



# Horndean Parish Council

## NOTICE OF MEETING

**A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD  
ON MONDAY 13 JANUARY 2025 at 7.00 P.M. IN JUBILEE  
HALL**

Members are summoned to attend

Carla Baverstock-Jones GCILEx, FSLCC, MCMI  
Chief Officer

07 January 2025

### AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
6. To approve the Minutes of the Council Meeting held on the 09 December 2024, and the Extraordinary Council Meeting held on the 02 December 2024.
7. To receive an update from Members representing the Parish Council within external organisations and Working Parties.
8. To receive an update in respect of the data received from the average speed cameras.
9. To receive and note the 2025/26 precept of £510,903.
10. To receive and approve the Orders for Payment (November attached).
11. To receive and note the monthly finance report.
12. To receive and consider the specific project conditions in respect of the grant of £12,000, awarded for the Green Trail and Heritage Network project.
13. To elect members to the Planning and Public Services Committee.
14. To note the next scheduled meeting of the Council being the 10 February 2025.
15. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
16. To approve the Confidential Minutes of the Council Meeting held on the 09 December 2024.
17. To receive and consider the proposed Contract of Employment which incorporates Green Book Terms and Conditions in respect of the Chief Officer.

**DC Report for HPC Council Meeting 13<sup>th</sup> January 2025**

Item 4

Cllr David Evans 7<sup>th</sup> January 2025

On the 12<sup>th</sup> December the decision by the Leader of the Council to approve the withdrawal of East Hampshire District Council's EHDC) membership from the **Partnership for South Hampshire (PfSH)** was published. The only parts of the District with the PfSH area and Horndean, Clanfield and Rowlands Castle.

The **East Hampshire community chest** is a grant scheme set-up to award funds raised through the East Hampshire community lottery. East Hampshire community lottery is a weekly lottery that directly supports local good causes and community initiatives. A portion of every ticket sold for the lottery is collected into the Community Chest fund.

On the 12<sup>th</sup> December, the "Supporting our community" awards were announced.

East Hampshire Community Chest offers funds for good causes. Eight community groups have been given a boost this year with grants from the East Hampshire Community Chest.

Support for young families, play equipment for pupils, arts and crafts classes and improved community facilities will all feel the benefit of some extra funding

The projects being supported in 2024 are:

Homestart Butser - £960 for a wellbeing group for up to 10 families

Petersfield Community Centre - £719.40 for stackable chairs

Holybourne Theatre - £1,000 for new fire doors in its foyer

Basingstoke & Alton Cardiac Rehabilitation Charity - £1,000 for a new TV and sound bar in its cardiac rehabilitation centre

Petersfield Infant School - £971.96 for new play equipment

Gilbert White's House and Gardens - £919.38 for new water boiler and coffee machine in the community cafe

Artscape - £1,000 for seasonal crafts and cookery

Petersfield Cricket Club - £1,000 for a new fence at the Heath Pavilion

In case you missed it, this is the Press Release from EHDC on 23<sup>rd</sup> December which I reproduce here in full because of the impact it is likely to have on Horndean and its surroundings.

### **Homes doubled in East Hampshire**

#### **Government's latest planning figures sees huge increase in housing target**

New planning policy guidance from the Government have increased East Hampshire's mandatory housing figure from 574 to 1,142.

The Government announced major changes to the National Planning Policy Framework on Thursday 12 December.

The changes include significant increases in housing figures for many areas, including a 98 per cent rise in East Hampshire.

We have been calling on the Government to look sensibly at this district's unique situation. With more than half the district protected from development in the South Downs National Park these housing figure place enormous pressure on areas of the district outside the park.

Cllr Richard Millard, EHDC Leader, said: "We have always taken our responsibilities seriously and set out detailed concerns about this in the summer in response to the Government's consultation. Rather than moderating its proposals, the Government increased the housing number further.

"This is a hugely disappointing outcome for us as a council and for our residents. It leaves East Hampshire with a massive challenge, facing significant amounts of new housing in our villages and towns."

In January the South Downs National Park Authority will be holding a consultation on its own Local Plan. Currently this plan provides for around 60 homes a year in the area of East Hampshire covered by the park.

It's the council's view that the national park could take many more homes and ease the pressure on parts of the district that has already seen heavy development.

The Government has revised the National Planning Policy Framework, Planning Policy for Traveller Sites, and Planning Practice Guidance. A summary of consultation responses is also available, as is the Government's response.

That's a rise of 99% plus the Government has removed the possibility of using an alternative method of calculation where exceptional circumstances can be shown, such as, as we argued, 57% of the District is in the South Downs National Park, not under EHDC control for Planning.

As you will appreciate, the potential effects on the District and the Southern Parishes in particular and on the emerging Local Plan is as yet unclear but EHDC Planning Policy Officers and Councillors are already working on this.





