run-off onto White Dirt Lane can cause flash flooding, this would need to be addressed.
80. White Dirt Lane to the south of the site is a narrow road with passing places and high hedgerows and Drift Road is used as a "rat run" between Catherington and Clanfield and is unsuitable for heavy vehicle traffic.

Land at Parsonage Field – 6 Dwellings

81. HPC has received 3 applications for development on this land, all have lacked sufficient detail on the building style/materials and the parking scheme or lack thereof.
82. We objected to the most recent application for this land for the following reasons:
83. This development combined with the Dairy (later) effectively closes the gap completely between the Horndean and Catherington settlements on the west side of Catherington Lane.

84. Being opposite Kingscourt School, and intending remove an existing lay-by, this represents a step backward in highway safety on Catherington Lane.
85. We understand that there are nitrates issues for both this site and the Dairy as the underground water drains ultimately into Langstone harbour.
86. It is true that the land is derelict. Our concern, however, is that landowners now only have to neglect their land so that they can later propose it as a development site (see earlier points on Creating Desirable Places). We would like to see some enforcement action against Landowners to stop this practice. There should be minimum standards of care for land.
87. Lastly, this land is adjacent to the Catherington Conservation (CCA) area where build style and materials need to respect the vernacular of the surrounding buildings.

Land at the Dairy – 7 Dwellings

88. HPC has seen 3 or 4 attempts by the landowners to seek permission for this development. Their latest attempt is for 1 commercial unit (it is/was currently employment land) and 7 self-build dwellings.
89. At last, after many times of trying, HPC has achieved (for the commercial unit) materials in-keeping with the CCA. However, the intent this time is to use this land as self-build land for houses. In our view, land next to a conservation area is a particularly unsuitable location for people to design/build what they like.
90. The motive for the application seems aimed at moving a problem from the landowner to the individual plot owners, resulting in unnecessary and time-consuming work in planning. It is unlikely given the proximity to the CCA that self-builders will want to be constrained in the materials and style of the CCA guidelines resulting in lengthy planning delays.
91. For both of these developments, The Dairy and Parsonage field we also need to address the issues on Catherington Lane (namely traffic and sewers) raised in the previous comments on Land South of Five Heads Road.
92. The net effect of all of these developments on Catherington Lane is that Catherington ceases to be separate from Horndean. This seems to be at odds with the thrust of the emerging local plan to preserve individual settlements.

Land Rear of 191-211 Lovedean Lane – 30 Dwellings

93. Development here has already been approved, in principle, subject to reserved matters. The only comment to add here is that the impact of this development is that the infrastructure requirements should be looked at cumulatively together with Catherington Park, Woodcroft Farm, Woodcroft Copse and the “in-progress” Lovedean Lane in-fill developments. All of these are taking place within a mile stretch of Lovedean Lane/Milton Road. The net effect on population and traffic is huge, the “main” roads are inadequate, and the convenience stores are not suitable for the weekly shop.

Horndean Parish Council

27 February 2024