# HORNDEAN PARISH COUNCIL

Item 6

## EXTRAORDINARY MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 02 DECEMBER 2024 AT 5.45 P.M.

**PRESENT:** Councillors J Lay (Chairman), T Attlee, P Beck, N Smith, D Prosser, A Redding, S Freeman

**IN ATTENDANCE:** Carla Baverstock-Jones, Chief Officer (minute taker)

**PUBLIC  
ATTENDANCE:** 1x member of the public

### **HPC 149/24/25      TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs R Smith & J Hodgson. No apologies were received from Cllrs R Sowden & K Jenkins

### **HPC 150/24/25      TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

### **HPC 151/24/25      TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

The meeting was duly opened to members of the public.

### **HPC 152/24/25      TO RECEIVE AND CONSIDER THE RECOMMENDATION FROM THE GROUNDS COMMITTEE ON THE 25 NOVEMBER 2024, IN RESPECT OF THE GREEN TRAIL AND HERITAGE NETWORK PROJECT WITHIN CATHERINGTON LITH, AND AGREE THE PAYMENT OF A DEPOSIT**

Information and a quotation were circulated pertaining to the works to be undertaken within Catherington Lith. A discussion took place as to the justification and rationale behind the expenditure. The position was clarified insofar as the Parish Council has been awarded a grant of £35,000, with a timetable for all works to be completed by the 31 March 2025. The grant is provided by DEFRA for a specific purpose within a defined rural area – the Green Trail and Heritage Network project meets the criteria.

Initial works will include four large woodland floor sculptures – total cost £15,000. A deposit of £2,250 is required. Sculptures to be completed and delivered first week of March.

Further planned work to include pathway levelling, handrails, display boards/waymarker signage.

All agreed and it was **RESOLVED** that the deposit of £2,250 be paid. This was proposed by Cllr Freeman and seconded by Cllr Beck.

*The meeting concluded at 6:00 pm.*

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Signed - The Chairman

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Dated



# HORNDEAN PARISH COUNCIL

## MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 09 DECEMBER 2024 AT 7.00 P.M.

**PRESENT:** Councillors J Lay (Chairman), T Attlee, P Beck, J Hodgson, K Jenkins, N Smith, D Prosser, A Redding, R Smith, B Sowden, S Freeman

**IN ATTENDANCE:** Carla Baverstock-Jones, Chief Officer, Sarah Guy, Office Manager (Minute Taker), Simon Ritson, RFO

**PUBLIC ATTENDANCE:** 40x members of the public, 4x consultants supporting the proposed Aldi development & District Cllrs J Hogan, D Evans & E Woodard

**HPC 149/24/25** **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from

**HPC 150/24/25** **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

**HPC 151/24/25** **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

A report by County Councillor Mrs M Harvey was circulated and noted.

**HPC 152/24/25** **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

A report by District Cllr D Evans was circulated and noted.

**HPC 153 /24/25** **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

The meeting was duly opened to members of the public.

**HPC 154/24/25** **TO RECEIVE A PRESENTATION FROM REPRESENTATIVES OF CAVENDISH CONSULTING – ALDI IN HORNDEAN**

A presentation was given by representatives of Cavendish Consulting and a question-and-answer session took place.



HPC 155/24/25

**TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 04 NOVEMBER 2024**

It was **RESOLVED** that the minutes of the Council meeting held on 04 November 2024 be signed as a true record of the meeting, with an agreed amendment to be made to minute HPC 132/24/25. All agreed.

HPC 156/24/25

**TO RECEIVE AN UPDATE FROM MEMBERS REPRESENTING THE PARISH COUNCIL WITHIN EXTERNAL ORGANISATIONS AND WORKING PARTIES**

**EH Association Town and Parish Council:** Cllr Redding said he had recently attended an online meeting, where Donna Jones, Hampshire Police and Crime Commissioner was in attendance. Donna Jones highlighted the Police and Crime Plan for the next 4 years. Her presentation focussed on crime statistics, increased recruiting, re-opening of police stations across the county and priorities for her next term in office, which includes a strong emphasis on dealing with motoring offences. Cllr Redding discussed the Auto Speed Watch initiative that HPC are running in Horndean and mentioned that we would like to see a much more pro-active stance from our local police in regard to dealing with repeat offenders. Cllr Redding suggested that a letter or visit from a uniformed officer to the worst offenders would be invaluable in making the initiative more effective, which Donna Jones was very supportive of and said that we should look to meet and speak directly to our local police unit about progressing this.

**EHDC Community Forum:** Cllr Redding discussed the devolution of Assets, stating that HPC should not be afraid to take on assets should they be desirable for the community.

**Armed Forces Stakeholder Meeting:** Cllr Redding said he had attended a recent meeting, where the East Hampshire Veterans Festival was discussed, which is being held on 24 January 2025.

**HGTHN:** Cllr Redding explained that the deadline for spending the DEFRA grant money is by the end of March 2025. He said that the following was underway

- Changes are being made to the footpaths to encourage inclusivity.
- Tree sculptures/carvings were planned.
- An advance payment needs to be made to Landmark for the two interpretation boards that we would like them to make for us to install on the Catherington Lith zone of the Green Trail Network.

**Havant Thicket Reservoir – Advisory Group:** Cllr Attlee said that slides had been circulated, along with links and she said that notes from the Advisory Group meeting would be circulated once she had received them.

**HNIP:** The minutes of the HNIP Forum meeting from 05 November was circulated (as attached).

HPC 157/24/25

**TO RECEIVE AN UPDATE IN RESPECT OF THE DATA RECEIVED FROM THE AVERAGE SPEED CAMERAS**

A report by Cllr Prosser was circulated. Cllr Prosser informed members that the cameras had been moved from Lovedean Lane to Catherington Lane, with 56MPH being the highest speed recorded on Catherington Lane. He explained that there had been some issues with the cameras not working as well as expected, which seemed to be due to the gloomy weather and low battery level. He said that they hadn't been able to use the alignment tool on the cameras, due to a poor Wi-Fi connection.

HPC 158/24/25

**TO RECEIVE AND CONSIDER THE COST OF THE DATA CONNECTIVITY FEE OF £537, PAYABLE ON AN ANNUAL BASIS IN RESPECT OF THE AVERAGE SPEED CAMERAS**

Agenda item 11 was moved before agenda item 10.

The annual data connectivity fee of £537 with regards to the average speed cameras, was discussed. It was suggested that consideration should be given as to whether HPC continue with the Auto Speed Watch approach, given the cost implications, if the Police aren't willing to act on the data we collate.

**HPC 159/24/25      TO RECEIVE AND CONSIDER THE COST OF £1,500 IN RESPECT OF THE STRUCTURAL TESTING OF THE LIGHTING COLUMNS FOR ATTACHMENT OF THE SPEED INDICATOR DEVICE ON A TWO-YEARLY BASIS**

The cost of £1,500 in respect of the structural testing of the lighting columns for attachment of the SID on a 2 yearly basis was discussed. It was noted that the cost of £1,500 still stands, regardless of the number of lampposts being tested. The lighting columns would need to be tested at a minimum of every 2 years.

It was noted that a SID is more visible than the average speed cameras.

It was **RESOLVED** that

- the cost of £1,500 in respect of the structural testing of the lighting columns for attachment of the SID on a 2 yearly basis, be deferred until March.
- The working party meet to determine the viability of either speed monitoring approach (SID and Auto Speed Watch).

**HPC 160/24/25      TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (OCTOBER ATTACHED)**

It was **RESOLVED** that the Orders for Payment (October) be approved and duly signed. All agreed.

**HPC 161/24/25      TO RECEIVE AND AGREE THE BUDGET 2025/26, AND SET THE PRECEPT**

A report by the RFO was circulated and It was **RESOLVED** to accept the budget for 2025-26 with

- a Total Precept of £510,903
- Tax Base of 5,153.20

**HPC 162/24/25      TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT**

A report by the RFO was circulated and noted by members.

**HPC 163/24/25      TO ELECT MEMBERS TO A LOCAL COMMUNITY RESILIENCE PLANNING WORKING PARTY**

A Local Community Resilience Planning working party was set up as follows, with Cllr Redding nominated to take the lead. All agreed.

- Cllr Redding
- Cllr N Smith
- Cllr Hodgson

**HPC 164/24/25      TO ELECT MEMBERS TO A SAFEGUARDING/CHILD PROTECTION POLICY WORKING PARTY**

A Safeguarding/Child Protection Policy working party was set up as follows. All agreed.

- Cllr Freeman

- Cllr Hodgson
- Cllr R Smith

**HPC 165/24/25      TO RECEIVE AND CONSIDER THE PROPOSAL SUBMITTED BY CLLR NEIL SMITH, IN RESPECT OF THE UTILISATION OF MICROSOFT TEAMS FOR THE PURPOSE OF DOCUMENT SHARING**

A document by Cllr N Smith was circulated and it was **RESOLVED** that the document be approved following some minor typos, which would be amended by Cllr Attlee.

**HPC 166/24/25      TO RECEIVE AND CONSIDER THE RECOMMENDATION FROM THE GROUNDS COMMITTEE ON THE 25 NOVEMBER 2024, IN RESPECT OF THE QUOTATIONS RECEIVED REGARDING THE TREE WORKS AT CATHERINGTON LITH**

A report and quotations were circulated and considered by members. It was **RESOLVED** that quotation 3 be approved – Arb Assist Ltd at a total cost of £17,590 + VAT. All agreed.

**HPC 167/24/25      TO RECEIVE AND CONSIDER THE RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 02 DECEMBER 2024, IN RESPECT OF THE STRATEGIC PLANNING PROPOSAL**

The proposed document was circulated outlining the timeline for implementation with a public consultation in April 2025, at the Annual Parish Meeting.

It was **RESOLVED** that the recommendation from the Finance and General Purposes Committee on 02 December 2024 be agreed, and the document in its entirety be adopted.

**HPC 168/24/25      TO RECEIVE AND CONSIDER THE RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE ON THE 02 DECEMBER 2024, IN RESPECT OF THE FOLLOWING POLICIES**

- **OUT OF HOURS POLICY**

It was **RESOLVED** that the Out of Hours Policy be adopted, as per the recommendation of the Finance and General Purposes Committee on 02 December 2024.

- **CHILD PROTECTION POLICY**

It was **RESOLVED** that the Safeguarding/Child Protection working party consider the amalgamation of the Child Protection Policy and the Safeguarding Policy.

- **FILMING AND RECORDING POLICY**

It was **RESOLVED** that the Filming and Recording Policy be adopted, as per the recommendation of the Finance and General Purposes Committee on 02 December 2024.

**HPC 169/24/25      TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 13 JANUARY 2025**

The next scheduled meeting of the Council was noted as 13 January 2025. This meeting will be held in Jubilee Hall.



HPC 170/24/25

**TO RECEIVE AND AGREE THE EXPENDITURE IN RESPECT OF THE GREEN TRAIL AND HERITAGE NETWORK GRANT FUNDING OF £35,000**

An additional agenda item was added to the agenda, pursuant to Standing Order 5xiv, due to payment being required in advance for information boards for Catherington Lith as part of the Green Trail and Heritage Network, which needed to be agreed without delay. The grant provided must be spent by 31 March 2025, otherwise will be withdrawn.

It was **RESOLVED** To delegate the authority to the Chief Officer to approve works and subsequent payments for projects previously agreed by Council, to take place within Catherington Lith, only in accordance with the Green Trail and Heritage Network project. The monies paid are not to exceed the grant of £35,000.

HPC 171/24/25

**TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** to exclude the public from the meeting. Members of the public left the meeting.

*The public meeting concluded at 9.03pm.*

HPC 172/24/25

**TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON THE 04 NOVEMBER 2024**

It was **RESOLVED** that the Confidential minutes of the Council meeting held on 04 November 2024 be signed as a true record of the meeting. All agreed.

*Officer Manager, SG left the meeting.*

HPC 173/24/25

**TO RECEIVE AND CONSIDER THE PROPOSED CONTRACT OF EMPLOYMENT WHICH INCORPORATES GREEN BOOK TERMS AND CONDITIONS**

The current contract of employment with the proposed new contract was circulated by the Chief Officer. Following a brief discussion, it was **RESOLVED** that the contract be implemented in April 2025.

HPC 174/24/25

**TO RECEIVE AND CONSIDER THE REPORT PERTAINING TO THE TWO APPEALS IN RESPECT OF THE STAFF JOB EVALUATION**

A report prepared by the appeals consultant and the Chief Officer were circulated, after a brief discussion Members decided to agree with the findings of the appeals consultant.

*The confidential meeting concluded at 9.45pm*

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Signed - The Chairman

.....  
Dated

# Horndean Neighbourhood Improvement Project Forum Meeting

**Mon 16th December 1830 @ Bere Grove Care Home Horndean, Waterlooville**

Attendees: Chair - Ron Smith (RS) HPC - Ron Hammerton (RH), Marcella Payne (MP), Stanley Wright (SW), Steve Skinner (SS) (Victory Ave Resident) - Elaine Woodard (EW) EHDC

Apologies – Derek Prosser HPC, Simon Freeman HPC

## Topics/Actions

### 1. Flooding Victory Avenue

- a. SS told the Forum about his meeting with members of HCC on the 9th Dec which included the Manager of the Flood and Water Management team. SS is awaiting a report from HCC.

**Action: RH/SS**

### 2. Road Safety

- i) RS gave an update on the use of the Speed Indicator Cameras, which was provided at the HPC meeting on 9th Dec.

ii). RH/SW have carried out a risk assessment on the pedestrian safety issues on Rowlands Castle road with the additional foot traffic from the Care Home, Retirement Village and the adjacent housing development shortly to take place.

### b. Anti-Social Behaviour

- i) EW provided a link to access the ASB fund. However, it was said that it may not be relevant to remove graffiti from buildings that do not belong to HPC

### c. Horndean Centre Clean-up Sub-Project

- i) The area where the Doctors Surgery/Pharmacy is are now having the rubbish bins emptied once per week on a Thursday and gardeners are also litter picking at the same time. There is still a problem trying to get the drains cleaned but RS is sending emails on a weekly basis.

ii) Lewis-Tucker have not really progressed the issues with the Precinct site. The oil drums have been removed but the fridge/freezer has not. (Post meeting note: Lewis-Tucker have issued a contract to remove the Fridge/freezer). The car park which belongs to the Precinct is full all day most days apparently due to parking by Surgery Staff, a local car repairer storing vehicles and Shambles staff and customers. This does not help businesses in the Precinct units themselves.

**Ongoing Action - RS**

iii) The issues with Shambles (Van parking and dumping house clearance items) are still ongoing and subject to action by HCC/EHDC. It was agreed that contact should be made with the owner or owners of the adjacent cottage or cottages to obtain further views on this. Contact with R Mocatta (representing both EHDC & HCC) might also help.

**Ongoing Action - RS**

iv) MP stated the tree and weeds ingress on the southbound bus shelter still need addressing but it was agreed that this is an HCC issue (The bus company stated that the Shelters are not their responsibility). Bus Drivers of the double deckers have reported the tree over- hanging over the road. MP to continue to follow up. On the Northbound side the pavement near the bus shelter is uneven and needs to be addressed

**Action – MP**

### 3. Membership of the Forum

a. It was decided that the Forum should grow organically as issues arise that need additional input and in the main should be made up of representatives of groups. So today we have additional representation from Litter pickers and Residents of Horndean Centre (Linden Homes Sites) Sally and Oliver. Steve Skinner can be assisted as described above but it is suggested that some sort of Residents of Victory Avenue group be formed. So the power of this forum is reach and sharing of knowledge and experiences to address issues.

5. MP highlighted that bus services between Horndean and Petersfield have been reduced recently at peak times (school times) resulting in overcrowding and school children being stranded. This was not communicated well. MP has raised this with Cllr James Hogan. (EHDC). It was suggested that Damien Hines MP and R Mocatta Cllr for EHDC & HCC should also be written to. **Action: MP, RH**

6. Date of Next Meeting: **Tue 28th Jan 25 1830 @ Bere Grove Care Home**



## Speed Device(s) Update For December 2024

Following the last council meeting the working party and officers met to discuss the information needed to make the case for the SID or the ASW Cameras moving forward, given the rising costs and the effectiveness (or lack thereof) of the ASWs.

Research from the internet on the schemes of other councils indicates that SIDs are effective in reducing the average speed in an area on an ongoing basis. The upfront costs indicated by some councils were lower than our current quotes and for many licensing the devices for an area seems easier than our experience.

We will try to obtain quotes from other device providers mentioned in some of these reports to see if we can reduce costs for the SID. Some of these devices are also lighter than those we have been looking at so far. Further engagement with Enerveo/HCC may also be necessary in the coming weeks with regard to the ongoing costs.

As for the ASW Cameras, we met with the Rowlands Castle Speedwatch co-ordinator to exchange learnings. Their experience with the up time of the cameras in the winter is similar to ours. Despite this they plan to disperse their cameras to three different locations and buy some more. This will avoid needing to move them (meaning no charges for moving etc). The data they get is handled in a similar way to ours, they write letters to companies and send heatmaps to the police and SOB Speedwatch. They also send directly to the police vehicles with Tax and MOT more than 6 months out of date. They have also identified a number of cloned vehicles (those where the number plate does not match the vehicle type) and have sent those to the police also.

Following on from this meeting we have agreed to meet with Auto Speedwatch to discuss our approach with the cameras and their suggestions on how to improve the accuracy and effectiveness. This meeting is on 8<sup>th</sup> January. We have invited RCPC's co-ordinator. We have also requested a face-to-face with the Police (with RCPC) to discuss the data we provide and any future planned action the police might have in train.

### Auto Speedwatch Cameras – Catherington Lane – monthly update

This is our sixth month of operation. Due to the lack of sunlight the cameras are operating about 20% performance. We have some alignment issues and we are working on those with Auto Speedwatch as above.

We have no identified companies to write to this month yet.

Data from the ASW Cameras on Catherington Lane this month showed....

- The fastest speed captured in Catherington Village was 42 MPH
- The fastest speed of 54MPH and the most offenders were detected by the camera nearest to the Lychgate Drive
- 9 out of the top 10 speeding offenders were commercial vehicles
- The cameras failed to operate completely on 10 days due to low battery
- Average speed in Catherington Village is 32.7 MPH and 34.1MPH overall but 15% of offenders are travelling in excess of 42.3MPH past Lychgate drive

- Top 3 speeding offenders have no MOT data
- Vehicles marked with an asterisk actually appear twice in the top offenders



PAYMENTS & RECEIPTS SINCE LAST ORDER OF PAYMENTS				BANK ENTRY		14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466	467	468	469	470	471	472	473	474	475	476	477	478	479	480	481	482	483	484	485	486	487	488	489	490	491	492	493	494	495	496	497	498	499	500	501	502	503	504	505	506	507	508	509	510	511	512	513	514	515	516	517	518	519	520	521	522	523	524	525	526	527	528	529	530	531	532	533	534	535	536	537	538	539	540	541	542	543	544	545	546	547	548	549	550	551	552	553	554	555	556	557	558	559	560	561	562	563	564	565	566	567	568	569	570	571	572	573	574	575	576	577	578	579	580	581	582	583	584	585	586	587	588	589	590	591	592	593	594	595	596	597	598	599	600	601	602	603	604	605	606	607	608	609	610	611	612	613	614	615	616	617	618	619	620	621	622	623	624	625	626	627	628	629	630	631	632	633	634	635	636	637	638	639	640	641	642	643	644	645	646	647	648	649	650	651	652	653	654	655	656	657	658	659	660	661	662	663	664	665	666	667	668	669	670	671	672	673	674	675	676	677	678	679	680	681	682	683	684	685	686	687	688	689	690	691	692	693	694	695	696	697	698	699	700	701	702	703	704	705	706	707	708	709	710	711	712	713	714	715	716	717	718	719	720	721	722	723	724	725	726	727	728	729	730	731	732	733	734	735	736	737	738	739	740	741	742	743	744	745	746	747	748	749	750	751	752	753	754	755	756	757	758	759	760	761	762	763	764	765	766	767	768	769	770	771	772	773	774	775	776	777	778	779	780	781	782	783	784	785	786	787	788	789	790	791	792	793	794	795	796	797	798	799	800	801	802	803	804	805	806	807	808	809	810	811	812	813	814	815	816	817	818	819	820	821	822	823	824	825	826	827	828	829	830	831	832	833	834	835	836	837	838	839	840	841	842	843	844	845	846	847	848	849	850	851	852	853	854	855	856	857	858	859	860	861	862	863	864	865	866	867	868	869	870	871	872	873	874	875	876	877	878	879	880	881	882	883	884	885	886	887	888	889	890	891	892	893	894	895	896	897	898	899	900	901	902	903	904	905	906	907	908	909	910	911	912	913	914	915	916	917	918	919	920	921	922	923	924	925	926	927	928	929	930	931	932	933	934	935	936	937	938	939	940	941	942	943	944	945	946	947	948	949	950	951	952	953	954	955	956	957	958	959	960	961	962	963	964	965	966	967	968	969	970	971	972	973	974	975	976	977	978	979	980	981	982	983	984	985	986	987	988	989	990	991	992	993	994	995	996	997	998	999	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009	1010	1011	1012	1013	1014	1015	1016	1017	1018	1019	1020	1021	1022	1023	1024	1025	1026	1027	1028	1029	1030	1031	1032	1033	1034	1035	1036	1037	1038	1039	1040	1041	1042	1043	1044	1045	1046	1047	1048	1049	1050	1051	1052	1053	1054	1055	1056	1057	1058	1059	1060	1061	1062	1063	1064	1065	1066	1067	1068	1069	1070	1071	1072	1073	1074	1075	1076	1077	1078	1079	1080	1081	1082	1083	1084	1085	1086	1087	1088	1089	1090	1091	1092	1093	1094	1095	1096	1097	1098	1099	1100	1101	1102	1103	1104	1105	1106	1107	1108	1109	1110	1111	1112	1113	1114	1115	1116	1117	1118	1119	1120	1121	1122	1123	1124	1125	1126	1127	1128	1129	1130	1131	1132	1133	1134	1135	1136	1137	1138	1139	1140	1141	1142	1143	1144	1145	1146	1147	1148	1149	1150	1151	1152	1153	1154	1155	1156	1157	1158	1159	1160	1161	1162	1163	1164	1165	1166	1167	1168	1169	1170	1171	1172	1173	1174	1175	1176	1177	1178	1179	1180	1181	1182	1183	1184	1185	1186	1187	1188	1189	1190	1191	1192	1193	1194	1195	1196	1197	1198	1199	1200	1201	1202	1203	1204	1205	1206	1207	1208	1209	1210	1211	1212	1213	1214	1215	1216	1217	1218	1219	1220	1221	1222	1223	1224	1225	1226	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## HORNDEAN PARISH COUNCIL

FULL COUNCIL MEETING: 13<sup>th</sup> January 2025

SUBJECT OF REPORT: Finance Report

### Funding

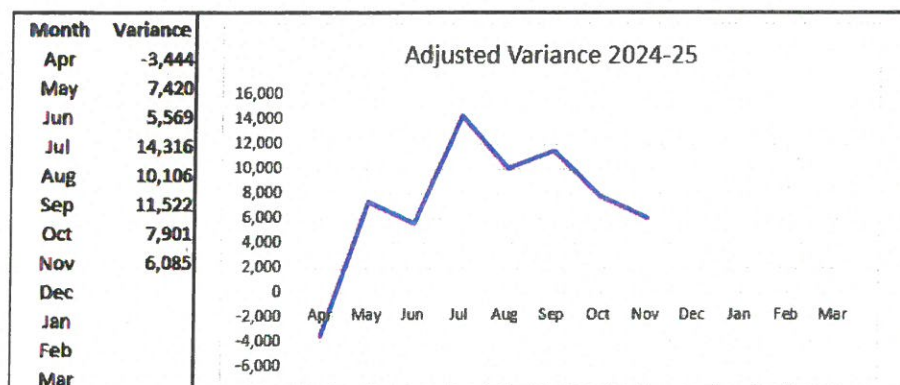
Since the last Finance report the following funds have been received:

- £15,784.94 has been received from HMRC for the Q2 VAT return (July-September).

### November 2024 Management Accounts 2024-25 (Month 8)

#### Income & Expenditure

The accounts have been reporting an overspend throughout this financial year and this continues to be the case as we reach the end of month 8 (November), albeit there has been a further improvement since last month.



#### Income & Expenditure (Month 8)

As at the end of November there was an **unfavourable** variance, after adjusting for earmarked reserve movements, of £6,085.

This breaks down to

1. A favourable variance against our income target of £25,606.
2. An unfavourable variance against our expenditure budget of £31,691.

30/11/2024	YEAR TO DATE INCOME			YEAR TO DATE EXPENDITURE		
	ACT	BGT	VAR	ACT	BGT	VAR
Central & Grants	487,042	478,790	-8,252	153,368	155,178	1,810
Property	36,017	33,128	-2,889	70,104	54,649	-15,455
Open Spaces	19,867	5,402	-14,465	161,370	143,324	-18,046
GRAND TOTAL	542,926	517,320	-25,606	384,842	353,150	-31,691

Income:

The favourable variance on the Income is *mainly* driven by the following:

- **Central:** Bank interest received higher than budgeted plus additional un budgeted income re Wayleave Payment (£4,759) and Waterloo Gospel Hall Trust (£1,420) re the defibrillator.
- **Property:** £2,800 received from East Hampshire District Council to support the cost of the roof repair at Napier Hall.
- **Open Spaces:** £14,696 in Developer's Contribution re Jubilee Playground.

The unfavourable variance on the Expenditure is *mainly* driven by the following:

- **Central:** Overspend on Health & Safety Equipment re the Defibrillator funded by additional income, offset by an underspend on professional fees.
- **Property:** Unfavourable variances on Napier Hall Repairs & Maintenance (£10,642) re the roof repair and the EICR works and Jubilee Hall Repairs & Maintenance (£2,737) re the replacement heaters.
- **Open Spaces:** Unfavourable variance on Play Equipment (£17,105), although most of the play equipment overspend is offset by the additional Developer's contribution.

As noted previously there will be heavy expenditure on Tree Maintenance scheduled for February/March 2025 due to a significant number of trees showing signs of Ash Dieback and the annual tree inspection flagging a number of other issues at a cost of £27,390. Additionally, £5.5k has been added to the forecast for the purchase of a SID camera. Therefore, the full year forecast outturn overspend is likely to be around £40k.

### Balance Sheet

Horndean Parish Council Balance Sheet to the end of November 2024	
<b>Current Assets</b>	<b>£££</b>
Debtors - Sales Ledger	4,129
Prepayments	37
Debtors - VAT Control A/C	7,790
Co-op No. 1 Account	151,154
Co-op Business Select Account	51,094
Cambridge & Counties Account	261,639
Lloyds Bank Current Account	24,444
<b>Total Current Assets</b>	<b>500,286</b>
<b>Current Liabilities</b>	
Creditors	0
Accruals	7,987
Hall Income Deposits	700
Receipts in Advance	0
<b>Total Current Liabilities</b>	<b>8,687</b>
<b>Total Assets Less Current Liabilities</b>	<b>491,599</b>

### Current Assets

As at 30<sup>th</sup> November, Current Assets totalled £500,286 with cash balances totalling £488,331 Debtors (£4,129) relate to November Hall hire. None are overdue.

### Liabilities

As at 30<sup>th</sup> November 2024 Current Liabilities totalled £8,687.

This comprised of accruals (supplier invoices outstanding) of £7,987 and hall income deposits received that are due for return. (£700)



## Community Infrastructure Levy Funding

Community Infrastructure Levy					
INCOME				EXPENDITURE	
Year	Banked	Elapse Date	£££	Expenditure	£££
2018-19	02/07/2018	02/07/2023	£7,567.47		
2019-20	13/05/2019	13/05/2024	£6,855.19		
	07/10/2019	07/10/2024	£6,576.95		
2020-21	29/05/2020	29/05/2025	£4,885.47	120 Trees - Catherington Lith	£2,082.00
	22/10/2020	22/10/2025	£14,404.42	Toddler Double Swing Set	£5,234.61
2021-22	18/05/2021	18/05/2026	£5,897.82	Carvings - Yoells Copse	£600.00
	02/12/2021	02/12/2026	£5,875.07	Hazleton Common Boardwalks	£5,155.40
2022-23	03/05/2022	03/05/2027	£6,975.18	Dell Piece West Boardwalks	£5,769.50
2023-24	09/05/2023	09/05/2028	£67,268.61	Contribution to Five Heads Rec Playground	£20,000.00
				Hazleton Common Footpath Improvements	£15,000.00
2024-25	20/06/2024	20/06/2029	£3,016.49	Jubilee Playground Refurb	£25,454.50
Income Received at 30-11-24				Total Expenditure at 30-11-24	£80,296.01
				Balance at 30-11-24	£49,026.66
				Jubilee Playground Repair	£2,362.50
				Jubilee Park Zip Wire	£25,000.00
				Total Committed	£27,362.50
				Currently Uncommitted	£21,664.16

The small balance re Jubilee Playground will be paid next summer.

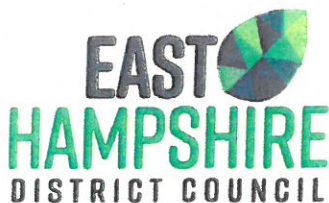
The invoice for the supply and installation of the zip wire in Jubilee Park was paid in early December.

## Green Trail – DEFRA Grant

The table below details the committed expenditure that can be set against the £35,000 DEFRA grant to be reclaimed via East Hampshire District Council.

Green Trail & Heritage Network - DEFRA Grant					
Invoiced	Paid	Supplier	Details	CR	DR
26/11/2024	05/12/2024	Michael Jones	Deposit (15%) for creation of 4 Sculptures		£2,250.00
06/12/2024	12/12/2024	Landmark (Hornbeck)	2 x Mortice Fixed Landscape Display Signs		£2,561.28
16/12/2024	30/12/2024	East Hampshire District Council	Reclaim re Landmark invoice	-£2,561.28	
16/12/2024	tbc	East Hampshire District Council	Reclaim re Michael Jones invoice	-£2,250.00	
20/12/2024	07/01/2025	Urban Place Lab	Inspection of board & sculpture locations, Board Production (1/3 Fee)		£2,500.00
02/01/2025	tbc	East Hampshire District Council	Reclaim re Urban Place Lab invoice	-£2,500.00	
tbc	tbc	Michael Jones	Balance (85%) for creation of 4 Sculptures		£12,750.00
tbc	tbc	Urban Place Lab	Balance (2/3) for Board Productions		£5,000.00
			TOTAL	-£7,311.28	£25,061.28





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Phone 01730 266551 | Email [info@easthants.gov.uk](mailto:info@easthants.gov.uk)

[easthants.gov.uk](http://easthants.gov.uk)

Enquiries to: Green Team  
Email: [climate@easthants.co.uk](mailto:climate@easthants.co.uk)  
Date: December 2024

Dear Horndean Parish Council,

**Ref: Grant Award Letter Community Climate Action Fund 2024  
Horndean Parish Council**

I am pleased to inform you that East Hampshire District Council ("Council") has approved a payment of £12,000.00 ("Financial Contribution") towards Wayfinding - Horndean Green Trail and Heritage Network ("Project") to you Horndean Parish Council (Recipient). This will be awarded via a payment schedule of which will be agreed and confirmed with yourselves, on return of the signed declaration at the bottom of this Grant Award Letter

The Project Period and Financial Contribution Term will be from the Commencement Date on return of the signed declaration to deliver your project within 12 months. Please confirm via email that you can still achieve your project within this timescale?

In your grant application form, you confirmed the total project cost was £12,000.00 ("Total Project Cost") for Wayfinding - Horndean Green Trail and Heritage Network ("Project"). You warrant that you own the freehold title or a leasehold interest where you have at least 10 years remaining at the end of the Project Period of all land forming part of the Site. You agree that you will be responsible for carrying out and covering the cost of all ongoing maintenance of the Project including buildings and the Site and all safety inspections. You shall ensure that on completion of the Project any associated facilities or public use is available for use as set out in the Project. This includes the obligation to promote actively the existence and availability of the Project as appropriate, but this shall not oblige you to incur expenditure in advertising the facility where the Project is undertaken.

Wayfinding - Horndean Green Trail and Heritage Network ("Project") will be available for use as set out in the grant application file for the general benefit and in the interests of the social welfare of East Hampshire residents ("Community Use"). You shall ensure that on completion of the Project that the Site and associated facilities are available for Community Use at all reasonable times.

Officers have assessed your application and determined that this award does not meet the eligibility criteria to be considered a subsidy as described in the subsidy control legislation. By signing the declaration at the bottom of this Grant Award Letter you are agreeing to our Ts & Cs, you agree to this assessment.



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The approval is subject to specific project conditions:

- Please provide photos of your project as evidence of delivery to support your monitoring form.
- By signing the declaration at the bottom of this award letter you agree to adhere to the follow in regard to publicity;
  - a. With the prior approval of the Council the Recipient shall acknowledge the support of the Council for the Project in any materials that refer to the Project and in any written or spoken public presentations about the Project.
  - b. The Council will publish details of the Financial Contribution on its website and issue press notices if appropriate.
  - c. The parties may from time to time wish to undertake other publicity in connection with the Project. The Recipient shall not publicise the fact of the Council's involvement without first notifying the Council of the proposal for publicity, the parties will discuss the same in good faith.

Once the project specific conditions have been met, please contact the [Climate@easthants.gov.uk](mailto:Climate@easthants.gov.uk) to provide evidence of meeting the conditions and inform us of your intention to draw down funds on your project.

In order for the Council to make the award please sign and return the declaration at the bottom of this Grant Award Letter. By signing the declaration at the bottom of this Grant Award Letter you are agreeing to our Ts & Cs. We can arrange payment of the Financial Contribution to your organisation.

As you will have read in the application form guidance notes we will need to monitor the project and we will send you a grant monitoring form when required in accordance with clause 7 of the Ts & Cs. We may also request a monitoring visit to your organisation with officers from the Council. This allows us to see whether the project is meeting its aims and objectives, as well as ensuring that any grant conditions have been met and value for money has been achieved.

May I take this opportunity to wish you every success with your project.

Yours sincerely

A handwritten signature in black ink, appearing to read "PB", is written over a horizontal line.

Pennie Brown  
**Strategy Manager - Sustainable Growth**

Declaration



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I ..... (print name) have authority to agree to the terms within this Grant Award Letter on behalf of ..... (name of Recipient) and the Ts & Cs which can be found here <https://www.easthants.gov.uk/climate/community-climate-action-fund>

Signed.....(insert your role title at the organisation)

Dated.....